

Notice of Funding Opportunity  
**Application due 05/29/2026**

# HRSA

## Health Resources & Services Administration

Bureau of Health Workforce  
Division of Nursing and Public Health

Nursing Workforce Diversity  
HRSA-26-095



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## Before You Begin

Health Resources and Services Administration  
Bureau of Health Workforce  
Division of Nursing and Public Health  
Nursing Workforce Diversity  
HRSA-26-095

All activities proposed in your application and budget narrative must align with applicable law, including but not limited to statutes, executive orders, federal regulations and applicable judicial holdings. Accordingly, discretionary awards shall not be used to fund, promote, encourage, subsidize, or facilitate; racial preferences or other forms of racial discrimination by the recipient, including activities where race or intentional proxies for race will be used as a selection criterion for employment or program participation; denial by the recipient of the sex binary in humans, or the belief that sex is a chosen or mutable characteristic; illegal immigration; or any other initiatives that compromise public safety. If an application does not align, the application will not receive funding to the extent permitted by law and applicable court orders.

## Step 1: Review the Opportunity

### Basic information

Tagline: Increase the number of registered nurses from disadvantaged backgrounds through evidence-based education environments

### Summary

The purpose of the Nursing Workforce Diversity (NWD) program is to increase nursing education opportunities for individuals from disadvantaged backgrounds.

**Have questions?** Go to [Contacts and Support](#).

### Key facts

Opportunity name:

Nursing Workforce Diversity

Opportunity number:

HRSA-26-095

Announcement version:

initial

Federal assistance listing:

93.178

## Key dates

NOFO issue date:

04/29/2026

Informational webinar:

Application deadline:

05/29/2026

Expected award date is by:

09/01/2026

Expected start date:

09/01/2026

See [other submissions](#) for other time frames that may apply to this NOFO.

## Funding details

Application Types:

New

Expected total available funding in FY:

2026: \$20,000,000

Expected number and type of awards:

36 G (Grant)

Funding range per award:

\$1 - \$555,000

We plan to fund awards in 4 12-month budget periods for a total of 4 years. Your request for years 2 – 4 cannot exceed your Year 1 request. The period of performance is from 09/01/2026 to 08/31/2030.

## Eligibility

Eligible organizations include accredited schools of nursing, nursing centers, academic health centers, and domestic public or private non-profit entities, such as state and local departments of health, faith-based organizations, community-based organizations, tribes, and tribal organizations.

Types of eligible organizations

These types of domestic organizations may apply if they otherwise meet the eligibility criteria.

“Domestic” means the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau.

State governments

County governments  
City or township governments  
Special district governments  
Independent school districts  
Public and State controlled institutions of higher education  
Native American tribal governments (Federally recognized)  
Native American tribal organizations (other than Federally recognized tribal governments)  
Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education  
Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education  
Private institutions of higher education  
Others (see text field entitled "Additional Information on Eligibility" for clarification)

### **Additional information on eligibility**

Eligible organizations include accredited schools of nursing, nursing centers, academic health centers, and domestic public or private non-profit entities entities, such as state and local departments of health, faith-based organizations, community-based organizations, tribes, and tribal organizations.

### **Individuals are not eligible applicants under this NOFO.**

#### **Trainee eligibility**

To receive support under this program, a trainee must be one of the following:

- A U.S. citizen or non-citizen national.
- An individual lawfully admitted for permanent residence to the United States.
- Any other “qualified alien” under section 431(b) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Pub. L 104-193, as amended.

#### **Qualifications for principal investigator or project director**

The proposed Project Director (PD) must be a licensed Registered Nurse (RN). Your application should indicate the time commitment and qualifications of the PD in the project narrative. HRSA recognizes only one PD per application.

#### **Completeness and responsive criteria**

We will review your application to make sure it meets these basic requirements to move forward in the competition.

We will not consider an application that:

- Is from an organization that does not meet all [eligibility criteria](#).
- Requests funding above the award ceiling shown in the [funding range](#).
- Is submitted after the [deadline](#).

### **Application limits**

You may not submit more than one application. If you submit more than one application, we will only accept the last on-time submission.

### **Cost sharing**

This program has no cost-sharing requirement. If you choose to share in the costs of the project, we will not consider it during merit review. Recipients agree that once committed, cost sharing amounts are enforceable and subject to reporting and auditing requirements under 2 CFR 200.

### **Maintenance of effort**

Federal funds must add to any existing non-federal funds for your proposed activities. If you receive an award, you will have to spend at least as much as you spent in the last fiscal year before the award. 42 U.S.C. § 296b(b) (Section 803(b) of the Public Health Service Act) requires this. We will enforce these statutory requirements through all available mechanisms. You must [provide supporting documentation of your maintenance of effort](#) in your Attachments.

### **Post-award requirements**

Before you apply, make sure you understand the requirements that come with an award.

See [Step 6: Learn What Happens After Award](#) for information on regulations that apply, reporting, and more.

## **Program description**

### **Purpose**

The purpose of the Nursing Workforce Diversity (NWD) program is to increase nursing education opportunities for individuals who are from disadvantaged backgrounds. The program uses evidence-based strategies to deliver comprehensive nursing education that supports students from disadvantaged backgrounds.

- Increase the number of individuals from disadvantaged backgrounds who enroll in and graduate from nursing degree programs, using evidence-based strategies such as pipeline programs or comprehensive student support services.

### **Background**

The purpose of the NWD program is accomplished by supporting diploma or associate degree registered nurses as they become baccalaureate-prepared registered nurses and preparing practicing registered nurses for advanced nursing education. The NWD program uses a comprehensive systems approach to implementing evidence-based strategies successful in supporting nursing students from enrollment through graduation.

Evidence-based recruitment strategies include, but are not limited to, pipeline programs that establish partnerships with primary and secondary schools, community organizations, and vocational programs. By providing early career exposure, financial assistance, and community mentoring, these initiatives reduce socioeconomic barriers and increase awareness of nursing as a viable career pathway among individuals from disadvantaged backgrounds [i]. Instructional capacity can be strengthened through partnerships with faculty, clinical preceptors, professional nursing organizations, and community-based organizations with varied backgrounds and experiences. These approaches can promote student success, reduce structural barriers through tailored mentorship, peer, academic, and financial support, expand access to nursing education,

improve retention, and advance the nursing workforce to meet the health care needs of the U.S. population[[ii](#)].

### **Program goal and objectives**

**Goal:** Increase the number of individuals from disadvantaged backgrounds who enroll in and graduate from nursing degree programs, using evidence-based strategies such as pipeline programs or comprehensive student support services.

**Objective 1:** Increase the number of nursing students from disadvantaged backgrounds who are enrolled in and graduate from nursing degree programs.

