



CPRA: Project Development and Proposal Submission

Study online at https://quizlet.com/_d95rb8

-
1. **Grants.gov**
 - Online system for compiling proposals and transmitting them to the appropriate US federal sponsor
 - Provides a web-based tool called Workspace that allows users to create and submit a proposal online or download forms that can be completed offline and uploaded back in to the system
 - Some commercial and institutional systems, commonly referred to as system-to-system (S2S), are designed to integrate directly with Grants.gov

 2. **Fastlane/Research.gov**
 - Web-based system that supports proposal development and submission for the NSF
 - Organizational account is established by an AOR
 - Allows users to register directly in the system without institutional authorization
 - Pre proposals, proposals, and awards can be managed in Research.gov
 - System has the capability to send out automatic notifications and process post-award requests

 3. **RFP** Request for Proposal

 4. **RFA** Request for Applications

 5. **BAA** Broad Agency Announcement

 6. **FOA** Funding Opportunity Announcement

 7. **ASSIST**
 - Application Submission System and Interface for Submission Tracking
 - Used to prepare and submit grant applications electronically to the NIH and other Public Health Service (PHS) agencies
 - Individuals submitting proposals must be registered in the NIH electronic grants management system, known as eRA Commons, and have institutional submission authority for their organization

 8. **ASSIST Benefits**
 - Registered eRA commons users receive an ID number permitting them to create IDs for PIs and key personnel



CPRA: Project Development and Proposal Submission

Study online at https://quizlet.com/_d95rb8

and provide other admin support to the PI

- System supports single and multi project funding opps
- Res Admins can grant access to the full online app or just parts of it by assigning collaborator permissions
- Level of error checks is more extensive than the error checks performed by Grants.gov

9. **ProposalCENTRAL**

- Cloud-based eRA solution used by over 100 nonfederal sponsors for proposal development and submission
- Organizations register with ProposalCENTRAL and submit applications by an organizational official
- Submission forms are accessed directly by searching for sponsors and funding opps

10. **NSF: Collaborative Proposals**

- A proposal in which investigators from two or more organizations wish to collaborate on a unified research project

11. **Pre Application Considerations**

- General Eligibility
- Funder's Mission and Goals
- Timing
- Funding levels/restrictions
- Cost Share

12. **Types of Proposals**

- Pre-proposal/pre-application/letter of intent
- New, continuation, renewal, resubmission
- Competing, non-competing
- Seed grant/pilot project/internal

13. **Internal Funding Programs**

- Seed
- Equipment/Instrumentation
- Small grant
- Page charges/subventions

14. **Industry Sponsored Research**

- Project almost always initiated by sponsor
- Often arise from PI's professional relationship with the industry sponsor
- May require Non Disclosure Agreements (NDAs) prior to discussion of the project
- Sponsor may want to own all IP and may try to prevent research team from publishing



CPRA: Project Development and Proposal Submission

Study online at https://quizlet.com/_d95rb8

- Agreements may have challenging indemnification clauses and other legal issues
- May balk at paying federally-negotiated overhead rate

15. Sponsor Tips for Proposal Writing

- NSF PAPPG
- Sample proposals
- NIH RePORT
- NSF program website "What has been funded"
- USASpending.gov

16. NSF Sr/Key Personnel

- PD/PI
- Faculty Associate
- PD Scholar

17. NIH Sr/Key Personnel

- PD/PI
- Senior/key personnel named in the NoA

18. Grant Proposal Sections

- Abstract
- Research plan
- Evaluation plan
- Data Management Plan
- Compliance
- Facilities and Resources
- Roles of key personnel
- Biographical sketch
- Other support
- Budget justification

19. RFB

- Request for Bid

20. RFQ

- Request for Quotation

21. RFI

- Request for Information

22. 2 CFR 200 - Elements of a funding announcement

- Program Description
- Award Information
- Applicant Eligibility
- Application Preparation and Submission
- Proposal Review Criteria
- Award Administration Information



-
23. **Just In Time - NIH Terminology** - Other Support
- Certificate IRB approval of proposed use of human subjects
 - Verification of IACUC approval of proposed use of live vertebrate animals
 - Evidence of compliance with education in the protection of human subjects
 - Submitted through NIH Commons
-
24. **Current and Pending Support**
- Includes effort, budget, and description
 - Confirm no scientific, budgetary, or commitment overlap
 - Include all financial resources, whether federal or non federal
-
25. **Solicitation Elements**
- Program synopsis
 - Info about anticipated award
 - Eligibility requirements
 - Deadline date and time
 - Proposal preparation and submission instructions
 - Budget restrictions
 - Review criteria
 - Sponsor contact info
 - Communication of key points with investigators
-
26. **Proposal Special Components**
- NSF Mentoring Plan (postdocs only)
 - NIH RCR Training (career development only)
 - NIH Multiple PD/PI Leadership Plan
 - NIH Data Sharing Plan
 - USDA F&A limit to 30% TDC
-
27. **Grant Records (non-research) retention**
- Final narrative reports: PERMANENT
 - All other records: 5 years after submission of final report or denial of application
-
28. **Research Grant Records retention**
- Final research report: PERMANENT
 - All other records: 7 years after the end date of the grant period
-
- 29.
- Useful life



CPR: Project Development and Proposal Submission

Study online at https://quizlet.com/_d95rb8

Research Grant Proposal Development Records retention

- 30. **Unfunded Research Grant Proposal Applications Records retention** - Retain 2 years after submission

 - 31. **2 CFR 200.333 and FAR Records Retention** - Retain for 3 years from date of submission of final financial report (grants) or final payment (contracts)
- Retained until all litigation, claims, or audit findings have been resolved

 - 32. **NIH's Streamlined Noncompeting Award Process (SNAP) records retention** - Records must be retained for 3 years after FSR for the entire competitive segment is submitted

 - 33. **P.L. 106-107: Paperwork Reduction Act** - Institution must ascertain it has capability to electronically submit proposals

 - 34. **Submission Portals**
 - Research.gov (NSF)
 - Grants.gov
 - Arts.gov (NEH)
 - Proposal Central
 - ASSIST (DHHS)
 - NSPIRES (NASA)

 - 35. **eRA Systems**
 - eRA Commons
 - NIH RePORT
 - USASpending.gov
 - Federal RePORTER
 - G5
 - HRSA Electronic Handbooks
-



CPR: Project Development and Proposal Submission

Study online at https://quizlet.com/_d95rb8

36. **NSF Unfunded and Revised Proposals**
- Requires substantial revision and accounting for the prior Review Panel's concerns
 - Some programs have a one year waiting period
-
37. **NIH Unfunded and Revised Proposals**
- Allows one resubmission to the same program
 - Resubmission must address the changes made
 - Can submit as new if changing programs
-