**UNIVERSITY OF MARYLAND EXTENSION**

**COLLEGE OF AGRICULTURE AND NATURAL RESOURCES**

**POSITION ANNOUNCEMENT**

**Title:** *Agent* *Associate*

**Functional Title:** *SNAP-Ed Nutrition Educator—Prince George’s County*

**Position Number:** 121572

**Category Status:** *Faculty, Non-Tenured, Continuing Contract (This is a Non-State Funded Position)*

**Unit:** *AGNR-UME-Family and Consumer Sciences*

**Position Summary/Purpose of Position:**

This position is a 12 month, term appointment. The full-time position is part of the Supplemental Nutrition Assistance Program - Education (SNAP-Ed) conducted by the University of Maryland Extension. The educator will deliver nutrition education programs to low income residents in Prince George’s County with emphasis on reaching SNAP (food stamp) recipients. The position will be housed in the Prince George’s County Extension office in Clinton, MD.

**Responsibilities Include:**

* Plan and conduct nutrition education programs for Supplemental Nutrition Assistance Program (SNAP) participants in Prince George’s County.
* Collaborate with local food assistance programs to develop and distribute nutrition information.
* Develop and maintain collaborative relationships with community organizations to plan, implement, and evaluate programs and seek new partnerships to deliver nutrition education programs, with a focus on multi-level interventions as depicted in the Socio-Ecological Model.
* Assist project leader with the development of the Maryland SNAP-Ed annual proposal with input from collaborators.
* Use SNAP-Ed evaluation instruments to conduct program assessment and report formative, process, and outcome evaluation data.
* Attend SNAP-Ed staff development programs and regular communication with the statewide team.

**Minimum Qualifications:**

Required*–*

* Bachelor's Degree in nutrition, health education, or a related field.
* Applicants must be self-motivated, flexible, innovative, and resourceful with skills in conducting community-based education programs.
* A valid driver's license and access to an automobile for travel in Prince George’s County and to SNAP-Ed trainings.
* Successful candidate is required to obtain a clear background check by the State of Maryland and the FBI.

Preferences*–*

* Master's Degree.
* Experience in community organizing and/or partnering with grassroots communities and schools.
* Experience in writing grants and securing funds for projects.
* Experience working with diverse community stakeholders.
* Experience in conducting nutrition education activities involving food.

**Background Check:**

Offers of employment are contingent on completion of a background check. A prior criminal conviction or convictions will not automatically disqualify a finalist from employment in the position.

**Salary:**

Salary will be commensurate with experience with a base salary of $57,350. The University of Maryland offers an extensive benefits package.

**Physical Demands:**

A routine part of this position’s responsibilities would be to transport materials to and from teaching/event locations, including loading and unloading the vehicle. The employee will frequently lift and/or move items weighing up to 20 pounds. Set-up and tear-down of displays, tables, and chairs would be necessary at many teaching sites.

**Closing Date: until filled**

**Applications:**

All candidates must apply online at <https://ejobs.umd.edu>. When applying, please submit application letter, resume, copy of transcripts and names/contact information of 3 professional references.

*The University of Maryland, College Park, an equal opportunity/affirmative action employer, complies with all*

*applicable federal and state laws and regulations regarding nondiscrimination and affirmative action; all qualified*

*applicants will receive consideration for employment. The University is committed to a policy of equal opportunity*

*for all persons and does not discriminate on the basis of race, color, religion, sex, national origin, physical or*

*mental disability, protected veteran status, age, gender identity or expression, sexual orientation, creed, marital*

*status, political affiliation, personal appearance, or on the basis of rights secured by the First Amendment, in all*

*aspects of employment, educational programs and activities, and admissions.*