Behavioral Health Workforce Education and Training Program for Professionals (BHWET-Pro) HRSA 21-089

Technical Assistance Webinar
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Vision: Healthy Communities, Healthy People

Agenda

- **BHW Overview**
- **BHWET-Pro Purpose**
- **Eligibility**
- **Award Summary**
- **Project Goals and Objectives**
- **Training Program**
- **Application Content**

- **Funding Factors**
- **Application Submission**
- **Review and Selection Process**
- **Award Notification**
- **Resources**
- **Questions**
- **Contact Information**

BHW Overview

The U.S. Health Workforce

Demand for health care occupations is growing:
- Health care jobs to increase by 14% from 2018 to 2028

Shortages of health professionals currently exist
- Over 20,400 current designations
- Majority in rural communities

The United States is projected to be short more than:
- 23,600 primary care physicians by 2025
- 15,600 dentists by 2025

The challenges:
- Aging population and health care workforce
- Not enough clinicians to meet demand
- Mal-distribution of providers across states, including nursing

HRSA
Health Workforce

Bureau of Health Workforce (BHW)

MISSION: Improve the health of underserved and vulnerable populations by strengthening the health workforce and connecting skilled professionals to communities in need.

EDUCATION ▶ TRAINING ▶ SERVICE

HRSA Workforce Programs Aim to Address:

Access	• Increase access to health care for underserved and vulnerable populations
Supply	• Promote equilibrium in the supply and address shortages of health professionals
Distribution	• Improve workforce distribution so all parts of the U.S. have an adequate number of providers to meet the demand for care
Quality	• Develop a quality health workforce that is trained in and employs evidence-based techniques that reflect better patient care

HRSA Health Workforce

BHW Strategies for Success

Training Students in Rural & Underserved

Community Based Training

Leveraging our Loan and Scholarship programs

How do we recruit and retain providers to choose careers in rural and under-served areas?

Integrating Oral and Behavioral Health into Primary Care

Recruiting Students from Communities We Serve

Training Interprofessional and Collaborative Teams

Legislative Authority for BHWET-Pro

BHWET-Pro is authorized by 42 U.S.C. § 294e–1(a)(1)-(3) (Section 756(a)(1)-(3) of the Public Health Service Act)

BHWET-Pro Purpose

- **To increase the supply of behavioral health professionals while also improving distribution of a quality behavioral health workforce and thereby increasing access to behavioral health services**

Eligibility

- **Accredited institutions of higher education or accredited professional training programs in mental health in:**
  - psychiatry
  - psychology and school psychology
  - behavioral pediatrics
  - psychiatric nursing (which may include master's and doctoral level programs)
  - social work and school social work
  - SUD prevention and treatment
  - marriage and family therapy
  - occupational therapy
  - school counseling
  - professional counseling

Eligibility

- **Accredited doctoral, internship, and post-doctoral residency programs:**
  - health service psychology (including clinical psychology, counseling, and school psychology)

- **Accredited master's and doctoral degree programs of social work**
  - for the development and implementation of interdisciplinary training of social work graduate students for providing behavioral health services, including trauma-informed care and substance use disorder prevention and treatment services, and the development of faculty in social work

- **Domestic faith-based and community-based organizations, tribes, and tribal organizations may also apply for these funds, if otherwise eligible.**

Eligibility

- **Current BHWET-Pro award recipients**
  - Grants that are scheduled to end on August 31, 2021 are eligible to apply for this funding opportunity and should apply as "Competing Continuations"

Summary of Funding

Project Period	**July 1, 2021 to June 30, 2025**
Award Amount	**Up to $480,000 per year**
Number of Awards	**Approximately 92 Awards**
Total Program Funding	**Approximately $44,200,000**

Goals and Objectives

- **Goals**
  - Establish relationships with community-based partners to increase access to quality behavioral health services in high need and high demand areas for populations across the lifespan
  - Promote collaborative training by utilizing team-based models of care in integrated, interdisciplinary behavioral and primary care settings
  - Recruit a workforce that reflects participation in the institutions' programs of individuals and groups from different racial, ethnic, cultural, geographic, religious, linguistic, and class backgrounds, and different genders and sexual orientations, interested in serving high need and high demand areas.

