

- Discuss a time when your integrity was challenged. How did you handle it?
- In which areas do you feel you would like to develop?
- Have you taken any steps in the past year to improve your skills or performance?
- Tell us about a difficult or sensitive situation that required careful communication.
- What is your approach to monitoring progress on research projects?
- Describe a time when you were responsible for a task you didn't receive training on and were unsure how to complete. How did you handle it?
- Have you ever had to convince your co-workers to accept an idea? How did you do it? What was the result?
- Describe a situation where you needed to use different communication styles to influence stakeholders with differing perspectives.
- Describe the most rewarding experience you have had dealing with customers.
- When was the last time you "broke the rules" (thought outside the box) and how did you do it?
- Give us an example of something you have done that was innovative.
- In which areas of Research Administration do you consider yourself to be a specialist, and how do you envision being able to utilize your experience within ORI?
- Tell us about a time when you had a miscommunication with a colleague or client. How did you resolve it?
- Describe a time when a project you were coordinating stalled. What happened? How did you get things back on track?
- If you were the supervisor in your present job, what would you do differently and why?
- From your understanding of the job, what assets do you feel you would bring to the job?
- What motivates you to put forth your greatest effort?
- What type of people do you most enjoy working with?
- What will you be looking for in this job that you do not find in your present job?
- How did the best manager you ever had motivate you to perform well? Why did that method work?
- What additional information do you think we should know about you?
- How familiar are you with UG 2 CFR 200?
- Describe a situation where expenditures wouldn't normally be considered allowable on a grant, but you felt as though you could defend the expenditure to an auditor.

- How do you ensure that the research projects you manage are compliant with all relevant regulations and laws?
- Are you a member of any National Organizations and/or do you participate in meetings and training offered by the organization?