

GSA
System for Award Management Registration Requirements for Financial Assistance
Recipients
OMB Control No: 3090-0290;
Justification Part A Supporting Statement

Overview of Information Collection:

This is a revision to an existing information collection. Part 25 of Title 2 of the Code of Federal Regulations (CFR), Subtitle A, Chapter I¹ mandates that the System for Award Management (SAM) serves as the repository for standard information about applicants for and recipients of Federal financial assistance.

The following link provides information on the current data being collected for Federal financial assistance recipients: Entity Registration Checklist - https://www.fsd.gov/sys_attachment.do?sys_id=82f480491b4dfd142fe5ed7ae54bcb0c

This amendment imposes an increased total information collection burden on the public from an increase in respondents compared with the previous extension that was approved in March 2024.

1. Need & Method for the Information Collection.

In late July 2012, the System for Award Management (SAM or SAM.gov) replaced the Central Contractor Registration (CCR) system as the primary registration database for the U.S. Federal Government. SAM currently collects, validates, stores, and disseminates data in support of agency acquisition and financial assistance missions. SAM validates entity registration information and electronically shares the secure and encrypted data with Federal agency finance offices to facilitate paperless payments through electronic funds transfer (EFT). Additionally, SAM shares the data with Federal Government procurement, financial assistance, and electronic business systems.

Both current and potential Federal Government awardees are required to register in SAM pursuant to Title 2 of the Code of Federal Regulations (CFR) and the Federal Acquisition Regulation (FAR) to receive specified Federal awards. Entities complete a one-time registration process to provide basic information relevant to procurement and Federal financial assistance transactions. Applicants and recipients of Federal financial assistance, unless the applicant is an individual or Federal awarding agency that is excepted from those requirements, are required to register in SAM and maintain an active SAM registration with current information at all times during which they have an active Federal award or an application or plan under consideration by an agency.

This revision modifies the Financial Assistance General Representations and Certifications to align with updated executive branch guidance including [DOJ Guidance for Recipients of Federal Funding Regarding Unlawful Discrimination](#) and [executive order 14173](#) applicable to all entities

¹75 FR 55673, as amended by 79 FR 75879.

receiving grants, cooperative agreements, and financial assistance such as loans, insurance, and direct appropriations.

2. Use of the Information.

The information required for SAM registration for Federal financial assistance includes completing the Core Data and Points of Contact sections to provide, among other things, the registering entity's legal business name, address, and type of organization, as well as critical point of contact information (specific guidance for registrants is found at www.sam.gov). Entities must also read and agree to Financial Assistance General Certifications and Representations as part of their registration. This information collected in SAM is used to validate entity registration information and electronically share the secure and encrypted data with Federal agency finance offices to facilitate paperless payments through electronic funds transfer (EFT). Additionally, SAM shares the data with Federal government procurement, financial assistance, and electronic business systems. Estimates of burden are calculated for financial assistance only.

3. Use of Information Technology.

SAM.gov is an online web application. There is no paper form or manual version of a SAM entity registration.

4. Non-duplication.

SAM was developed to centralize registrant information. This collection leverages the central clearinghouse capacity of SAM to ensure that financial assistance registrants have minimal burden in providing the Federal government with their identifying information. This will ensure that the information provided to the Federal government once, will be used multiple times because SAM will share this information with Federal government procurement, financial assistance, and electronic business systems. Where legally sufficient, SAM uses information that is available externally to assist in the entity registration process. This ICR is solely related to the entity registration of Federal financial assistance recipients. The modernization of SAM.gov that combined systems is not relevant to this collection.

5. Burden on Small Business.

Required registration in SAM will reduce burden to small businesses that would otherwise be required to provide the same entity identifying information to the Federal government multiple times unnecessarily. If a registrant is already registered in SAM with the intent to pursue Federal grant, cooperative agreement, or contract awards, there is no new burden. Also, small entities are not likely to have an owner, predecessor, and/or subsidiary that would require reporting. However, it is minimally burdensome for a small entity to provide the name of its immediate and highest-level owner, should this be applicable.

6. Less Frequent Collection.

If the collection of this registration data from Federal prime financial assistance registrants is allowed to expire, current registrants will not be able to update and renew their registration information and new registrants will not be able to create their registrations in SAM. Federal agencies will not be able to obligate new Federal financial assistance awards to unregistered entities. This could prevent the award of critical Federal financial assistance funding and impact government-wide financial assistance programs.

7. Paperwork Reduction Act Guidelines.

Collection is consistent with guidelines in 5 CFR 1320.6. GSA has implemented security procedures in accordance with GSA, NIST, and other federal security policies to protect proprietary trade secrets and other confidential information of registrants.

8. Consultation and Public Comments.

A 60-day notice was published in the *Federal Register* on [Insert Date].

9. Gifts or Payment.

No payment or gift will be provided to participants.

10. Privacy & Confidentiality.

The information is disclosed only to the extent consistent with prudent business practices and current regulations. All sensitive entity information in SAM is restricted solely to authenticated users of SAM. SAM.gov collects PII on individuals who register as a sole proprietor. This information is not made public except as required by law. The GSA/GOVT-9 system of records notice (SORN) can be found at 78 FR 11648 (February 19, 2013). The Privacy Policy and Terms of Use can be viewed on SAM.gov at <https://sam.gov/about/terms-of-use#privacy>.

11. Sensitive Questions.

No sensitive questions are involved.

12 & 13. Burden Estimate.

As of January 2026, there were 222,760 entities registered in SAM for financial assistance. Based on the number of entities with Unique Entity Identifiers that are registered in SAM solely for financial assistance purposes, the total number of entities that may be impacted by the proposed Information Collection Requests under OMB control number 3090-0290 could be 222,760 registrants. The number of respondents estimated in this section is based on the best available data from SAM. It is estimated that an average of 2.75 hours will be required for each new or current registrant to review, prepare, and complete or update their registration in SAM. GSA will continue to review and revise these burden estimates as more information becomes available.

	Requested	Program Change Due to New Statute	Previously Approved
Annual Number of Responses for this IC	222,760	10,801	211,959
Annual IC Time Burden (Hour)	612,590	82,692	529,898
Annual IC Cost Burden (Dollars)	33,784,338.50	7,119,896.50	26,664,442

Burden per Response:

	<u>Time Per Response</u>	<u>Cost Per Response</u>
<u>Reporting</u>	2.75 hrs	\$55.15 ²
<u>Record Keeping</u>		
<u>Third Party Disclosure</u>		
<u>Total</u>	2.75 hrs	\$55.15

² The estimated hourly rate is calculated using the Bureau of Labor Statistics Occupational Employment Statistics Query System selecting the national hourly mean wage for management analysts, May 2024 (<https://data.bls.gov/oes/#/occGeo/One%20occupation%20for%20multiple%20geographical%20areas>).

Annual Burden:

	<u>Annual Time Burden (Hours)</u>	<u>Annual Cost Burden (Dollars)</u>
<u>Reporting</u>	612,590	\$33,784,338.50
<u>Record Keeping</u>		
<u>Third Party Disclosure</u>		
<u>Total</u>	612,590	\$33,784,338.50

14. Estimated cost to the Government.

Time required for Government-wide review is estimated at 1.1 hour in receiving, reviewing, and analyzing the information submitted by the respondents. This estimate attempts to account for Federal agencies working with registrants to answer their questions, burden to supporting help desks, and time spent investigating registration challenges faced by registrants. The estimated hourly rate of \$48.59 is calculated using the Bureau of Labor Statistics Occupational Employment Statistics Query System selecting the national hourly mean wage for management analysts, May 2024

(<https://data.bls.gov/oes/#/occGeo/One%20occupation%20for%20multiple%20geographical%20areas>).

	Requested	Program Change Due to New Statute	Previously Approved

Annual Number of Responses for this IC	222,760	10,801	211,959
Annual IC Time Burden (Hour)	222,760	10,801	211,959
Annual IC Cost Burden (Dollars)	\$10,823,908.40	1,256,079.40	9,567,829

Burden per Response:

	<u>Time Per Response</u>	<u>Cost Per Response</u>
<u>Reporting</u>	1 hrs	\$48.59 ³
<u>Record Keeping</u>		
<u>Third Party Disclosure</u>		
<u>Total</u>	1 hrs	\$48.59

15. Reasons for changes.

This is a revision of a currently approved information collection for Federal financial assistance registrants in SAM as of November 2025.

³ The estimated cost per hour is from Office of Personnel Management Salary Table 2025 DCB for a general schedule employee at a GS-12 Step 1 in the locality pay area of Washington-Baltimore-Arlington, DC-MD-VA-WV-PA
https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2025/DCB_h.pdf

2 CFR Subtitle A, Chapter I, Part 25 mandates that the System for Award Management serve as the repository for standard information about applicants and recipients of financial assistance. The burden is relative to the number of registrants for Federal financial assistance, which was 222,760 in January 2026, while when calculated for the previous information collection burden there were 211,959 estimated registrants for Federal financial assistance in the system. The increase in burden is due to the increased compliance with Executive Order requirements to register in the centralized and integrated system as well as the increase in the number of entities applying for the grants and other financial assistance available through the Federal government. See Attachment of the updated Financial Assistance General Representations and Certifications.

16. Publicizing Results.

Results will not be tabulated or published. This information collection will be ongoing.

17. OMB Not to Display Approval.

We are not requesting an exemption.

18. Exceptions to "Certification for Paperwork Reduction Submissions."

We are not requesting an exemption.

19. Surveys, Censuses, and Other Collections that Employ Statistical Methods.

Statistical methods are not used in this information collection.

Financial Assistance General Certifications and Representations

As the duly authorized representative of the [ORGANIZATION NAME], I certify that [ORGANIZATION NAME]:

(1) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability to ensure proper planning, management and completion of any financial assistance project covered by this Certifications and Representations document (See 2 C.F.R. § 200.113 Mandatory disclosures; 2 C.F.R. § 200.214 Suspension and debarment; 2 C.F.R. § 200.303 Internal controls; OMB Guidance A- 129, "Policies for Federal Credit Programs and Non-Tax Receivables");-

(2) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives (See 2 C.F.R. § 200.302 Financial Management ~~and~~; 2 C.F.R. § 200.303 Internal controls); and § 200.337 Access to records);

(3) Will disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy (See 2 C.F.R. § 200.112 Conflict of interest);-

(4) Will comply with all limitations imposed by annual appropriations acts;-

(5) Will comply with the U.S. Constitution, all Federal laws, and relevant Executive branch guidance in promoting the freedom of speech and religious liberty in the administration of federally-funded programs (See 2 C.F.R. § 200.300 Statutory and national policy requirements and 2 C.F.R. § 200.303 Internal controls);-

~~(6)~~ (6) Will comply with the U.S. Constitution, all Federal laws, and relevant executive orders prohibiting unlawful discrimination on the basis of race or color in the administration of federally funded programs (See Titles VI and VII of the Civil Rights Act of 1964, the Equal Protection Clause of the Fourteenth Amendment, and 2 C.F.R. § 200.303 Internal controls). Federal antidiscrimination laws apply to programs or initiatives that involve discriminatory practices, including those labeled as Diversity, Equity, and Inclusion (DEI) or “diversity, equity, inclusion, and accessibility” (DEIA) programs. Entities that receive federal funds, like all other entities subject to federal antidiscrimination laws, must ensure that their programs and activities comply with federal law and do not discriminate on the basis of race or color. Examples of practices that may violate applicable Federal anti-discrimination laws include:

(i) Granting preferential treatment based on race or color, such as race-based scholarships or programs, preferential hiring or promotion practices, or access to facilities or resources based on race or ethnicity, including through the use of “cultural competence” requirements, “overcoming obstacles” narratives, or “diversity statements;”

(ii) Segregation based on race or color, such as race-based training sessions, segregation in facilities or resources, or implicit segregation through program eligibility;

(iii) Other unlawful use of race or color as criteria, such as race-based “diverse slate” policies in hiring, race-based selection for contracts, or race-based program participation or resource allocation;

(iv) Training programs that stereotype, exclude, or single out individuals based on protected characteristics or create a hostile environment; or

(v) Retaliation by taking adverse actions against employees, participants, or beneficiaries because they engage in protected activities related to opposing DEI practices they reasonably believe violate federal antidiscrimination laws. Protected activities include raising concerns or filing complaints about, or objecting to or refusing to participate in, discriminatory programs, trainings, or policies;

(7) Will not knowingly bring or attempt to bring to the United States, transport, conceal, harbor, shield, hire, or recruit for a fee an illegal alien; and will not induce an alien to enter or reside in the United States with reckless disregard of the fact that the alien is illegal (See 8 U.S.C. § 1324 and 2 C.F.R. § 200.303 Internal controls);

(8) Will not fund, subsidize, or facilitate violence, terrorism, or other illegal activities that threaten public safety or national security (See 2 CFR 200.303 Internal controls);

(9) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and public policies governing financial assistance awards and any Federal financial assistance project covered by this certification document, including but not limited to:-

(a) Trafficking Victims Protection Act (TVPA) of 2000, as amended, 22 U.S.C. § 7104(g);-

(b) Drug Free Workplace, 41 U.S.C. § 8103;-

(c) Protection from Retaliation of Disclosure of Certain Information, 41 U.S.C. § 4712;-

(d) National Environmental Policy Act of 1969, as amended, 42 U.S.C. § 4321 et seq.;

(e) Universal Identifier and System for Award Management, 2 C.F.R part 25;-

(f) Reporting Subaward and Executive Compensation Information, 2 C.F.R. part 170;-

(g) OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. part 180;-

(h) Civil Actions for False Claims Act, 31 U.S.C. § 3730;-

(i) False Claims Act, 31 U.S.C. § 3729, 18 U.S.C. §§ 287 and 1001;-

(j) ~~Program Fraud and Civil Remedies Act~~ Administrative False Claims Act of 2023, 31 U.S.C. § 3801 et seq.;

(k) Lobbying Disclosure Act of 1995, 2 U.S.C. § 1601 et seq.;

(l) Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq.;

(m) Title VIII of the Civil Rights Act of 1968, 42 U.S.C. § 3601 et seq.;

(n) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681 et seq.;

(o) Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794; and-

(p) Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq.-

To the extent that any the certifications or representations on this page are the subject of an active court order or injunction that is legally binding on the recipient and the relevant awarding agency, and prohibits enforcement of such requirements, the affected certifications or representations will be deemed inapplicable to that recipient. All other certifications and representations not directly affected by such order shall remain in full force and effect.

I have read each of the certifications and representations presented on this page. By submitting this certification, I, [AUTHORIZED OFFICIAL], am attesting to the accuracy of the certifications and representations contained herein. I understand that I may be subject to criminal prosecution under Section 1001, Title 18 of the United States Code or civil liability under the False Claims Act if I misrepresent [ORGANIZATION NAME] by providing false, fictitious, or fraudulent information to the U.S. Government.

(End of Provision)