**Objective 2:** Establish or enhance academic, social, and financial supports to increase educational success for nursing students from disadvantaged backgrounds.

**Objective 3:** Recruit and retain faculty and preceptors to provide student mentorship and enhance learning environments.

### **Program requirements and expectations**

Award recipients are required to participate in federally designed evaluations to assess program effectiveness and efficiency upon request.

If you are funded under this funding opportunity, you will be required to:

- Implement a comprehensive systems approach that supports the recruitment, enrollment, retention, and graduation of students from disadvantaged background using student centered strategies that promote academic success and readiness to entering the nursing workforce.
- Provide student support services such as financial support, mentorship (professional, academic, or peer), tutoring, counseling, and/or supplemental instruction that support retention and success in nursing schools.
- Increase the recruitment and retention of faculty and preceptors with varied backgrounds and experiences to enhance learning environments in nursing education and clinical practice supporting high quality training environments that prepare students for entry into the nursing workforce.
- Establish or enhance clinical, academic, and community partnerships that:
  - Support coordinated evidence-based approaches that strengthen student success from education through workforce entry.
  - Provide varied clinical training and experiential learning opportunities in rural and underserved areas.

Evaluate your program's efficacy by:

- Following the [HHS Evaluation Policy](#) and standards described in [OMB Memorandum M-20-12](#).
  - Completing HRSA's annual performance reporting requirements.
  - Following up with graduates to collect post-graduation information for a minimum of 1 year after graduation.

- Participating in federally designed evaluations to assess program effectiveness and efficiency upon request.

### **Statutory authority**

42 U.S.C § 296m (Section 821 of the Public Health Service Act)

[i] Bleich, M.R., MacWilliams B.R., & Schmidt, B.J. (2015) [Advancing Diversity Through Inclusive Excellence in Nursing Education Advancing Diversity Through Inclusive Excellence in Nursing Education - ScienceDirect](#)

[ii] Abuatiq A, Emery K.A. (2025) Innovative strategies for supporting disadvantaged nursing students in rural areas. International journal of nursing education scholarship, 22(1), 10.1515/ijnes-2025-0047. <https://doi.org/10.1515/ijnes-2025-0047>

## **Award information**

### **Funding policies and limitations**

Changes in HHS regulations

As of October 1, 2025, HHS has adopted [2 CFR Part 200](#), with some modifications included in 2 CFR Part 300. These regulations replace those in 45 CFR Part 75.

#### Policies

- To make an award, funding must be available and allocated for this program and purpose, at which point we will move forward with the review and award process.
- Have clear policies and good financial practices to avoid spending HRSA funds on unallowable activities. Like other award rules, we may audit your policies, procedures, and controls.
- Support beyond the first budget year will depend on:
  - Appropriation of funds.
  - Your satisfactory progress in meeting the project’s objectives.
  - A decision that continued funding is in the government’s best interest.
- If we receive more funding for this program, we may:
  - Fund more applicants from the rank order list.
  - Extend the period of performance.
  - Award supplemental funding.

#### General limitations

- For guidance on some types of costs we do not allow or restrict, see
  - Project Budget Information in Section 3.1.4 of the [R&R Application Guide](#). You can also see [2 CFRPart 200 Subpart E](#) - General Provisions for Selected Items of Cost.
  - [Allowable and Unallowable Costs and Activities](#), in the HHS Grants Policy Statement.
- All costs must be [reasonable](#), necessary, [allocable](#) to the award, and adequately documented ([2 CFR 200.403](#)).

- You cannot earn profit from the federal award. See [2 CFR 200.400\(g\)](#).
- To promote objectivity in research, you cannot have a financial conflict of interest. See [42 CFR 50](#).
- Current appropriations law includes a salary limit of \$228,000 as of January 2026 that applies to this program. You may pay salaries at a rate higher than the Executive Level II if the amount beyond the HHS SRL is paid with non-HHS funds. For help calculating salaries under this limit, read more at “salary rate limitation” in the [R&R Application Guide](#).

**Program-specific statutory or regulatory limitations**

Additionally, these specific costs are not allowed:

- Accreditation costs like renewals or annual fees, credentialing, licensing, continuing education fees, certification exam or licensing fees, and franchise fees and expenses.
- Membership dues that directly fund lobbying activities.
- Laboratory fees.
- Food or drinks.
- Liability insurance, unemployment insurance, life insurance, taxes, fees, retirement plans, or other fringe benefits for trainees.
- Payment of temporary personnel replacement costs for the time faculty, preceptors, or participants are away from usual worksite during involvement in project activities.
- Paid release time for project faculty.
- Construction or major renovation.
- Foreign travel.

Health insurance for trainees is allowed.

See [Manage Your Grant](#) for other information on costs and financial management.

**Indirect costs**

Indirect costs are costs you charge across more than one project that cannot be easily separated by project. For example, this could include utilities for a building that supports multiple projects.

As of October 1, 2025, [2 CFR 300.414](#) indirect costs for training awards cannot exceed 8% of modified total direct costs. To calculate the (MTDC), we exclude from the direct cost base:

- Direct cost amounts for equipment, tuition, fees, and participant support costs
- Subawards and subcontracts exceeding \$50,000.

For modified total direct costs, we use the definition at [2 CFR 200.1](#).

Consider your indirect costs when developing your [budget](#).

**Program income**

Program income is money earned as a result of your award-supported project activities. You must use any program income you generate from awarded funds for approved project-related activities. Find more about program income at [2 CFR 200.307](#).

## Step 2: Get Ready to Apply

### Get registered

#### SAM.gov

You must have an active account with SAM.gov to apply. SAM.gov registration can take several weeks. Begin that process today.

To register:

- Go to [SAM.gov Entity Registration](#) and select Get Started. From the same page, you can also select the Entity Registration Checklist for the information you will need to register.
- You must agree to the [financial assistance general certifications and representations](#) specifically. Those for contracts are different.

When you register, you will also receive your required Unique Entity Identifier (UEI).

Once you register:

- You will have to maintain your registration throughout the life of any award.
- If your organization has multiple UEIs, use the one associated with your physical location.

If you need additional information about user roles in SAM.gov, see “Get registered: SAM.gov user roles” in the [R&R Application Guide](#).

#### Grants.gov

You must also have an active account with [Grants.gov](#). You can see step-by-step instructions at the Grants.gov [Quick Start Guide for Applicants](#) and [How to Apply for Grants](#).

### Find the application package

The application package has all the forms you need to apply. You can find it online. Go to [Grants Search at Grants.gov](#) and search for opportunity number HRSA-26-095.

After you select the opportunity, we recommend that you click the Subscribe button to get updates.

### Application writing help

Visit [HHS Tips for Preparing Grant Proposals](#).

Visit [HRSA’s How to Prepare Your Application](#) page for more guidance.

