

Position Number: 128121
Title: Coordinator
Functional Title: Coordinator (Nutrient Management Advisor)
Category Status: 35-Exempt Contingent Category 2
Applicant Search Category: Staff
University Authorized FTE: 100
Unit: AGNR-Environmental Science & Technology

Campus/College Information:

Founded in 1856, University of Maryland, College Park is the state's flagship institution. Our 1,250-acre College Park campus is just minutes away from Washington, D.C., and the nexus of the nation's legislative, executive, and judicial centers of power. This unique proximity to business and technology leaders, federal departments and agencies, and a myriad of research entities, embassies, think tanks, cultural centers, and non-profit organizations is simply unparalleled. Synergistic opportunities for our faculty and students abound and are virtually limitless in the nation's capital and surrounding areas. The University is committed to attracting and retaining outstanding and diverse faculty and staff that will enhance our stature of preeminence in our three missions of teaching, scholarship, and full engagement in our community, the state of Maryland, and in the world.

Background Checks

Offers of employment are contingent on completion of a background check. Information reported by the background check will not automatically disqualify you from employment.

Position Summary/Purpose of Position:

Nutrient management advisors develop nutrient management plans for agricultural producers to balance nutrient inputs with crop requirements, thus enhancing production potential, improving farm profitability, reducing excess nutrient inputs into the Chesapeake Bay and enabling producers to comply with the State of Maryland's Water Quality Improvement Act of 1998.

Responsibilities include:

- Develop and deliver nutrient management plans using specially designed software and software applications;
- Explain nutrient management planning and plans to agricultural producers;
- Perform phosphorus-loss risk assessments when required;
- Demonstrate proper techniques of soil and manure sampling for agricultural producers and when appropriate collect soil and manure samples;
- Sample and analyze soils for nitrate-related tests;
- Demonstrate and train agricultural producers in equipment calibration and crop yield measurements.

Education:

Bachelor's degree or an equivalent combination of education & experience.

Experience:

4-years' experience as an agricultural producer (primary decision maker) or working with agricultural producers in an advisory capacity, or college-level education in agriculture or a closely related field (e.g., environmental or natural resource science).

Except for qualifications established by law, additional related experience, and formal education in which one has gained the knowledge, skills, and abilities required for the full performance of the work of the job class may be substituted for the education or experience requirement on a year-for-year basis with 30 college credits being equivalent to one year of experience.

Minimum Qualifications:

Knowledge, Skills, and Experience:

- Knowledge of agricultural production practices and cropping systems;
- Ability to communicate effectively both orally and in writing, use simple analytical equipment, perform basic mathematical and algebraic calculations, complete reports and records correctly, possess strong organizational skills and the ability to work independently;
- Competency in the use of word processing and spreadsheet software.

Other Required Qualifications:

- Personal transportation and a valid driver's license.
- If offered employment, individual will be required before beginning job assignment to obtain (and satisfactorily pass) a background check by the State of Maryland and the FBI.

Preferences:

- BS or MS in agronomy, plant sciences or soil sciences.
- Customer service experience.
- Experience working with agricultural producers or agricultural-related organizations.
- Certification by the Maryland Department of Agriculture as a Nutrient Management Consultant..

Required:

- Within one year of employment, achieve certification through the Maryland Department of Agriculture as a Nutrient Management Consultant; maintain this certification;

Locations:

University of Maryland Extension is seeking to fill **three (3) Coordinator – Nutrient Management Advisor** positions, with one position at each of the following county Extension office locations:

- Montgomery County (position number 128121)
- Frederick County (position number 128104)
- Allegany County (position number 128122)

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- Sample and analyze soils for nitrate-related tests, and
- Demonstrate and train agricultural producers in equipment calibration and crop yield measurements.

Salary & Benefits:

Salary will be commensurate with experience, with a minimum starting salary of \$43,026.00. The University of Maryland offers an **extensive benefits package**. The position is a 1.0 FTE, equivalent to 40 hours per week.

Job Risks Not Applicable to This Position, Occupational Related Bloodborne Pathogen Exposure

Physical Demands Ability to lift 30 pounds and traverse uneven terrain and willingness to work outside under adverse weather conditions.

Posting Date: 03/13/2023

Closing Date:

Open Until Filled Yes

Best Consideration Date 04/08/2023

The University of Maryland, College Park, an equal opportunity/affirmative action employer, complies with all applicable federal and state laws and regulations regarding nondiscrimination and affirmative action; all qualified applicants will receive consideration for employment. The University is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, religion, sex, national origin, physical or mental disability, protected veteran status, age, gender identity or expression, sexual orientation, creed, marital status, political affiliation, personal appearance, or on the basis of rights secured by the First Amendment, in all aspects of employment, educational programs and activities, and admissions.

Diversity Statement: