

The Power of Metrics in Research Administration

Webinar

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Session Description

- Over the past decade, many institutions have invested in institutional systems that can be leveraged to support metric analysis. Duke University is one of these universities and they have built a comprehensive structure for utilizing their data to support, build, and manage their operations. At Duke University, they have institutional systems for proposal submission, purchasing, travel, ledger, closeout, post-award processes, training, etc. The data from these systems is integrated to create monitoring metrics for cost-transfers, effort reporting, and other compliance requirements and is now available for data mining, analysis, and visualization to support the research mission and faculty more effectively. The integrated data supports improved compliance, business operations, workload management and more at the department, school, and institutional levels.



Objective

- Learning Objectives:
 - Participants will be able to describe how a university can utilize data to support, build, and manage their operations.
 - Participants will learn ways that integrated data can support **improved compliance, business operations and workload management**.
 - Participants will understand some methods that other institutions are utilizing to gather, report, and share metrics.

Today's Discussion

- Brief review of key points of Metrics
- Diving in to learn about a comprehensive structure for research administration metrics
 - Duke University



The Power of Metrics in Research Administration

KEY POINTS: RESEARCH ADMINISTRATION METRICS



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Research Administration Metrics

- What is a metric?
- What is a Key Performance Indicator (KPI)?



What Gets Measured...

- Awareness demands attention and creates focus
- Allows clear goals to be set
- Drives performance



Transparency

- Share results
- Set expectations
- Acknowledge
- Recognize
- Drives Performance



Metrics for Research Administration

- **Statistics:** #/\$ of awards, proposals, expenditures, reports , invoices; # of subawards processed, # of cost transfers;
- **Time Measurements:** Contract negotiation time; award setup time; response time;
- **Ratios:** Cash collection; workload;
- **Feedback:** Satisfaction Surveys; Other feedback methods;



A Well-Built Structure for Metrics

- Communicates to staff where focus should be directed
- Provides staff with the opportunity to be recognized for accomplishments and achieve goals that will “really matter”
- Emphasizes priorities and progress to customers
- Communicates reality
- Supports the goals of the organization



Largest Mistakes Made With Metrics

- Not developing an organized structure for which metrics are captured and simply gathering/reporting what you can
- Believing that we can capture any metric we want
- Providing the metrics because we can get them easily get from our system
- Developing metrics for many areas and expecting success across the board
- Not carefully evaluating and communicating what a metric means

How are metrics captured and shared

- Via
 - ERP Software
 - Routing Systems
 - Help Desk Software
 - Survey Software
 - Other sources including Access Databases, Excel Spreadsheets or even in manual logs
- Shared via reports, dashboards
 - Often using software such as Tableau, Endeca, OBIEE or other business intelligence/analytics software

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DUKE UNIVERSITY A MODEL FOR METRICS



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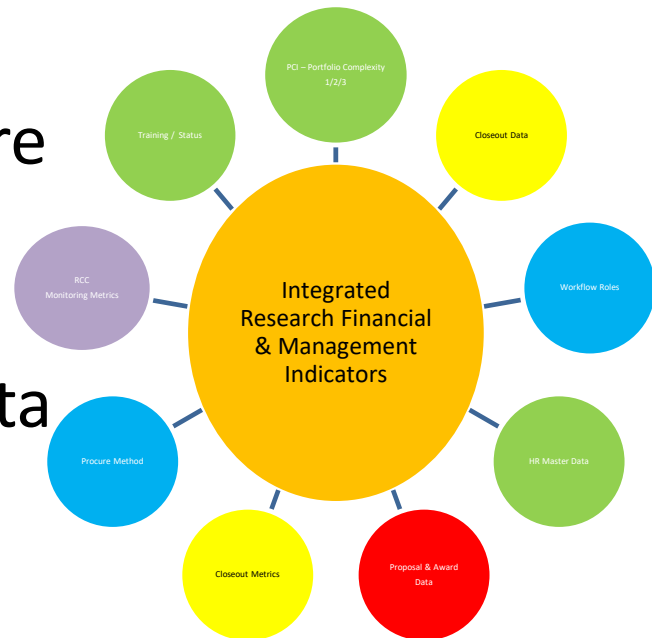
Key Point

“Not everything that counts can be counted, and not everything that can be counted counts.”