See [Apply for a Grant](#) for other help and resources.

#### Join the webinar

For more information about this opportunity, Visit the [Bureau of Health Workforce’s open opportunities](#) website. The webinar will be recorded.

**Have questions?** Go to [Contacts and Support](#).

FAQs will be posted on our TA webpage after the webinar.

## Step 3: Build Your Application

## Application checklist

There are two types of forms in Grants.gov.

- Some forms allow you to upload components of your application to the form. These include components like your project narrative, budget and budget narrative, and attachments, as applicable.
- Other forms are more typical, fill-in-the-blank forms.

Make sure that you have everything you need to apply.

### Narratives

See the instructions for the [project narrative, form](#), and the [budget and budget narrative](#).

Form	Included in page limit*?
<input type="checkbox"/> Research & Related Other Project Information	Yes*
<input type="checkbox"/> Research & Related Budget	Yes*

### Attachments

See [instructions for attachments](#).

Attachments	Included in page limit*?
<input type="checkbox"/> 1. Accreditation Documentation	Yes
<input type="checkbox"/> 2. Project Organizational Chart	Yes
<input type="checkbox"/> 3. Agreements with other entities	Yes
<input type="checkbox"/> 4. Staffing Plan and Job Description	Yes
<input type="checkbox"/> 5. Maintenance of effort documentation	Yes
<input type="checkbox"/> 6. Funding preference or priority documentation	Yes
<input type="checkbox"/> 7. Tables and charts	Yes
<input type="checkbox"/> 8. Letters of Support	Yes
<input type="checkbox"/> 9. Other relevant document	Yes
<input type="checkbox"/> 10. Other relevant document	Yes
<input type="checkbox"/> 11. Other relevant document	Yes
<input type="checkbox"/> 12. Other relevant document	Yes
<input type="checkbox"/> 13. Other relevant document	Yes
<input type="checkbox"/> 14. Other relevant document	Yes
<input type="checkbox"/> 15. Other relevant document	Yes

### Other required forms

See [form instructions](#).

Form	Included in page limit*?
<input type="checkbox"/> SF-424 (R&R)	No
<input type="checkbox"/> Project Abstract Summary Form	No

<input type="checkbox"/> R&R Subaward Budget Attachment(s)	Yes*
<input type="checkbox"/> Research & Related Senior/Key Person Profile form	No
<input type="checkbox"/> Project/Performance Site Location(s)	No
<input type="checkbox"/> Disclosure of Lobbying Activities (SF-LLL)	No
<input type="checkbox"/> Standardized Work Plan (SWP) form	No

\* Unless otherwise indicated, only what you attach to a form counts toward the page limit. The form itself does not count.

## Application contents and format

This section includes guidance on each component found in the application checklist.

**Application page limit:** 60 pages

Submit your information in English and express whole number budget figures using U.S. dollars.

### Required format

Required format for project summary, project narrative, budget narrative, and attachments

**Font:** A readable font like Arial, Courier, CG Times, or Times New Roman

**File format:** We only accept the following document formats:

- .PDF - Adobe Portable Document Format
- .DOC/.DOCX - Microsoft Word
- .RTF - Rich Text Format or .TXT - Text
- .WPD - Word Perfect Document
- .XLS/.XLSX - Microsoft Excel
- .VSD - Microsoft Visio

**Size:** 12-point font

Footnotes, charts, graphics, and budget tables may be 10-point or higher.

**Ink color:** Black

**Spacing:** Single-spaced, including all text and tables

**Alignment:** Left

**Headings:** Bold all headings and align left.

**Size:** 8.5 x 11 (Make sure the print area is set and allows printing to 8.5 x 11.)

**Margins:** 1-inch on all sides

**Footer:** On each page as the footer, include your organization's name and page numbers. If a competing continuation or competing supplement, also include your 10-digit award number.

### Page numbering:

- Do not number the standard OMB-approved forms.
- Number each attachment page sequentially (that is, 1, 2, 3).

- Reset the numbering for each attachment.
- Treat each attachment as a separate section.

**File names:** You can find guidance for naming our files in the [R&R Application Guide](#).

### **Project narrative**

Use the Research & Related Other Project Information form to attach the project narrative. In the project narrative, you will describe all aspects of your project.

Use the section headers and the order as listed.

### **Introduction**

**See merit review criterion 1: [Need](#)**

- Briefly describe the purpose of your project.
- Propose an actionable framework you will use to achieve the project's goal and objectives to increase the number of nurses from disadvantaged backgrounds.

### **Need**

**See merit review criterion 1: [Need](#)**

- Describe the gaps and unmet needs that this program will address for students from disadvantaged backgrounds.
- Discuss challenges in the recruitment and retention of nursing faculty and clinical preceptors.
- Describe the factors that impede access and success in nursing education among the population to be served.
- Describe the recruitment, enrollment, and retention challenges for students from disadvantaged backgrounds.
- Discuss the health conditions of people in the surrounding communities to be served and the impact the project will have on the community.
- Use and cite supportive data whenever possible.

### **Approach**

**See merit review criterion 2: [Response](#)**

- Explain how you will meet the program's requirements and expectations.
- Describe the methods your project will use to effectively identify and assess educational barriers experienced by students from disadvantaged backgrounds, and explain how evidence-based strategies will be tailored and implemented to effectively address those identified barriers and improve outcomes.
- Include how you will recruit, retain, and support students with this grant. Include current and projected enrollment and graduate data in your response.
- Discuss your comprehensive systems approach that implements evidence-based strategies to support students from disadvantaged backgrounds from enrollment through graduation. Include strategies for recruitment, retention, and support for faculty and preceptors to support the student population from disadvantaged backgrounds.
- Describe the academic and social support strategies that will be implemented by your proposed partnerships to accomplish the goals of the project.

- Explain how your project will improve health of the identified population in the surrounding communities.
- Describes the varied clinical training and experiential learning opportunities in rural and underserved areas.

#### High-level work plan

See merit review criteria 2: [Response](#) and 4: [Impact](#)

- Describe how you'll achieve each of your project goals during the period of performance.
- Identify key stakeholders responsible for planning, designing, and carrying out all project activities.
- Provide a timeline that identifies each activity and the responsible stakeholder(s) for each activity.
- Identify the projected number of students who will receive support over the period of performance.
- Provide a detailed work plan in your Standardized Work Plan (SWP). See [Other required forms](#).

#### Resolving challenges

See merit review criterion 2: [Response](#)

Discuss challenges that you are likely to encounter in designing and carrying out the activities in the work plan. Explain approaches that you'll use to address and resolve them.