Goals and Objectives

- **Objectives**
  - Increase the number of experiential training sites to promote the integration of behavioral health into primary care settings in high need and high demand areas
  - Enhance didactic and experiential training activities through the development of competencies in primary and behavioral integrated, interprofessional team-based trauma informed care, for trainees, faculty, and staff
  - Establish community partnerships to ensure participation in the institutions' programs of individuals and groups
  - Promote technology integration in the provision of services and training programs, including utilizing telehealth services, implementing strategies to increase digital health literacy, and offering options for distance learning
  - Reduce financial barriers by providing financial support to trainees in the form of stipends and other participant support costs.

Training Program

- **Program Requirements**
  - Provide stipend support to students who are in their final experiential training (internship or field placement) prior to graduation
  - Establish or expand the number of partnerships with experiential training sites in high need and high demand areas
  - Advance the integration of behavioral health training into primary care settings
  - Recruit a workforce that reflects participation in the institutions' programs of individuals and groups from different racial, ethnic, cultural, geographic, religious, linguistic, and class backgrounds, and different genders and sexual orientations, interested in serving high need and high demand areas;
  - Enhance didactic and experiential training activities that develop trainee competencies in behavioral health as well as its integration into primary care

Training Program

- **Program Requirements cont.**
  - Create or enhance current, evidence-based interprofessional training programs for faculty and field site supervisors
  - Demonstrate knowledge and understanding of the concerns of the population served
  - Include technology integration that address strategies for providing telehealth services and increasing digital health literacy
  - Establish relationships with community-based to provide experiential training, career development, and job placement services that assist students in obtaining employment following graduation from the program
  - Demonstrate any internship or other field placement program assisted under the grant prioritizes cultural and linguistic competency

Training Program

- **Program Requirements cont.**
  - Use an evidence based continuous monitoring tool to evaluate program objectives and make adjustments as needed
  - Collect specified program and performance data, and disseminate findings to appropriate audiences
  - Collaborate regularly during the project period with other BHWET-Pro grant recipients to leverage resources, enhance interdisciplinary training, and collaborate across regions.

Training Program

- **Students in final experiential training**
  - Master's-level social work and social work students in their Advanced Standing field placement or in the final field placement for other social work programs
  - Master's-level school counseling, professional counseling, SUD prevention and treatment, marriage and family therapy, occupational therapy, psychology programs, or psychiatric nursing programs
  - Doctoral-level psychology or school psychology practicum for ten or more hours per week per academic semester for two semesters
  - Doctoral-level social work programs
  - Doctoral-level psychology internships in health service psychology; and
  - Doctoral-level internship in psychiatric nursing
  - Post-doctoral level psychology residencies in practice psychology, residencies in psychiatry, and developmental-behavioral pediatrics residencies

HRSA
Health Workforce

Training Program

- **Additional Areas of Focus**
  - *Health Center Collaboration* – Applicants can collaborate with these HRSA-Supported Health Centers s to develop experiential training opportunities and leverage partnerships for future employment opportunities for graduates
  - *Violence Prevention* –Applications can address the role that intimate partner violence and youth violence play in the behavioral health outcomes of individuals in high need and high demand areas by incorporating plans for didactic and experiential training that recognizes and supports victims through an understanding of trauma-informed care
  - *Loan Repayment Programs* – Applicants can connect graduates with HRSA-sponsored loan repayment programs such as the National Health Service Corps (NHSC) SUD Workforce Loan Repayment Program or the NHSC Rural Community Loan Repayment Program

Budget and Budget Justification

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

HRSA
Health Resources & Services Administration

Bureau of Health Workforce
Division of Nursing and Public Health

Behavioral Health Workforce Education and Training (BHWET) Program for Professionals

Funding Opportunity Number: HRSA-21-089
Funding Opportunity Type(s): New and Competing Continuation

Assistance Listings (CFDA) Number: 93.732

NOTICE OF FUNDING OPPORTUNITY

Fiscal Year 2021

Application Due Date: January 21, 2021

Ensure your SAM.gov and Grants.gov registrations and passwords are current immediately!
HRSA will not approve deadline extensions for lack of registration.
Registration in all systems, including SAM.gov and Grants.gov, may take up to 1 month to complete.

Issuance Date: October 7, 2020

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Authority: 42 U.S.C. § 294e–1(a)(1)-(3) (Section 756(a)(1)-(3) of the Public Health Service Act)

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- **Review Criterion #5 Support Requested**

  (10 points)

Budget Overview

- **The period of performance is 4 years**
  - July 1, 2021 through June 30, 2025

- **Ceiling amount of $480,000 each year**
  - This includes both direct and indirect costs

- **Each trainee who completes the program must receive a stipend**
  - To defray living expenses
  - A fixed amount
  - No more than 12 consecutive months of stipend support is allowed per full-time trainee
  - Part-time trainees are allowed to receive a stipend prorated at one-half of the fixed amount for no more than 24 consecutive months

Budget Overview

- **Maintain a 60:40 ratio of stipends to administration & management of the program**
  - At least 60 percent of the total requested budget per year must be dedicated to stipends only for trainees in final experiential training
  - All other costs, including indirect, must be budgeted out of the remaining 40 percent

- **Stipend amounts**
  - $10,000 per master's-level student (including Advanced Standing)
  - $25,000 per doctoral-level student in a psychology or school psychology practicum for 10 or more hours per week per academic semester for two semesters or doctoral level social work student
  - $28,352 per doctoral-level psychology intern, or psychiatric nursing intern
  - $47,844 per post-doctoral psychology fellow, psychiatry resident, and behavioral pediatric resident

Budget and Budget Narrative Section General Overview

Support Requested must contain:	
1. SF-424 Research and Related (R&R) budget form for the entire period of performance (July 1, 2021 to June 30, 2025)	Not counted in the page limit. Supports structured budget for 4 budget periods.
2. Budget Justification. Details for each budget year should be included,	Counted in the page limit.

Other Attachments (as necessary):	
SF-424 R&R Subaward Budget Attachment(s) Form	Not counted in the page limit.

*Cost Sharing/Matching: Cost Sharing is required if needed for doctoral-level internships, to cover stipends in excess of $28,352/trainee as per requirements set by associations. The excess must be covered by non-federal funds and must be specified in the budget narrative.

Funding Restrictions

You may request funding for a period of performance of up to 4 years, at no more than $480,000 per year (inclusive of direct and indirect costs). If exceeded, entire application will be considered non-responsive and will not be considered for funding under this notice.

Unallowable Costs

- Funds under this notice may not be used for purposes specified in HRSA's **SF424R&R Application Guide**

- Also, grant funds may not be used for:

- Construction

- Foreign Travel

- Fringe benefits for trainees

- Accreditation Costs and Fees

Funding Restrictions

Participant / Trainee Support

- No less than 60 percent of a grant recipient's overall requested budget must be used provide <u>stipends</u> to trainees

- List Trainee costs on SF 424 R&R – E – numbers 1 - 5

- Include total number of Trainees

- Stipend amounts are fixed (p. 25 of NOFO)

- Part-time trainee stipends are allowed prorated at one-half of the fixed amount for no more than 24 consecutive months

Administration / Management

- Up to 40 percent of funding each year is for the administration and management of the program. May include:

- Personnel costs (requires Name, Base Salary, Project Role, Level of Effort, and Fringe Benefits) Salary Limitation: The Executive Level II salary of the Level II Federal Executive Pay scale is $197,300. Also applies to sub-recipients

- Other Participant Support Training Cost (Not Stipends)

- Materials and Supplies

- Consultant Services

- Sub-awards (requires SF 424 R&R for each sub-award

- Indirect costs

Funding Restrictions

- You are *required to have the necessary policies, procedures, and financial controls in place* to ensure that your organization complies with all legal requirements and restrictions applicable to the receipt of federal funding, including statutory restrictions on use of funds for lobbying, executive salaries, gun control, abortion, etc. Like those for all other applicable grants requirements, the effectiveness of these policies, procedures, and controls is subject to audit.

- All *program income* generated as a result of awarded funds must be used for approved project-related activities. The program income alternative(s) applied to the award(s) under the program will be the addition/additive alternative. You can find post-award requirements for program income at 45 CFR § 75.307.

Budget Preparation

SF-424 R&R Section Introductory Fields*

- **Organizational DUNS/Unique Entity Identifier:** This field is required. This field may be pre-populated and should reflect the DUNS or DUNS+4 number of the applicant organization (or of the lead organization for the component of a multi-project application).

- **Enter name of Organization:** This field may be pre-populated. Enter the name of the organization.

- **Budget Type:** This field is required. Check the appropriate box for your budget type, following these guidelines:
  - **Project**: The budget being requested is for the primary applicant organization.
  - **Subaward/Consortium:** The budget being requested is for subaward/consortium organization(s). Note, separate budgets are required only for subaward/consortium organizations that perform a substantive portion of the project.

- **Budget Period:** This field is required. Please Identify the specific budget period (example, 1, 2, 3, 4, 5).

- **Start Date:** This field is required and may be pre-populated from the SF 424 R&R Form. Enter the requested/proposed start date of the budget period. For period 1, the start date is typically the same date as the Proposed Project Start Date on the G.200 - SF 424 (R&R) Form.

- **End Date**: This field is required. Enter the requested/proposed end date of the budget period.

ORGANIZATIONAL DUNS: [   ]   Enter name of Organization: [   ]

Budget Type: [ ] Project   [ ] Subaward/Consortium   Budget Period: 1   Start Date: [   ]   End Date: [   ]

Budget Preparation

SF-424 R&R Section A-B: Senior Personnel / Other Personnel*

- Provide Name, Role, Base Salary, Time / Effort, Fringe Benefits amount. Provide short overview of roles and responsibilities for each person in the budget justification. Include applicable rate and list the components that make up the fringe benefit rate.

- If needed, add additional Senior Key Persons/Other Personnel as an attachment.

- In most circumstances, the salaries of administrative or clerical staff at educational institutions and nonprofit organizations are included as part of indirect costs. The circumstances for requiring direct charging of these services must be clearly described in the budget justification.

- **Salary Limitation:** The Executive Level II salary of the Level II Federal Executive Pay scale is **$197,300**. This salary limitation also applies to sub-recipients

Budget Preparation

SF-424 R&R Section C - D: Equipment/Travel

- Equipment is defined as an item of property that has an acquisition cost of $5,000 or more and an expected service life of more than one year.

- List the estimated cost of each item of equipment including shipping and any maintenance costs and agreements. Extensive justification and a detailed status of current equipment must be provided in the budget justification when requesting funds for the purchase of items that meet the definition of equipment.

- Include total funds requested for Local and/or Long Distance in the form. In the budget justification section, include purpose, destination, dates of travel (if known), and number of individuals for each trip. If the dates of travel are not known, specify estimated length of trip (e.g., 3 days).

Budget Preparation

SF-424 R&R Section E: Participant/Trainee Support

- 60 percent of the total requested per year is for stipends ONLY

- List total funds requested for each subcategory.

- Other trainee support may be budgeted out of the 40%

- List total number of proposed participant/trainees.

E. Participant/Trainee Support Costs	Funds Requested ($)
1. Tuition/Fees/Health Insurance	
2. Stipends	
3. Travel	
4. Subsistence	
5. Other	
Number of Participants/Trainees	Total Participant/Trainee Support Costs

Budget Preparation

SF-424 R&R Section F: Other Direct Costs

- **List total funds requested for each subcategory. For example:**
  - The proposal budget may request funds for the costs of documenting, preparing, publishing or otherwise making available to others the findings and products of the work conducted under the award.
  - The cost of computer services, including computer-based retrieval of scientific, technical and education information may be requested.
  - Funds requested for 1) all subaward/consortium organization(s) proposed for the project and 2) any other contractual costs proposed for the project.
- **The budget justification needs to include the itemized breakdown of each category when applicable. For example:**
  - Identify each consultant, the services he/she will perform, total number of days, travel costs, and total estimated costs.
  - Itemize materials and supplies and total estimated costs.
  - Provide a detailed description of the activities the subrecipient or services the services the contractor will provide and include a cost breakdown and/or include separate subaward budgets.

F. Other Direct Costs	Funds Requested ($)
1. Materials and Supplies	
2. Publication Costs	
3. Consultant Services	
4. ADP/Computer Services	
5. Subawards/Consortium/Contractual Costs	
6. Equipment or Facility Rental/User Fees	
7. Alterations and Renovations	
8.	
9.	
10.	
Total Other Direct Costs	

G. Direct Costs	Funds Requested ($)
Total Direct Costs (A thru F)	

Budget Preparation

SF-424 R&R Section G - H: Direct/Indirect Costs

- Indirect costs under training grants to organizations other than state, local or Indian tribal governments will be budgeted and reimbursed at 8% (eight percent) of modified total direct costs rather than on the basis of a negotiated cost agreement, and are not subject to upward or downward adjustment.

- Direct cost amounts for equipment and capital expenditures, tuition and fees, and sub-grants and contracts in excess of $25,000 are excluded from the direct cost base for purposes of this calculation.

Budget Preparation

SF-424 R&R Section L: Budget Justification

- The Budget Justification is to provide the additional information requested in each budget category identified above and any other information the applicant wishes to submit to support the budget request. If you have a quote(s), you may include it here. The following budget categories must be justified, where applicable: equipment, travel, participant/trainee support, and other direct cost categories.

- Also include a justification for any significant increases or decreases from the initial budget period. Justify budgets with more than a standard escalation from the initial to the future year(s) of support.

- Use the Budget Justification to explain any exclusions applied to the F&A base calculation.

- If your application includes a subaward/consortium budget, a separate Budget Justification must be submitted.

Attachment is required.

L. Budget Justification

(Only attach one file.) [Add Attachment] [Delete Attachment] [View Attachment]

Budget Preparation Summary

SF-424 R&R Section L: Budget Justification

- Provide a clear justification description that supports how the costs are reasonable and necessary to carry out the project.
- The justification must contain individual budgets for each 12 month increment by line item to align with the SF424 R&R budget form.
- Provide a detailed description of costs and purpose for all direct costs requested.
- All Direct and Indirect costs must be accounted for in the budget form. Explain how the cost is necessary for the purpose of the project objectives and activities.
- Verify the budget and justification to be sure they align with one another.

Organizing the Budget Justification

Example for Materials and Supplies

Narrative Heading: Materials and Supplies

- List the items that the project will use to implement the proposed project.

- Separate items into three categories: office supplies (e.g., paper, pencils), medical supplies (e.g., syringes, blood tubes, gloves), and educational supplies (e.g., brochures, videos). Items must be listed separately.

- Note that items such as laptops, tablets, and desktop computers are classified as a supply if the value is under the $5,000 equipment threshold.

- Confirm total of all items above coincides with the amount entered on the SF 424 R&R for Materials and Supplies (i.e. Other Direct Costs – F, 1.) for each budget period.

❌	Materials are budgeted at $2,359 in Year 1, $1,923 in year 2, and $2,084 in Year 3. <u>Note (budget justification does not coincide with the budget form)</u>: SF-424 R&R shows $2,000 for Year 3.
✅	We request $500 per year for office supplies (paper $180, binders $100, printer cartridges $120, presentation board $100) for Years 1-3. One laptop computer ($1,000) in Year 1. We request $250 in Year 1 for educational supplies including brochures, and training workshop handouts, and recruitment materials. Total: Yr1 - $1,750, Yr2 and Yr3 - $500 each.

Organizing the Budget Justification

Example for Travel

Narrative Heading: Travel (travel for grant staff should be identified separately from the participants travel)

- Item description - outline the mileage rate, describe the purpose of the travel and destination(s), provide number of trips involved, list number of individuals for whom funds are requested.

- Reflect the travel expenses (e.g., airfare, lodging, parking, per diem, etc.) for each person and trip associated with participating in meetings and other proposed trainings or workshops.

- Confirm total of all items above coincides with the amount entered on the SF 424 R&R for Travel (i.e. Domestic Travel – D, 1.) for each budget period.

❌	Domestic travel: $1800 per year X 2 conferences = $3,600
✅	Travel. Travel includes 2 professional trips for 1 faculty in Yr1 to share and disseminate program results at National Dental Association Conference and 2 trips for 2 faculty in Yr2 and Yr3 respectively. The trip costs include: per diem ($69/day x 5 days), lodging ($175/night X 4 nights), round trip airfare ($500/trip), and ground transportation ($20/day x 5 days), registration - $300/conference per person per trip. Total: Yr1 – $3,890, Yr2/Yr3 - $7,780. *OR* Travel is budgeted for 8 trainees to include 1 trip for each trainee to the APA Conference that includes airfare ($500), hotel ($525), per diem ($276), ground transportation ($80), and registration costs ($800). Total: $11,848 per year.

Organizing the Budget Justification

Example for Participant/Trainee Support Cost

Narrative Heading: Stipends

- Item description Discipline/# of trainees/amount of stipend

- Confirm total of all items above coincides with the amount entered on the SF 424 R&R for stipends (i.e. Participant Support– E, 2.)

❌	Seven full-time (40 hours per week) doctoral interns will be supported in each grant year. Total requested (all years): $380,750.
✅	Trainee Stipends: $25,000 per year X 6 student trainees=$150,000. Same amount is requested for each year. Total $150,000*3 years = $450,000 Trainee Health Insurance: $350/month X 6 Trainees X 12 Months=$25,200. Same amount is requested for each year.

Suspension and Debarment

Suspension and Debarment (S&D)

- The S&D process protects the federal government from fraud, waste and abuse by using a number of tools to avoid doing business with non-responsible contractors.

- Suspensions, Proposals for Debarment, and Debarments are the most widely known tools as these actions are visible to the public via SAM.

- Actions serve to protect the government's interests and ensure the federal government does business only with presently responsible entities and individuals.

- **(See also 2 CFR parts 180 and 376, and 31 U.S.C. 3321)**

Maintenance of Effort

- The recipient must agree to maintain expenditures of non-federal amounts for award activities at a level that is not less than the level of such expenditures maintained by the entity for the fiscal year preceding the fiscal year for which the entity receives the award, as required by Sec. 797(b) of the Public Health Service Act (U.S.C. 295n–2(b)). Complete the Maintenance of Effort information and submit as Attachment 5.

NON-FEDERAL EXPENDITURES	
FY 20 (Actual)	**FY 21 (Estimated)**
Actual FY 20 non-federal funds, including in-kind, expended for activities proposed in this application.	Estimated FY 21 non-federal funds, including in-kind, designated for activities proposed in this application.
Amount: $_____	Amount: $_____

Key Contacts Form

- **Key Personnel:** The Principal Investigator/Project Director (PI/PD) and other individuals who

- contribute to the programmatic development or execution of a project or program in a

- substantive, measurable way, whether or not they receive salaries or compensation under the award.

Application Content

- **Project Abstract**

- **Project Narrative**
  - Purpose and Need
  - Response to Program
  - Impact
  - Organizational Information, Resources, and Capabilities

- **Budget**

- **Budget Justification Narrative**

- **Attachments**

Application Content

Narrative Section	Review Criteria
Purpose and Need	**(1) Purpose and Need**
Response to Program Purpose: a) Work Plan b) Methodology/Approach c) Resolution of Challenges	**(2) Response to Program Purpose:** a) Work Plan b) Methodology/Approach c) Resolution of Challenges
Impact a) Evaluation and Technical Support Capacity b) Project Sustainability	**(3) Impact** a) Evaluation and Technical Support Capacity b) Project Sustainability
Organizational Information, Resources, and Capabilities	**(4) Organizational Information, Resources, and Capabilities**
Budget and Budget Justification Narrative	**(5) Support Requested**

Application Content

- **Review Criterion 1: Purpose and Need (25 points)**
  - Criterion 1 (a) TRAINING SITE (5 points)
    - Located in a Mental Health Professional Shortage Areas (HPSAs) or in Facility Mental Health HPSAs with a score of 16 or above as found in the HPSA Find tool (https://data.hrsa.gov/tools/shortage-area/hpsa-find) OR
    - Located within a geographical area considered rural as defined by HRSA's Federal Office of Rural Health Policy (FORHP) as found in the Am I Rural tool https://www.ruralhealthinfo.org/am-i-rural *****
    - Submit Table 1 (below) as **Attachment 4**

Site Name	Experiential Site Address (Example: XX Main Street, Town, State, Zip Code)	Number and discipline of proposed BHWET trainees at experiential site	Number of trainee hours or hours in rotation	Mental Health HPSA Score using the HPSA Find Tool	Geographical area designated rural using Am I Rural Tool

Application Content

- **Review Criterion 1: Purpose and Need (25 points)**
  - Criterion 1 (b) PROGRAM PURPOSE AND NEED (20 points)
    - Behavioral health needs and risk factors
    - Incidence and prevalence of behavioral health conditions
    - Measurable gaps in the delivery of behavioral health services
    - Health status indicators
    - Technology integration
    - Level of behavioral health and primary care integration
    - Address intimate partner violence and youth violence, as applicable

Application Content

- **Review Criterion 2: Response to Program Purpose (35 points)**
  - Criterion 2 (a) WORK PLAN (15 points)
    - Clear, comprehensive, and specific set of goals and objectives, activities, timeframes, deliverables, and key staff
    - Appropriate work plan for program design, timeline, and grant implementation
    - Meaningful support and collaboration with key stakeholders
    - Proper documentation and description of subawarded funds or funds expended on contracts
  - Criterion 2 (b) METHODOLOGY/APPROACH (15 points)
    - Enhancement of the quality of experiential training opportunities
    - Approaches to increase the number of experiential training opportunities
    - Expanded/enhanced clinical training
    - The extent to which training opportunities prioritize cultural and linguistic competency
    - An ability to administer the program
    - Strong relationships with external partners
    - Community partnerships
    - Ensure participation in the institution's program of individuals and groups

Application Content

- **Review Criterion 2: Response to Program Purpose (35 points) cont.**
  - Criterion 2 (c) RESOLUTION OF CHALLENGES (5 points)
    - Challenges related to the proposed goals and objectives, work plan, project implementation, program performance evaluation, and performance measurement requirements.
    - Challenges related to workforce development
    - Obstacles to identifying and collaborating with experiential training sites
    - A reasonable and action-oriented plan and innovative approaches to address the challenges identified

Application Content

- **Review Criterion 3: Impact (20 points)**
  - Criterion 3 (a) EVALUATION AND TECHNICAL SUPPORT CAPACITY (10 points)
    - The strengths and effectiveness of the proposed method to monitor and evaluate the project results
    - Evidence that the evaluative measures will assess to what extent the program objectives have been met
    - Expertise, experience, and technical capacity
    - Program performance outcomes
    - Evaluation plan
    - Anticipated obstacles to the evaluate
    - Feasibility and effectiveness of plans for dissemination of project results
  - Criterion 3 (b) PROJECT SUSTAINABILITY (10 points)
    - Specific actions to highlight key elements of the project
    - Specific actions to maintain relationships among community based partnership, BHWET-Pro recipients, and other collaborative partners
    - Future sources of potential funding
    - A timeline for becoming self-sufficient
    - Challenges to sustaining the program and approaches to resolve those challenges

Application Content

- **Review Criterion 4: Organizational Information, Resources, and Capabilities (10 points)**
  - Capabilities, facilities, and personnel available to fulfill the needs and requirements of the proposed project
  - The percentage of time, including in-kind, the Project Director will dedicate to the project
  - Staff, their responsibilities, and the timeline for activities
  - Meaningful support and collaboration with key stakeholders
  - Evidence of the applicant organization's successful experience administering grant programs of similar size and score
  - Evidence of support and commitment by community based partnership

Application Content

- **Review Criterion 5: Support Requested (10 points)**
  - Costs, as outlined in the budget and required resources sections, that are reasonable given the scope of work
  - Adequate time devoted to the project to achieve project objectives for key personnel
  - Trainee support is reasonable and supportive of the project objectives
  - Leveraging other resources to align with stipend level requirements, if applicable
  - Clearly and concisely, the number of students and the cost per student
  - A budget that includes at least 60 percent of funds for stipends only
  - A budget and budget justification that follow the program-specific budget guidelines

Application Content

Attachments	Required
Attachment 1: Staffing Plan and Job Descriptions for Key Personnel	Required
Attachment 2: Letters of Agreement and/or Description(s) of Proposed/Existing Contracts	*As Applicable*
Attachment 3: Project Organizational Chart	Required
Attachment 4: Experiential Training Site Documentation	Required
Attachment 5: Maintenance of Effort (MoE) Documentation	Required
Attachment 6: Documentation of Accreditation	Required
Attachment 7: Documentation of Experiential Training prerequisite for graduation from school or program	Required
Attachment 8: Student Commitment Letter	Required
Attachment 9: Logic Model	Required
Attachment 10: Letters of Support	*As applicable*
Attachment 11: Work Plan	Required
Attachment 12: Request for Funding Priority and/or Preference	*As applicable*
Attachment 13: Other Relevant Documents	*As applicable*

Funding Factors

- **Funding Priority (5 points)**
  - Applicants can receive 5 points if their program demonstrates
    - The ability to train psychology, psychiatry, **and** social work professionals to work in integrated care settings
    - Request the priority in the Project Abstract and submit as **Attachment 12**

- **Funding Preference**
  - Applicants receiving the preference will be placed in a more competitive position among applications that can be funded if they have
    - Qualification 1 - High rate for placing graduates in practice settings that serve medically underserved communities (MUCs)
    - Qualification 2 – Achieved a significant increase for placing trainees in MUCs
    - Qualification 3 – A new program that meets at least 4 of the 7 defined criteria

Funding Factors

- **Funding Preference cont.**
  - Qualification 1 – Applicants must demonstrate that the percentage of graduates placed in practice settings serving MUCs for Academic Year (AY) 2018-2019 and AY 2019-2020 is greater than or equal to fifty (50) percent.
  - Applicants must specify in the Project Abstract which of the following qualifications they meet, and submit as **Attachment 12**

$$\text{High Rate} = \frac{\text{\# of Graduates in AY18-19 Employed in MUCs} + \text{\# of Graduates in AY19-20 Employed in MUCs}}{\text{Total \# of Graduates in AY 18-19} + \text{Total \# of Graduates in AY 19-20}} \times 100$$

Funding Factors

- **Funding Preference cont.**
  - Qualification 2 - Applicants must demonstrate a twenty five (25) percent increase of placing graduates in medically underserved communities from AY 2018-2019 and AY 2019-2020.
  - Applicants must specify in the Project Abstract which of the following qualifications they meet, and submit as **Attachment 12**

Significant
Increase =

$$\left(\frac{\text{\# of Graduates in AY19-20 Employed in MUCs}}{\text{Total \# of Graduates in AY 19-20}} \text{ Minus } \frac{\text{\# of Graduates in AY18-19 Employed in MUCs}}{\text{Total \# of Graduates in AY 18-19}} \right) \text{X 100}$$

Funding Factors

- **Funding Preference cont.**
  - Qualifications 1 and 2 must submit the following as **Attachment 12**

Graduate(s)	Practice Setting Address	Use the following link to document the federal designation(s) used to determine graduate's practice in medically underserved communities: https://data.hrsa.gov/ (**Indicate Federal Designations for Graduate Practice) Medically Underserved Communities (MUCs)** • Health Professional Shortage Area • Medically Underserved Area • Medically Underserved Population or • Governor's Certified Shortage Area for Rural Health Clinic purposes HPSA
1		
2		
3		

Funding Factors

- **Funding Preference cont.**
  - Qualification 3 - Applicants must demonstrate that they have graduated less than three classes and meet at least four of the following criteria:
    - The trainings organization's mission statement includes preparing health professionals to serve underserved populations
    - The curriculum of the program includes content that will help prepare practitioners to serve underserved populations
    - Substantial clinical training in MUCs is required under the program.
    - A minimum of 20 percent of the clinical faculty of the program spend at least 50 percent of their time providing or supervising care in MUCs.
    - The entire program or a substantial portion of the program is physically located in a MUC.
    - Trainee assistance, which is linked to service in MUCs, is available to trainees through the program.
    - The program provides a placement mechanism for helping graduates find positions in MUCs.
  - Applicants must specify in the Project Abstract which of the following qualifications they meet, and submit as **Attachment 12**

Funding Factors

- **Funding Special Considerations and Other Factors**
  - At least four of the accredited doctoral, internship, and post-doctoral residency programs of health service psychology (including clinical psychology, counseling, and school psychology) that receive grants shall be Historically Black Colleges or Universities (HBCUs) or other Minority-Serving Institutions (MSIs). *****
    - No additional information is required of applicants

Application Submission

- **HRSA requires applicants to apply electronically**
  - HRSA encourages applicants to apply through Grants.gov using the SF-424 Research and Related (R&R) workspace application package

- **Application page limit**
  - The total size of all uploaded files may not exceed the equivalent of **75 pages** when printed by HRSA.

- **Application completeness checklist**
  - See Section 8.5 of HRSA's *SF-424 R&R Application Guide*

- **Application due date**
  - The due date for applications under this NOFO is *January 21, 2021 at 11:59 p.m. ET*.

Review and Selection Process

- **The Division of Independent Review (DIR) is responsible for managing objective reviews within HRSA**
    - Applicants will receive an objective and independent review performed by a committee of experts qualified by training and experience
    - Each application will receive a summary of strengths and weaknesses
    - The highest ranked applications receive consideration for award within available funding ranges
    - See Section 5.3 of HRSA's *SF-424 R&R Application Guide* for more details

Award Notification

- **Notice of Award (NOA)**
    - HRSA will issue the NOA prior to the start date of July 1, 2021
    - The NOA will be sent to the applicant's Authorizing Official
    - See Section 5.4 of HRSA's *SF-424 R&R Application Guide* for additional information.

Resources

- **Available Resources for Applicants**
  - Technical Assistance (TA) Webinar for applicants seeking funding
  - Frequently Asked Questions (FAQs) can be found on the program website at https://www.hrsa.gov/grants/find-funding/hrsa-21-089 *****
  - Tips for writing a strong application can be found in Section 4.7 of HRSA's *SF-424 R&R Application Guide*.
  - A number of helpful tips have been developed with information that may assist applicants in preparing a competitive application https://www.hrsa.gov/grants/apply-for-a-grant/prepare-your-application

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Questions