– Albert Einstein

Agenda

- Structure & Infrastructure
- Examples
- Integration of Metric Data
- Summary



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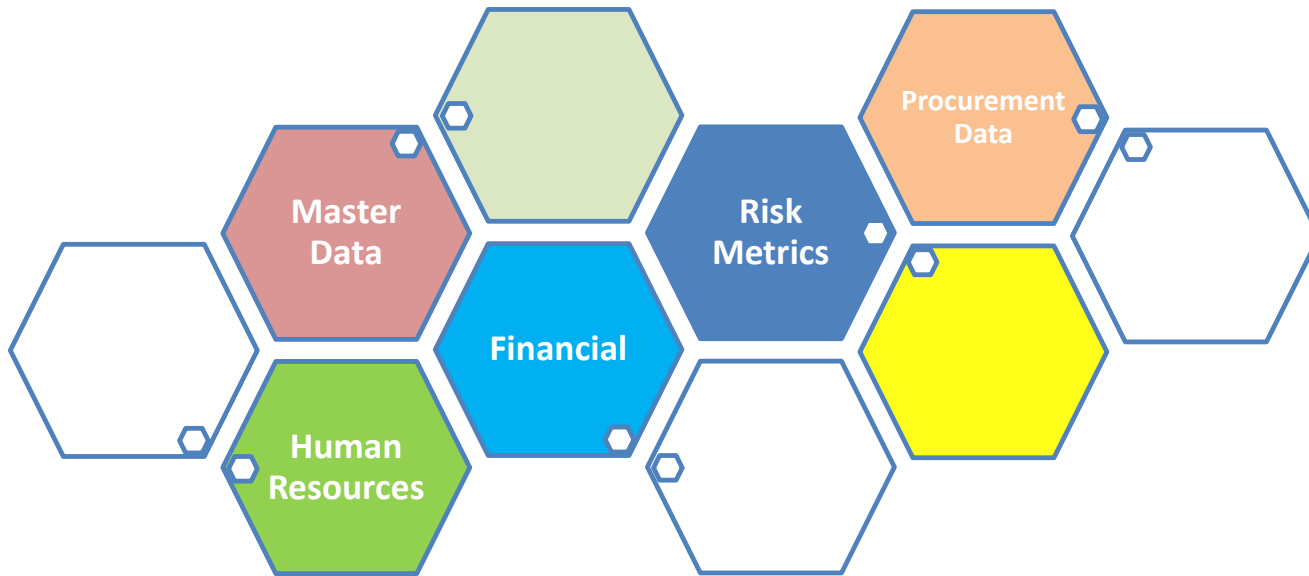
Summary Integration Examples Structure