#### Performance management

See merit review criteria 3: [Performance management](#) and 5: [Resources and capabilities](#)

- **Outcomes.** Describe the expected outcomes (desired results) of the funded activities.
- **Performance Measurement and Reporting.** See [NWD Reporting Manual](#) for performance measure requirements and examples of reporting forms.
  - Describe the systems and processes that you'll use to track performance outcomes.
  - Detail how you will collect, and report required performance data accurately and on time.
  - Describe how you will manage and securely store data.
  - Describe your process to track trainees after program completion for up to 1 year after completing the program.
  - Describe the capacity of the institution to track, collect, and report required performance measures on an annual basis, including but not limited to:
    - Student outcome data, such as the number and percentage of students from disadvantaged backgrounds retained in the nursing program.
    - Demographic descriptions of students from disadvantaged backgrounds.
    - Student financial support.
    - Faculty demographic data.
  - Describe how you will monitor and analyze performance data to support continuous quality improvement.

- **Program Evaluation.** The evaluation should examine processes and progress towards goal, program objectives, and expected outcomes. Evaluations must follow the HHS Evaluation Policy, as well as the standards and best practices described in [OMB Memorandum M-20-12](#). Describe your plan to evaluate the project. Include:
  - The evaluation questions, methods, data to be collected, and timeline for implementation.
  - The evaluation barriers and your plan to address them.
  - The evaluation capacity of your organization and staff. Include experience, skills, and knowledge.
  - How you will disseminate results, how you will assess whether your dissemination plan is effective, whether the results are national in scope, and the extent of potential replication.

See the [reporting](#) section for more information.

Sustainability

**See merit review criterion 4: [Impact](#)**

We expect you to sustain key project elements that improve practices and outcomes for the target population to be served. Propose a plan for project sustainability after the period of federal funding ends. Describe:

- Key elements of your project. Examples include training methods or strategies that have been effective in improving practices.
- How you will obtain future sources of funding.
- How you will determine the timing to become self-sufficient.
- Challenges that you'll likely encounter in sustaining the program. Include how you will resolve these challenges.

**Organizational information**

**See merit review criterion 5: [Resources and capabilities](#)**

Briefly describe your mission, structure, and the scope of your current activities. Explain how they support your ability to carry out the program requirements. Include a project organizational chart.

- Discuss how you'll follow the approved plan, account for federal funds, and record all costs to avoid audit findings.
- Describe how you'll assess the unique needs of the trainees you serve.
- Describe curriculum and learning activities that clearly link health care gaps by engaging individuals, families, and communities within the applicant's target population.
- Demonstrate the institutional commitment to creating an environment that is supportive among student and faculty populations.
- Include a staffing plan and job descriptions for key faculty and staff in [Attachment 4](#).
- Describe the organizations you will partner with to fulfill the program goals and meet the training objectives. Include key agreements in [Attachment 3](#) and letters of support in [Attachment 8](#).

- Include biographical sketches for key staff using the Research & Related Senior/Key Person Profile form. See [Other required forms](#).

## **Budget and budget narrative**

### **See merit review criterion 6: [Support requested](#)**

Your **budget** should follow the instructions in budget narrative: detailed instructions section of the [R&R Application Guide](#) and any specific instructions listed in this section.

HHS now uses the definitions for [equipment](#) and [supply](#) in [2 CFR 200.1](#). The new definitions change the threshold for equipment to the lesser of the recipient’s capitalization level or \$10,000 and the threshold for supplies to below that amount.

The total project or program costs are all allowable (direct and indirect) costs used for the HRSA activity or project. This includes costs charged to the award and nonfederal funds used to satisfy any matching or cost sharing requirement (which may include maintenance of effort, if applicable).

**Reminder:** Indirect costs for training awards cannot exceed 8% of modified total direct costs.

The **budget narrative** supports the information you provide in the Research and Related Budget Form. The merit review committee reviews both. Your budget should show a well-organized plan.

The budget narrative includes an itemized breakdown and a clear justification of the requested costs. As you develop your budget, consider:

- If the costs are reasonable, allowable and allocable, and consistent with your project’s purpose and activities.
- Restrictions on spending funds. See [Funding policies and limitations](#).

To create your budget justification narrative, see budget narrative instructions in the [R&R Application Guide](#).

### Participant and trainee support costs

If you include participant or trainee support costs, in your budget narrative:

- List tuition, fees, health insurance, stipends, travel, subsistence, and other costs.
- Identify the number of participants and trainees.
- Separate these costs from others so we can identify them easily.
- Include a sub-total entitled “Total Participant and Trainee Support Costs” with the summary of these costs.
- A minimum of 30 percent of the total annual budget must be allocated to participant/trainee support.

### Preceptor costs

Preceptors can be either your employee, contractor, or consultant. Preceptor costs are unique and different than trainee costs, which are for your students. Allowable preceptor costs may include:

- Stipends (other than to employees)
- Percentage (%) of salary (for employees)

- Continuing education, other trainings, and related fees
- Travel

**Note:** You cannot require students to pay for preceptor costs.

- If the preceptor is an employee, specify those costs under Section B. Other Personnel, Section D. Travel, and Section F. Other Direct Costs.
- If the preceptor is a consultant or contractor, list those costs under Section F. Other Direct Costs.
- Include the number of preceptors in your budget narrative.

#### Consultant

Identify each consultant, the services they will perform, the total number of days, travel costs, and the total estimated costs.

#### Attachments

See section [3.2 of the HRSA R&R Application Guide](#).

**Place your PDF attachments in order in the Attachments form.** See [application checklist](#) to determine if they count toward the page limit.

Unless the instructions below require it, do not submit organizational brochures or other promotional materials (for example, slides, films, clips).

#### Attachment 1: Accreditation documentation

##### Required

You must provide documentation of your nursing school's accreditation, or provisional accreditation affiliated with the proposed project. The accreditation must be recognized by a national nurse education accrediting agency or by a state approval agency recognized by the Secretary of the U.S. Department of Education.

If your accreditation or approval status cannot be verified, you will be considered nonresponsive and deemed ineligible.

You must submit documentation that:

- Demonstrates continuing accreditation or approval from the relevant accrediting/ approval body and that you are not on probation.
- Includes the name of the accrediting or authorizing body.
- Provides the date of initial accreditation approval.
- Outlines the date of the next expected accrediting or approval body review (or expiration date of current accreditation or approval).
- Provides proof of status if you have provisional accreditation.

You are responsible for verifying that the project partners maintain current accreditation or approval throughout the period of performance.

Note: Please do not provide only the web link to the accreditation body's website. HRSA will not open any links included in the application.

### **Substantive change notification**

Accredited nursing programs that modify (such as a change to a BSN-DNP program) or add a nursing specialty that requires substantive change notification to the national nursing accrediting body must include documentation of the approval of that change from the accrediting agency.

