 **Checklist for R01 Proposal Preparation**

PI Name:

**Sections of the Application required for SPA BUDGET review**

Page Limits Complete

|  |  |  |
| --- | --- | --- |
| Budget & Justification  o Regular budget  o Modular budget | N/A |  |
| Subrecipient documents  o Budget  o Budget justification  o Statement of work  o Facilities  o Unique Entity Identifier/UEI#  o Letter of Intent (institutional signature)  o Address (including 9 digit zip code)  o Congressional District  o Indirect cost rate agreement | N/A |  |
| F&A rate | N/A |  |
| Cost share commitments | N/A |  |

**Sections of the Application required for SPA INITIAL review (Drafts of the components below)**

**Sections of the Application required for SPA FINAL review**

Page Limits Complete

|  |  |  |
| --- | --- | --- |
| Facilities & resources | N/A |  |
| Biosketches | 5 pages |  |
| Other support (if required at time of submission) | N/A |  |
| Abstract | 30 lines of text |  |
| Project Narrative | Three sentences |  |
| Introduction to Resubmission or Revision Application (if applicable) | 1 |  |
| Specific Aims | 1 |  |
| Research Strategy | R01 (12) |  |
| Multiple PI Leadership Plan | N/A |  |
| Letters of Support (co-investigators, consultants) | N/A |  |
| Data Management and Sharing Plan (include under 11. Other Plan(s) | N/A |  |
| Consortium Arrangements | N/A |  |
| Resource Sharing Plan | N/A |  |
| Performance Sites | N/A |  |
| Human Subjects Section  o Use of Human Specimens and/or Data  o Study Title  o Section 1 – Basic Information  o Section 2 – Study Population Characteristics  o Section 3 – Protection and Monitoring Plans  o Section 4 – Protocol Synopsis  o Section 5 – Other Clinical Trial-related Attachments  o Inclusion Enrollment Report | N/A |  |