Structure

Summary Integration Examples

Integrated Research Financial & Management Indicators

Fitting the Puzzle Pieces Together



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Structure

Summary Integration Examples

DUKE OVERVIEW & STRUCTURE



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Background

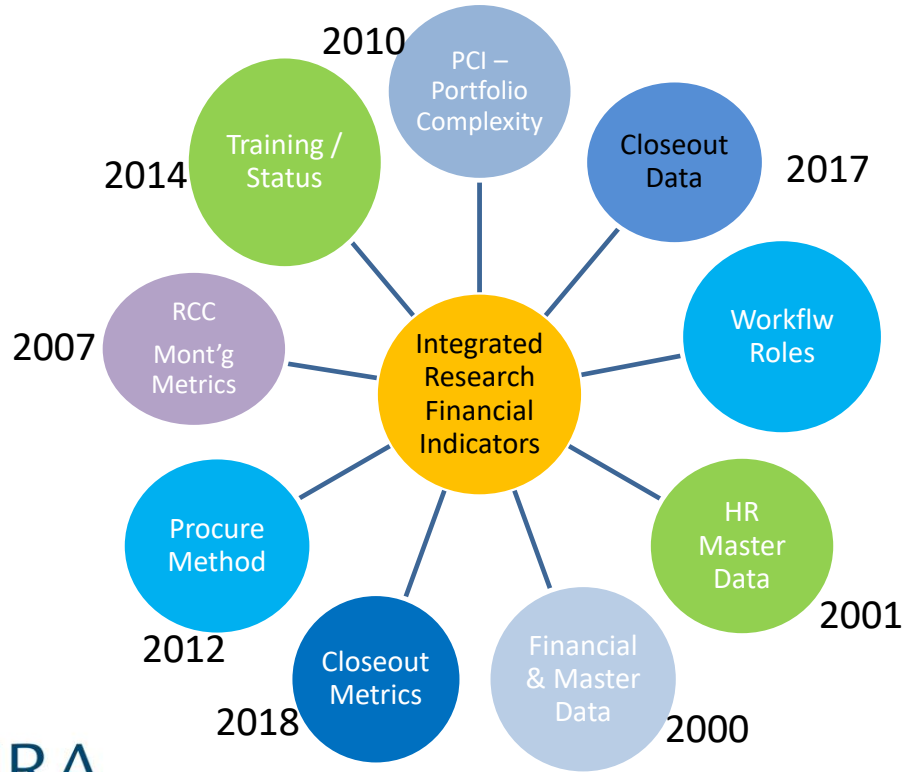
Research Admin at Duke

- Research Funding: \$1B (\$650 Federal) and 10,000 projects
- Decentralized Post-award (1 office) and Pre-award (3 offices) / Approximately 600+ GM's & "Ghosts"
- "New" and Evolving Systems with Workflow, Status Transparency, and Operational & Management Reporting
 - Lots of data points from many, many systems...
- Foundation
 - Leadership support (RACI): very engaged...
 - Desire for accountability & transparency
 - IT Infrastructure – SAP & Tableau (data visualization)
- Progress has been a combination of "Evolution" and "Revolution"





Performance Metrics in Research Administration



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Summary Integration Examples



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Performance Metrics in Research Administration

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- Vision
 - **Integrate** the expanding breadth of data to support management and operational reporting at the dept., school, and institution level
 - **Evolving** model
 - Compliance
 - Reactive
 - Diagnostic (Root Cause)
 - Predictive (Algorithm Based)
- Objectives: (*Short term / Long Term*)
 - Financial Management
 - Workload Management
 - Leadership Reporting
 - Internal Control and Compliance Management
 - HR Management (including training & performance management)