A new program of nursing that — by reason of an insufficient period of operation — is not eligible for accreditation by a state agency or recognized accrediting body at the time applications are due will be deemed accredited under the following conditions:

- The Secretary of Education finds, after consultation with the appropriate recognized State approval or accrediting body or bodies, that there is reasonable assurance that the program will meet the accreditation standards of such body or bodies prior to the beginning of the academic year, following the normal graduation date of students of the first entering class in such a program.
- You have submitted such Letter of Reasonable Assurance from the U.S. Department of Education with your application.

Attachment 2: Project organizational chart

### **Required**

Provide a one-page diagram that shows the full project's organizational structure. Include all aspects, not just the applicant organization.

Attachment 3: Agreements with other entities

### **Required.**

Provide any documents that describe working relationships between your organization and others you refer to in the proposal.

Documents that confirm actual or pending contracts or agreements should clearly describe the roles of subrecipients and contractors and any deliverables. It is not necessary to include the entire contents of lengthy agreements, so long as the portions you include describe the working relationship between you and the other organization.

Make sure all letters of agreement are signed and dated.

Note: Include these required formal agreements as Attachment 3.

Any other applicable letters of support can be included in Attachment 8

Attachment 4: Staffing plan and job descriptions

### **Required**

See Section 3.1.7 of the [R&R Application Guide](#).

Include a staffing plan that shows the staff positions that will support the project and key information about each.

Justify your staffing choices, including education and experience qualifications and your reasons for the amount of time you request for each staff position.

For key personnel, attach a one-page job description. It must include the role, responsibilities, and qualifications.

Attachment 5: Maintenance of effort documentation

**Required**

You will include non-federal funds that support proposed activities. These include cash, in-kind, and other contributions. Do not include any federal funds. See [Maintenance of Effort](#) requirement.

Use the sample format below to provide the Maintenance of Effort documentation.

<b>FY before application: Actual nonfederal expenditures</b>	<b>First FY of award: Estimated nonfederal expenditures</b>
\$	\$

Attachment 6: Funding preference documentation

**As applicable**

Provide documents that prove you qualify for a funding preference.

See [Selection process](#) for information about how these apply.

Attachment 7: Tables and charts

**As applicable**

Provide tables or charts that give more details about the proposal. These might be Gantt, PERT, or flow charts.

Attachment 8: Letters of support

**As applicable**

You may provide letters of support from other organizations or departments involved in the proposed project.

Letters of support can also be from individuals within your institution who hold the authority to speak for the organization or department such as a CEO or chair.

Recommenders should indicate an understanding of and commitment to the project, and what their contribution to the project will be. You should reference letters of support in the applicable section of the project narrative.

Recommenders must sign and date their letter of support for the document to be considered.

Attachment 9 to 15: Other relevant documents

**As applicable**

You may use attachments 9 through 15 to add other relevant documents.

**Other required forms**

You will need to complete some other forms. Upload the following forms at Grants.gov. You can find them in the NOFO [application package](#) or review them and any available instructions at [Grants.gov Forms](#).

Forms	Submission Requirement
SF-424 R&R (Application for Federal Assistance) form	With application.
Project Abstract Summary Form	With application.
Research & Related Other Project Information	With application.
Research & Related Senior/Key Person Profile (Expanded)	With application.
R&R Subaward Budget Attachment(s) Form	With application.
Project/Performance Site Location(s)	With application.
Disclosure of Lobbying Activities (SF-LLL)	If applicable, with the application or before award.
Standardizes Work Plan (SWP) form	With application.

Form instructions

In addition to the requirements for the [budget narrative](#), [project narrative](#), and [attachments](#), following are instructions for each of the other forms required by this NOFO. See the [application checklist](#) for a full list of all application requirements.

**SF-424 (R&R) application for federal assistance**

This is your application for federal assistance. Follow the instructions in section 3.1.1 of the [R&R Application Guide](#). This is the application for Federal Assistance.

<p><b>Important: public information</b></p> <p>When filling out your SF-424 form, pay attention to Box 15: Descriptive Title of Applicant’s Project.</p> <p>We share what you put there with <a href="#">USAspending</a>. This is where the public goes to learn how the federal government spends their money.</p> <p>Instead of just a title, insert a short description of your project and what it will do.</p> <p><a href="#">See instructions and examples.</a></p>
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**Project abstract summary form**

Complete the information in the Project Abstract Summary form. Include a short description of your proposed project. Include the needs you plan to address, the proposed services, and the population groups you plan to serve.

When writing your summary:

Use 4,000 characters or fewer.

Make sure it’s clear, accurate, short.

Do not refer to other parts of the application.

Do not include [personally identifiable information \(PII\)](#) in abstract form.

If you receive an award, we'll put your project abstract on public websites and databases, including [USAspending.gov](#).

### **Research & related other project information**

In addition to the requirements in the [project narrative](#) section, you will provide some additional information in this form.

- Complete sections 1 through 6.
- Upload a blank document in item 7: Project Summary/Abstract to avoid a cross-form error with your Project Abstract Summary Form.
- Upload your project narrative in item 8.
- Leave items 9, 10, and 11 blank.

### **Research & related senior/key person profile (expanded)**

Include biographical sketches for people who will hold the key positions.

- Try to use no more than 2 pages per person.
- Do not include non-public [personally identifiable information](#).
- If you include someone you have not hired yet, include a letter of commitment from that person with their biographical sketch.
- Upload sketches in the Research & Related Senior/Key Person Profile form.
- Include:
  - Name and title
  - Education and training – for each entry include Institution and location, degree and date earned, if any, and field of study.
  - Section A, Personal Statement. Briefly describe why the individual's experience and qualifications make them well-suited for their role.
  - Section B, Positions and Honors. List in chronological order previous and current positions. List any honors. Include present membership on any federal government public advisory committee.
  - Section C, Other Support. This section is optional. List selected ongoing and completed projects during the last three years. Begin with any projects relevant to the proposed project. Briefly indicate the overall goals of the projects and responsibilities of the person.
  - Other information. If they apply, include language fluency and experience working with populations that are culturally and linguistically different from their own.

### **R&R subaward budget attachment(s) form**

You will also complete the R&R Subaward Budget Attachment Form for each subaward you propose. These include subcontracts. You will do this using the R&R Subaward Budget Attachment(s) Form.

Use the following instructions:

- Once you open this form, you can select “Click here to extract the R&R Subaward Budget Attachment”.
- Save the file and then open it to complete it.
- Once you save the file you can upload it within the form.
- Repeat the steps for each subaward.

If you have more than 10 subawards, you may upload the extra budget forms in the Research and Related Other Project Information form in Block 12 “Other Attachments”.

**Project/performance site location(s)**

Follow the form instructions in [Grants.gov Forms](#). Use the “Next Site” option rather than “Additional Location(s)” to add more than one project/performance site location.

