

**UNIVERSITY OF MARYLAND EXTENSION
COLLEGE OF AGRICULTURE AND NATURAL RESOURCES**

POSITION ANNOUNCEMENT

Title: *Coordinator*

Functional Title: *Coordinator (Nutrient Management Advisor)—Statewide*

Position Number: 128851

Category Status: *Staff, Exempt, Contingent Category 2*

Unit: *AGNR-UME-Special Agriculture Programs*

Position Summary/Purpose of Position:

University of Maryland Extension (UME) Agriculture and Food Systems (AgFS) Program seeks candidates for a 12-month Agricultural Nutrient Management Program (ANMP) Nutrient Management Advisor. ANMP Nutrient Management Advisors develop nutrient management plans for agricultural producers to balance nutrient inputs with crop requirements, thus optimizing production potential, improving farm profitability, reducing excess nutrient inputs into the Chesapeake Bay and enabling producers to comply with the State of Maryland's Water Quality Improvement Act of 1998.

Responsibilities Include:

- Develop and deliver nutrient management plans using specially designed software and software applications.
- Explain nutrient management planning and plans to agricultural producers.
- Perform phosphorus-loss risk assessments when required.
- Communicate proper soil and manure sampling techniques for agricultural producers and advise soil and manure collection procedures.
- Sample and analyze soils for nitrate-related tests.
- Demonstrate and train agricultural producers in equipment calibration and crop yield measurements.

Minimum Qualifications:

Required—

- Bachelor's Degree or an equivalent combination of education and experience.
- Four years of experience as an agricultural producer (primary decision maker) or working with agricultural producers in an advisory capacity, or college-level education in agriculture or a closely related field (e.g., environmental, or natural resource science).
- Within one year of employment, achieve certification through the Maryland Department of Agriculture as a Nutrient Management Consultant and maintain this certification.

Preferences—

- BS or MS in agronomy, plant sciences or soil sciences.
- Customer service experience.
- Experience working with agricultural producers or agricultural-related organizations.
- Certification by the Maryland Department of Agriculture as a Nutrient Management Consultant.
- Knowledge of agricultural production practices and cropping systems.
- Ability to communicate effectively both orally and in writing, use simple analytical equipment,
- Perform basic mathematical skills and the ability to work independently,
- Strong organizational skills and the ability to work independently,
- Competency in the use of word processing and spreadsheet software.

Locations:

University of Maryland Extension is seeking to fill five (5) Coordinator – Nutrient Management Advisor positions, with one position at each of the following county Extension office locations:

1. Caroline County (position number 128845)
2. Montgomery County (position number 128857)
3. Wicomico/Worcester County (position number 128843)
4. Washington County (position number 128913)
5. Statewide (position number 128851)

Background Check:

Offers of employment are contingent on completion of a background check. A prior criminal conviction or convictions will not automatically disqualify a finalist from employment in the position.

Salary:

Salary will be commensurate with experience with a base salary of \$43,026. The University of Maryland offers an extensive benefits package. The position is a 1.0 FTE, equivalent to 40 hours per week.

Job Risks:

Occupational Related Bloodborne Pathogen Exposure, Not Applicable to This Position

Physical Demands:

Ability to lift 30 pounds and traverse uneven terrain and willingness to work outside under adverse weather conditions.

Closing Date: Until Filled**Best Consideration Date: 02/04/2024****Applications:**

All candidates must apply online at <https://ejobs.umd.edu>. When applying, please submit application letter, resume, copy of transcripts and names/contact information of 3 professional references.

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