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THE “EVOLUTIONARY” AND “REVOLUTIONARY” GROWTH OF THE USE OF METRICS

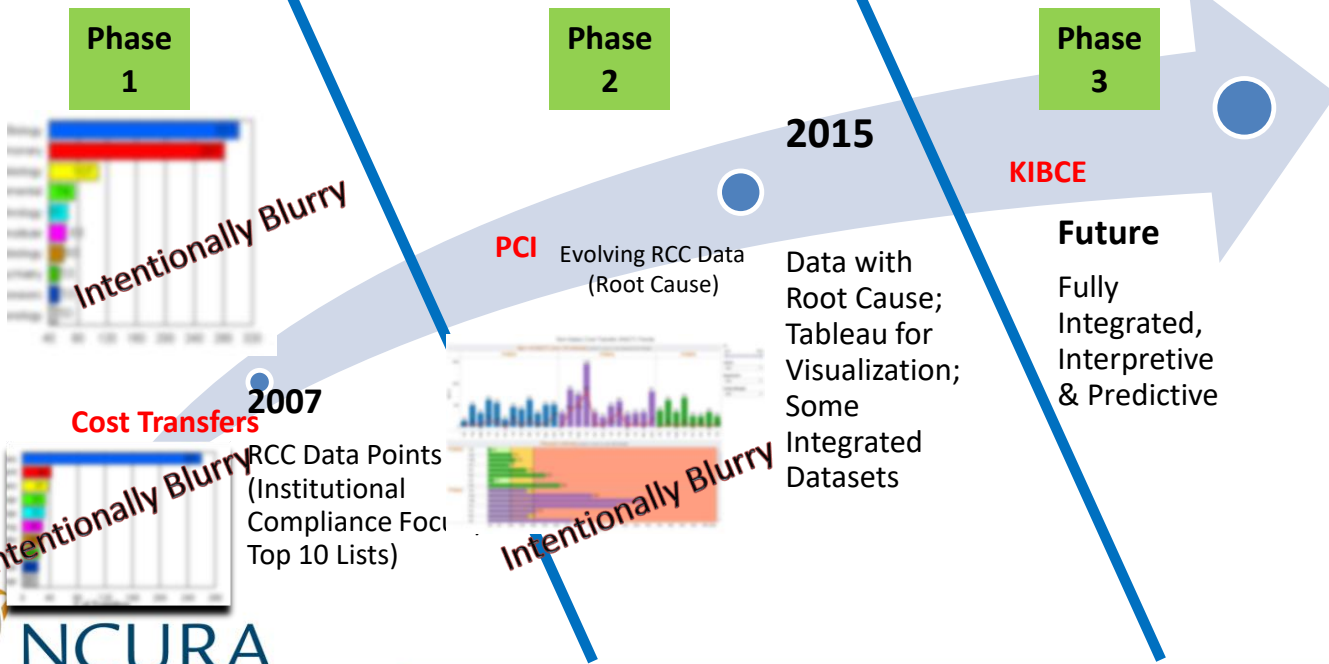
- **EVOLVING MODEL**
COMPLIANCE
REACTIVE
DIAGNOSTIC (ROOT CAUSE)
PREDICTIVE (ALGORITHM BASED)



Evolution / Revolutionary Phases

Structure

Summary Integration Examples



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Evolution / Revolutionary Phases

Structure

Summary Integration Examples

Phase 1



Cost Transfers 2007



RCC Data Points
(Institutional
Compliance
Focus / Top 10
Lists)



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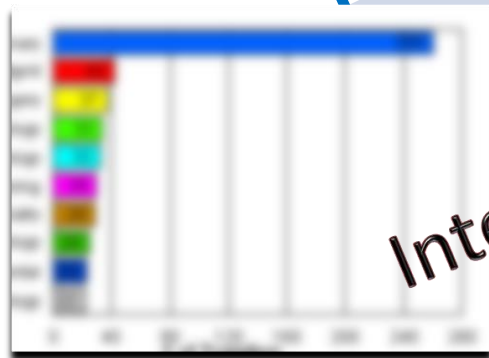