**Disclosure of lobbying activities (SF-LLL) form**

Follow the form instructions in [Grants.gov Forms](#).

**Standardized work plan form**

**Does not count toward the page limit**

In addition to the requirements in [project narrative, high-level work plan](#), follow these instructions:

- Submit your workplan through the SWP Form. Provide a detailed work plan that demonstrates your experience or ability implementing a project of the proposed scope.
- Follow the instructions in the SWP Form.
- Select your organizational priorities that best fit the objective.
- As specified in the NOFO, [program goal and objectives](#) must be copied as stated.

**Step 4: Understand Review, Selection, and Award**

**Application review**

**Initial Review**  
 We will review your application to make sure that it meets [eligibility](#) criteria, including the [completeness and responsiveness criteria](#). If your application does not meet these criteria, we will not fund it. If this is the case, we will notify your authorized official.

We will not review any pages that exceed the page limit.

**Merit review**  
 A panel reviews all applications that pass the initial review. You can find more about the merit review process in the [R&R application guide](#). The members use these criteria.

Criterion	Total number of points = 100
1. Need	15 points
2. Response	30 points
3. Performance management	10 points
4. Impact	20 points

Criterion	Total number of points = 100
5. Resources and capabilities	15 points
6. Support requested	10 points

Criterion 1: Need (15 points)

See the project narrative [Introduction](#) and [Need](#) sections.

The panel will review your application for how well it:

- Describes the purpose of the project and the populations to be served.
- Provides a plan for an actionable framework you will use to achieve the project’s goals to increase the number of nurses from disadvantaged backgrounds.
- Describes the barriers to a trainee’s access to education and success in your program.
- Describes the unmet needs of students from disadvantaged backgrounds.
- Describes the problem and its contributing factors to recruitment and retention of nursing faculty and preceptors.
- Describes the recruitment, enrollment, and retention challenges among students from disadvantaged backgrounds.
- Explains how training will address the health conditions of the surrounding communities.

Criterion 2: Response (30 points)

See the project narrative [Approach](#), [High-level work plan](#), and [Resolving challenge](#) sections.

The panel will review your application for how well it:

**Approach (15 points)**

- Proposes a project that responds to the program’s purpose, goal, and objectives.
- Demonstrates an effective approach to identifying and assessing educational barriers experienced by students from disadvantaged backgrounds and the strength of the proposed methods for tailoring, implementing, and evaluating evidence-based strategies designed to address identified barriers and improve student outcomes
- Provides a comprehensive systems approach that implements evidence-based strategies to support students from disadvantaged backgrounds from enrollment through graduation, including recruitment, retention, and support activities with clear current and projected enrollment and graduate targets.
- Includes strategies for recruitment, retention, and support for faculty and preceptors to support the student population from disadvantaged backgrounds.
- Describes the academic and social support strategies that will be implemented by your proposed partnerships to accomplish the goals of the project
- Describes the key stakeholders’ roles, responsibilities, timeline of activities, involved in the implementation of the project.
- Describes the varied clinical training and experiential learning opportunities in rural and underserved areas.

**High-Level Work Plan (10 points)**

- Describes the activities you will use to achieve each of the objectives and address the needs of the population to be served.
- Explains your strategies' ability to meet the needs of underserved communities.

### **Resolution of Challenges (5 points)**

- Describes the obstacles and challenges you may face during project design and implementation. This includes the quality of your plan to deal with them.

Criterion 3: Performance Management (10 points)

**See the project narrative [Performance reporting and evaluation](#) section.**

The panel will review your application for how well it:

Evaluation

#### **5 points:**

- Proposes to use collected data for continuous quality improvement and to monitor and evaluate project results.
- Demonstrates strong and effective methods to monitor and evaluate project results.
- Describes how you will anticipate evaluation obstacles and how you propose to address them.
- Describes plans for effectively sharing project results that could be replicated by others or be national in scope.

Performance measurement

#### **5 points:**

- Presents a quality plan to collect and manage data to ensure accurate and timely performance.
- Describes your process to collect, manage, store, and track trainees after program completion for up to one year.
- Includes measures that will assess that program goals have been met and to what extent the results are because of the project.
  - Include the number of students from disadvantaged backgrounds recruited, retained, and graduated.
  - Include the faculty demographic data.
  - Include supportive services like student financial support.

Criterion 4: Impact (20 points)

**See the project narrative [High-level work plan](#) and [Sustainability](#) sections.**

The panel will review your application for how well it:

- Demonstrates how effective the proposed project is likely to be.
- Describes the impact it is likely to have on the target populations and the nursing workforce.
- Demonstrates how effective training methods or strategies to improve nursing practice will be sustained beyond the grant period.

- Proposes a solid plan for sustaining the project beyond the federal funding, indicating a timeline to become self-sufficient.
- Describes likely challenges to be encountered in sustaining the program and describes logical approaches to resolving the challenges.

Criterion 5: Resources and capabilities (15 points)

See the project narrative [Organizational information](#) and [Performance reporting and evaluation](#) sections.

The panel will review your application to determine the extent to which:

- It includes how you will manage federal funds, manage records to assist with audits, and carry out the proposed plan.
- Project staff have the training or experience to carry out the project.
- You have the capabilities to fulfill the needs of the proposed project.
- You have adequate facilities available to fulfill the needs of the proposed project.

Criterion 6: Support requested (10 points)

See the [Budget and budget narrative](#) section.

The panel will review your application to determine how well:

- The proposed budget is reasonable for each year of the period of performance.
- Costs, as outlined in the budget and required resources sections, are reasonable and align with the scope of work.
- Key staff have adequate time devoted to the project to achieve project objectives.

We do not consider **voluntary** cost sharing during merit review.

### **Risk review**

Before making an award, we review your award history to assess risk. We need to ensure all prior awards were managed well and demonstrated sound business practices. We:

- Review any applicable past performance.
- Review audit reports and findings.
- Analyze the budget.
- Assess your management systems.
- Ensure you continue to be eligible.
- Make sure you comply with any public policies.

We may ask you to submit additional information.

As part of this review, we use SAM.gov Entity Information [Responsibility/Qualification](#) to check your history for all awards likely to be more than \$250,000 over the period of performance. You can comment on your organization's information in SAM.gov. We'll consider your comments before making a decision about your level of risk.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see [2 CFR 200.206](#).

## Selection process

When making funding decisions, we consider:

- The amount of available funds.
- Assessed risk.
- Alignment with [HRSA Mission and Strategic Priorities](#)
- Merit review results. These are key in making decisions but are not the only factor.

We may:

- Consider the larger portfolio of agency-funded projects, including project type and geographic distribution.
- Consider the funding priorities, funding preferences, and special considerations listed.
- Fund out of rank order.
- Fund applications in whole or in part.
- Fund applications at a lower amount than requested.
- Decide not to allow a recipient to subaward if they may not be able to monitor and manage subrecipients properly.
- Choose to fund no applications under this NOFO.
- Additionally, we may not make an award if you are delinquent on two or more Single Audit Reports.”

You cannot appeal a denial, or the amount of funds awarded.

### Funding preferences

This program includes funding preferences, based on Section 805 of the Public Health Service (PHS) Act (42 U.S.C. § 296d) for applicants with projects that will substantially benefit rural or underserved populations or help meet public health nursing needs in State or local health departments. If we determine that your application meets these criteria, we will move it up in our ranking of fundable applications. Qualifying for a funding preference does not guarantee that you will receive funding.

HRSA staff will determine the funding preference, and applicants can only qualify for one funding preference.

Qualifications to meet the funding preferences:

#### **Qualification 1:** Substantially benefits rural populations

You can request funding preference if:

you can insert the address of the partnering clinical training site into [HRSA’s Rural Health Grants Eligibility Analyzer](#) or “Am I Rural?” You must include a copy of the output from the Analyzer with the application in [Attachment 6](#).

If the output exceeds 3 pages, only the first 3 pages will count toward the page limit.

**Qualification 2:** Substantially benefits underserved populations

You can request funding preference if:

you partner with a clinical training site that is serving either:

- A federally designated Medically Underserved Area (MUA), or
- A Medically Underserved Population (MUP).

You must include a copy of the output from [MUA/MUP Find tool](#) in [Attachment 6](#).

If the output exceeds 3 pages, only the first 3 pages will count toward the page limit.

Also, include a letter of agreement from any organization(s) you will partner with to fulfill the program goals and meet the project requirements. Include key agreements in [Attachment 3](#) and letters of support in [Attachment 8](#).

**Qualification 3:** Helps meet public health nursing needs in state or local health departments

You can request funding preference if:

you can demonstrate linkage(s) or practice collaborations with state or local departments for practitioners or student practicum experiences.

A practice agreement that documents such collaboration must be included in [Attachment 6](#).

If the output exceeds 3 pages, only the first 3 pages will count toward the page limit.

**Special considerations**

**Award notices**

We issue Notices of Award (NOA) on or around the start date listed in the NOFO. See “how we make awards” in the [R&R Application Guide](#) for more information.

By drawing down funds, you accept the terms and conditions of the award.

**Step 5: Submit Your Application**

**Application submission and deadlines**

Your organization’s authorized official must certify your application. See the section on [finding the application package](#) to make sure you have everything you need.

**Application deadline**

**You must submit your application by 06/12/2026, at 11:59 p.m. ET.**

Grants.gov creates a date and time record when it receives applications.

If you need a deadline extension, see “requesting a waiver” in the [R&R Application Guide](#).

**Submission method**

Grants.gov

You must submit your application through Grants.gov. You may do so using Grants.gov Workspace. This is the preferred method. For alternative online methods, see [Applicant System-to-System](#).

For instructions on how to submit in Grants.gov, see the [Quick Start Guide for Applicants](#). Make sure that your application passes the Grants.gov validation checks, or we may not get it. Do not encrypt, zip, or password protect any files.

If Grants.gov rejects your application due to errors, you must correct and resubmit before the deadline.

If you want to know more about correcting errors or tracking your application, you can refer to the [R&R Application Guide](#).

**Have questions?** Go to [Contacts and Support](#).

## Other submissions

### Intergovernmental review

This NOFO is not subject to [Executive Order 12372](#), Intergovernmental Review of Federal Programs. No action is needed.

## Step 6: Learn What Happen After Award

### Post-award requirements and administration

#### Administrative and national policy requirements

There are important rules you need to know if you get an award. You must follow:

- All terms and conditions in the Notice of Award.
- The regulations at [2 CFR 200](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, modifications at 2 CFR 300, or any superseding regulations.
- The [HHS Grants Policy Statement](#). This document is incorporated by reference in your Notice of Award. If there are any exceptions to the GPS, they'll be listed in your Notice of Award.
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in [HHS Grants Policy Statement](#), Appendix D: HHS Administrative and National Policy Requirements.
- See the requirements for performance management in [2 CFR 200.301](#) (before October 1, 2025, [45 CFR 75.301](#)).
- All anti-discrimination laws: By applying for or accepting federal funds from HHS, you certify compliance with all federal antidiscrimination laws and these requirements. Complying with those laws is a material condition of receiving federal funding streams. You are responsible for ensuring subrecipients, contractors, and partners also comply.

#### Required Alignment with HRSA Mission and Strategic Priorities

Recipients must use funds awarded under this NOFO to implement program goals or agency priorities in accordance with the HRSA [vision, mission, core values, and strategic priorities](#), where authorized by law.

Funded activities must advance HRSA's vision of protecting and improving the health and well-being of Americans. The particular focus is on those who are underserved, medically vulnerable, or live in areas with limited access to care. HRSA's duty is to serve wisely, effectively, and with measurable results that justify every taxpayer dollar invested.

Consistent with HRSA's priorities, in carrying out any project funded under this NOFO, the recipient must adhere to the following principles, where they are consistent with the authority and scope of the award and its activities:

- **Gold standard science:** Design and deliver services using gold standard evidence-based and evidence-informed approaches, establish measurable performance goals, and use data to monitor outcomes and drive continuous improvement.
- **Program integrity and fiscal stewardship:** Recipients must:
  - Administer funds in accordance with all applicable federal statutes, regulations, and award conditions.
  - Maintain strong internal controls.
  - Prevent waste, fraud, and abuse.
- **Partnership and local leadership:** Coordinate with state, tribal, territorial, local, and community partners, as appropriate, and tailor services to meet community-identified needs while respecting local decision-making authority.

Recipients must manage any project awarded under this NOFO in accordance with the following objectives in programs authorized to advance them:

**Make America Healthy Again (MAHA):** HRSA prioritizes the health and well-being of all Americans by supporting common-sense, evidence-based health policies that promote:

- Personal responsibility.
- Strong families and communities.
- Proper nutrition.
- The prevention and management of chronic disease, while ensuring access to high-quality, affordable physical and mental health care.

**Child protections, biological integrity, parental rights, and lawful use of funds:** HRSA prioritizes safeguarding children's health and safety by:

- Not supporting medical interventions for gender dysphoria in minors that lack a strong evidence base.
- Applying sex-based definitions grounded in biological reality.
- Supporting parental authority, transparency, and choice in education, including school-based health centers that respect parental rights and religious upbringing.
- Ensuring taxpayer funds are not used to promote or support elective abortions, consistent with federal law and the Hyde Amendment.

**Advancing evidence-based, merit-driven, and ethically grounded health care:** HRSA will prioritize unbiased, transparent science; merit-based workforce opportunities; and programs that demonstrate measurable outcomes, while deprioritizing organizations with:

- Conflicts of interest.

- Ineffective “harm reduction” models.
- Housing-first approaches lacking accountability.
- Activities that facilitate illegal drug use or unsafe medical practices.

**Promoting public safety, lawful use of federal funds, and national health priorities:** To the extent permitted by law, HRSA will align funding with administration priorities by:

- Supporting ending the HIV epidemic through authorized, evidence-based care.
- Reserving benefits for eligible individuals.
- Discouraging illegal immigration and unsafe community practices.
- Prioritizing recipients that enforce public safety, address serious mental illness and substance use through treatment and recovery, and reduce homelessness responsibly.

To the extent allowable by law, under awards, HRSA will give priority to states and municipalities for programs to:

- Enforce prohibitions on open illicit drug use.
- Enforce prohibitions on urban camping and loitering.
- Enforce prohibitions on urban squatting.
- Enforce, and where necessary, adopt, standards that address individuals who are a danger to themselves or others and suffer from serious mental illness or substance use disorder, or who are living on the streets and cannot care for themselves. The approach must be through assisted outpatient treatment or by moving them into treatment centers or other appropriate facilities through civil commitment or other available means, to the maximum extent permitted by law.

HRSA will implement these priorities consistent with applicable laws, regulations, court orders, and any required procedures.

The recipient must demonstrate ongoing compliance with these priorities, in all programs that are authorized to advance them, through program design, implementation, reporting, and evaluation.

Failure to meaningfully align funded activities with the applicable requirements may result in corrective action, additional reporting requirements, or other actions consistent with federal grant regulations at [2 CFR Part 200](#) and the terms and conditions of this award. This includes termination under [2 CFR § 200.340\(a\)\(4\)](#) if an award no longer effectuates the program goals or agency priorities.

**Cybersecurity**

- If awarded, you must develop plans and procedures, modeled after the NIST Cybersecurity framework, to protect HHS systems and data. See [details here](#).

Successful applicants under this NOFO agree that:

Where award funding involves:	Recipients and subrecipients are required to:
Implementing, acquiring, or upgrading health IT for activities funded by any entity	Use health IT that meets standards and implementation specifications adopted in 45 CFR 170, Subpart B, if such

	standards and implementation specifications can support the activity.  Visit to <a href="#">45 CFR 170, Subpart B</a> learn more.
Implementing, acquiring, or upgrading health IT for activities by eligible clinicians in ambulatory settings, or hospitals, eligible under Sections 4101, 4102, and 4201 of the HITECH Act	Use health IT certified under the ONC Health IT Certification Program if certified technology can support the activity.  Visit <a href="https://www.healthit.gov/topic/certification-ehrs/certification-health-it">https://www.healthit.gov/topic/certification-ehrs/certification-health-it</a> to learn more.

If standards and implementation specifications adopted in [45 CFR part 170, Subpart B](#) cannot support the activity, recipients and subrecipients are encouraged to use health IT that meets non-proprietary standards and implementation specifications developed by consensus-based standards development organizations. This may include standards identified in the ONC Interoperability Standards Advisory, available at <https://www.healthit.gov/isp/>.

## Reporting

If you are successful, you will have to follow the reporting requirements in Section 4 of the [R&R Application Guide](#). The NOA will provide specific details.

- Progress report(s) each year
- Annual performance reports.
- All HRSA recipients must collect and report performance data so that HRSA can meet its obligations under the Government Performance and Results Modernization Act of 2010 (GPRMA) and the Foundations for Evidence-Based Policymaking Act of 2018.
- The Annual Performance Report (APR) collects data on all academic year activities from July 1 to June 30. It is due to HRSA on July 31 each year. If award activity extends beyond June 30 in the final year of the grant, HRSA may require a Final Performance Report (FPR) to collect the remaining performance data. The FPR is due within 120 calendar days after the period of performance ends.
- You can find examples of APRs at [Report on Your Grant](#) on the HRSA website. Performance measures and reporting forms may change each academic year. HRSA will provide additional information in the Notice of Award (NOA).

You must also follow these program-specific reporting requirements:

- The Federal Financial Report (SF-425) is required. The report is an accounting of expenditures under the project that year. Financial reports must be submitted electronically.
- Submit a progress report to us annually. In addition, you must submit a Quarterly Progress Update (QPU) to HRSA via the Electronic Handbooks (EHBs) at the completion of each quarter. The QPU will be automatically generated and allows recipients to document progress on activities based on the information submitted in the SWP.

## Contacts and Support

### Agency contacts

#### Program and eligibility

Jasmine Price, MHA

Project Officer

Attn:

Nursing Workforce Diversity

Bureau of Health Workforce

Health Resources and Services Administration

[BHW-NWD@hrsa.gov](mailto:BHW-NWD@hrsa.gov)

301-443-7151

#### Financial and budget

Gerly Sapphire Marc-Harris, M. Ed.

Senior Grants Management Specialist, Division of Grants Management Operations

Grants Management Specialist Division of Grants Management Operations Office of Financial Assistance and Acquisition Management (OFAAM) Health Resources and Services Administration

[SMarc-Harris@hrsa.gov](mailto:SMarc-Harris@hrsa.gov)

301.443.2628

#### HRSA Contact Center

**Open Monday – Friday, 7 a.m. – 8 p.m. ET**, except for federal holidays.

**Call:** 877-464-4772 / 877-Go4-HRSA

**TTY:** 877-897-9910

[Electronic Handbooks Contact Center](#)

### Help with systems

#### Grants.gov

Grants.gov provides 24/7 support. You can call 800-518-4726, search the [Grants.gov Knowledge Base](#), or [email Grants.gov for support](#). Hold on to your ticket number.

#### SAM.gov

If you need help, you can call 866-606-8220 or live chat with the [Federal Service Desk](#).

#### Helpful websites

- [Application Guide](#)
- [HRSA Grants page](#)
- [HHS Tips for Preparing Grant Proposals](#)
- [Frequently Asked Questions](#)
- [Applicant Training](#)
- [Bureau of Health Workforce Glossary](#)

## Footnotes

[i] Bleich, M.R., MacWilliams B.R., & Schmidt, B.J. (2015) [Advancing Diversity Through Inclusive Excellence in Nursing Education Advancing Diversity Through Inclusive Excellence in Nursing Education - ScienceDirect](#)

[ii] Abuatiq A, Emery K.A. (2025) Innovative strategies for supporting disadvantaged nursing students in rural areas. International journal of nursing education scholarship, 22(1), 10.1515/ijnes-2025-0047. <https://doi.org/10.1515/ijnes-2025-0047>