

Position Announcement: Business Manager, Analytical Resources Core, Colorado State University.

The Analytical Resources Core (ARC) at Colorado State University seeks a Business Manager to be responsible for a broad range of financial management in report to the ARC Director. The position will be responsible for management of the daily business and financial operations, will serve as the Account Manager in the Kuali Financial System and ensure funds are spent and managed appropriately and within applicable policies and guidelines, and will interface with ARC staff, internal/external customers and their fiscal officers, the OVPR Cores Business Manager, and other stakeholders on campus. The position reports to the ARC Director. Applications must be submitted through the CSU jobs portal, where a full position description can be found: <https://jobs.colostate.edu/postings/92701>.

Anticipated Salary Range: \$45,000 - \$55,000, 12-month assignment

Remote Work Policy: Preference for on-site, but remote assignments will be considered.

About ARC: The Analytical Resources Core (ARC) is an Institutional Core in the Office of the Vice President for Research (OVPR) at CSU. It is comprised of three centers: Materials and Molecular Analysis, Imaging and Surface Science, and Bioanalysis and Omics. The mission of the ARC is to provide instrument capabilities and expertise that exceeds the normal resources on individual research programs, and to make those technologies available as a shared resource. We strive to provide an environment that is rich in expertise and educational resources and to foster collaboration across the CSU community and beyond. ARC has an annual budget exceeding \$3,000,000.

About Colorado State University: CSU is a public land-grant research university in Fort Collins, Colorado. It is the flagship university of the Colorado State University System, which additionally includes CSU Pueblo and CSU-Global, a fully online public university. CSU Fort Collins has an undergraduate enrollment of approximately 25,000, and research expenditures greater than \$300,000,000 annually. Colorado State University has a campus culture that is driven by a desire always to do better and a vision to be the best place to learn, work, and discover. Our Principles of Community – Inclusion, Integrity, Respect, Service, and Social Justice – reflect our core values and support CSU’s mission and vision of access, research, teaching, service, and engagement. Each member of our community has a responsibility to uphold these principles when engaging with one another and acting on behalf of the University.

About Fort Collins, Colorado: Consistently included as one of the best places to live and work in the country, Fort Collins provides the breathtaking backdrop and home to Colorado State University. Located on the northern end of Colorado’s economically vibrant and environmentally beautiful Front Range, FoCo boasts major employers including Hewlett-Packard, Woodward, New Belgium Brewing, and Otterbox, along with parks and trails galore. Fort Collins also is a cultural hub for arts and entertainment that includes CSU’s world-class performing arts center, the Downtown Creative District, and a burgeoning live music scene bolstered by some of the best music festivals in the country.