Evolution / Revolutionary Phases

Structure

Summary Integration Examples

Phase 1



Intentionally Blurry



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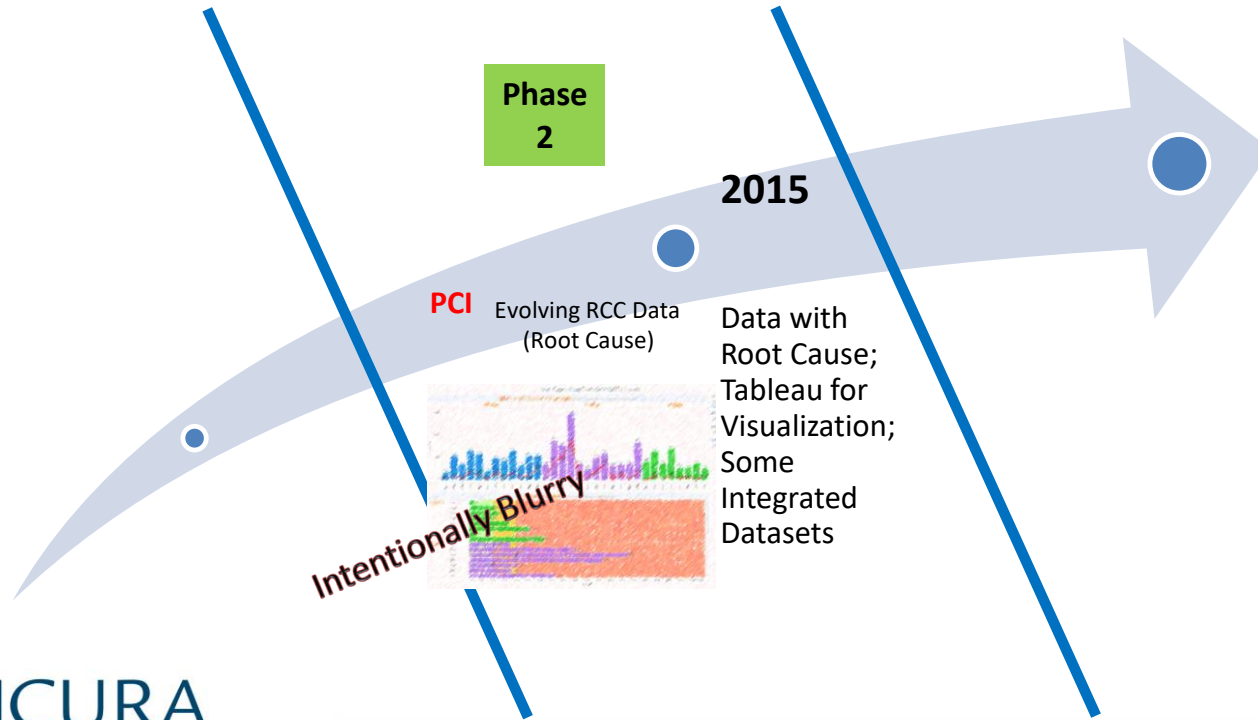
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Structure

Summary Integration Examples

Evolution / Revolutionary Phases



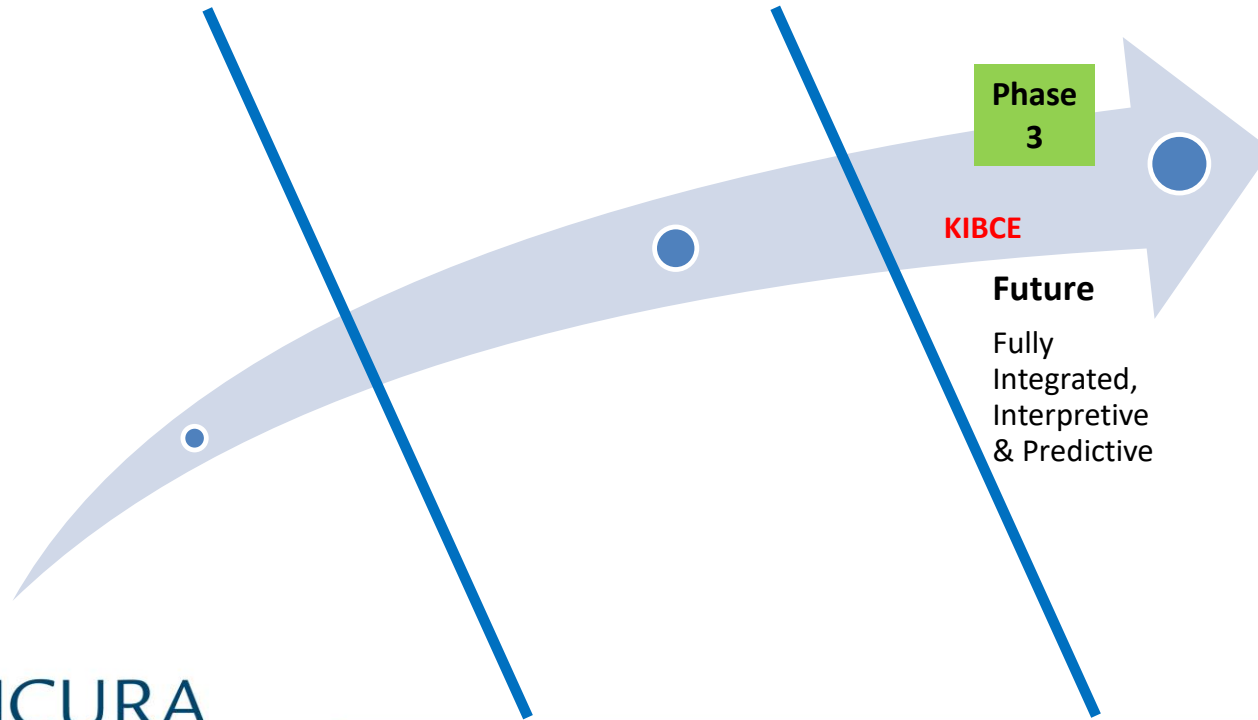
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Evolution / Revolutionary Phases

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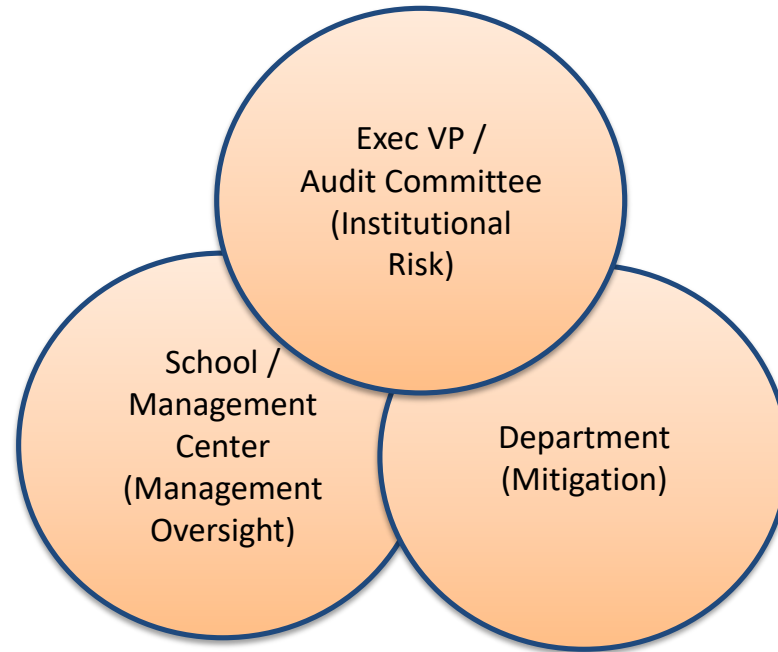
Research Costing & Compliance (RCC)

- The Office of [Research Costing Compliance](#) (RCC) constantly monitors the state of financial research compliance at Duke University. Through analysis of financial data and with input from the Management Centers, RCC Monitoring provides both targeted input and assistance in remediation of risk issues.
- **Approach to Compliance Management (MIR)**
 - **Monitor:** Assessment of Current Status through data collection and analysis
 - **Integrate:** RCC strives to integrate monitoring with measures that mitigate risk to Duke University. RCC therefore coordinates basic data monitoring with:
 - Education and Training
 - Communication
 - Policy and Procedure review
 - Review/Enhancement of System/Internal Controls
 - **Remediate:** Achieved through:
 - Regularly scheduled meetings with Management Centers
 - Enhanced reporting in response to Management Centers and RCC identified needs
 - Collaborative work with University IT groups to achieve technology solutions
 - Comprehensive training and updates for grant managers
 - Direct intervention in departments (answering departments' requests for training and clarifications)





Monitoring - Tiered Strategy



Structure

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Research Costing Compliance (RCC) Training

- Mandatory Compliance Education (PI, GM, BM)
- AAR Training (Allowability, Allocability, & Reasonableness) - to support technology rollouts and front-end controls
- Certification Programs (based on HR Classification)
 - Includes: comprehensive testing, mentors, lead trainers, class projects
- FasTracks – Content specific classes
- Symposium – 500+ staff members in day-long breakout sessions



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EXAMPLES OF METRICS



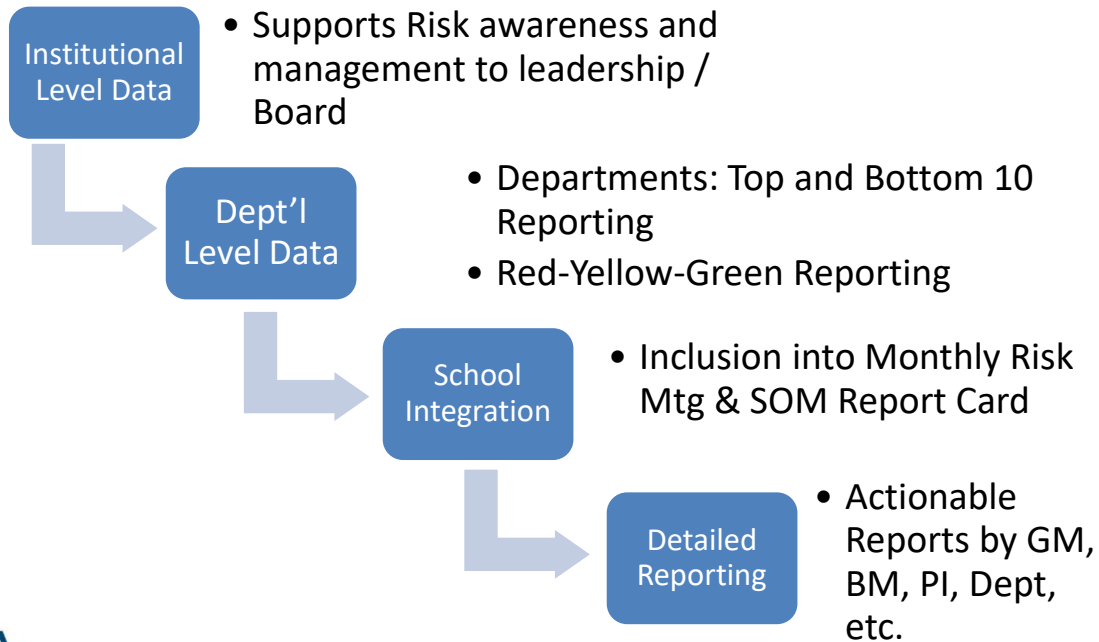
Evolution...RCC Metrics

(Cost Transfers)

Structure

Examples

Summary Integration



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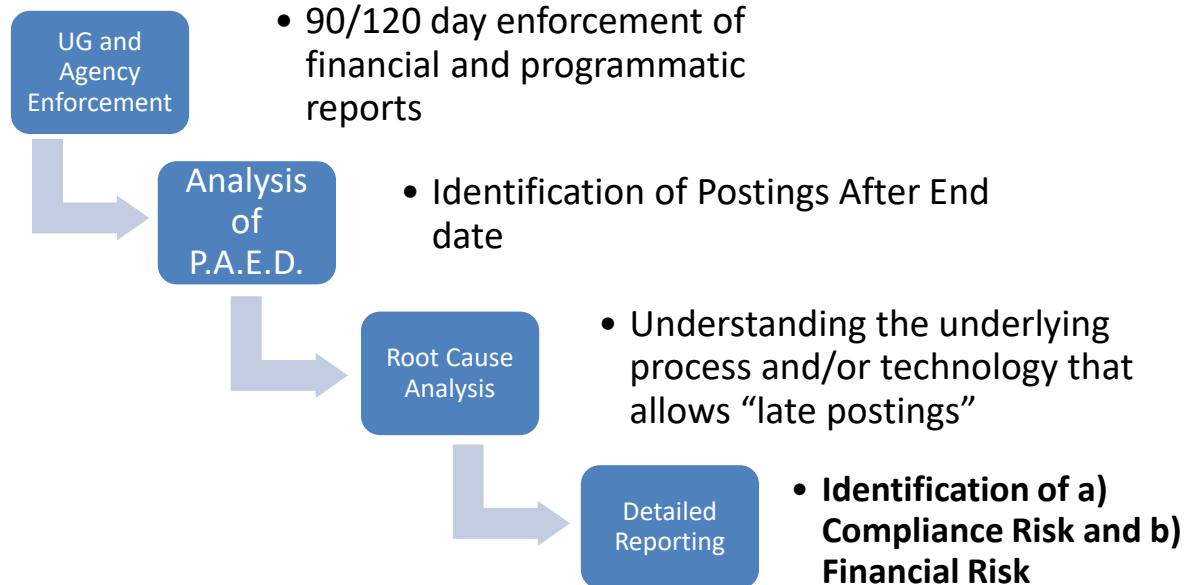
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Evolution...Closeout Process

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Examples

Summary Integration



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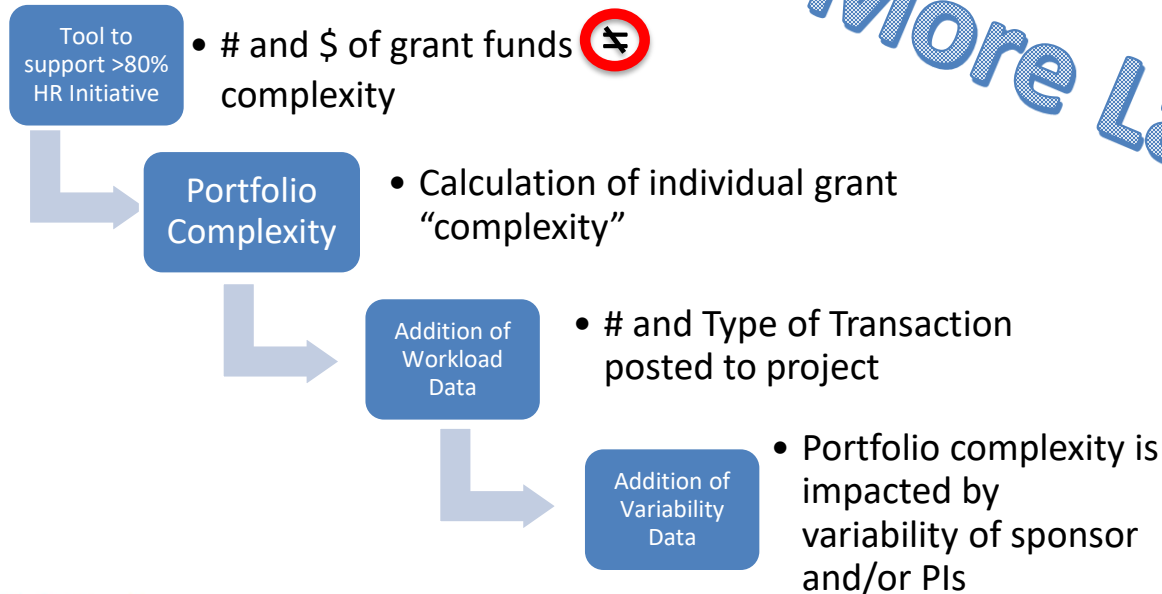
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Evolution...Portfolio Complexity (PCI)

Structure

Examples

Summary Integration



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Structure

Examples

Summary Integration

Research Costing Compliance Monitoring Metrics (School Level Summary)

Fictional Data

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#	Frequency	Report Name	Performance Standards	Apr 12	May 12	Jun 12	Jul 12	Aug 12	Sept 12	Oct 12	Nov 12	Dec 12	Jan 13	Feb 13
1	Monthly	Report A	Standard A	100	100	100	100	100	100	100	100	100	100	100
				100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
				1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
2	Monthly	Report A	Standard A	80	80	80	80	80	80	80	80	80	80	80
				80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
				80	80	80	80	80	80	80	80	80	80	80
				80	80	80	80	80	80	80	80	80	80	80
				80	80	80	80	80	80	80	80	80	80	80
3	Quarterly	Report B	Standard B		100			100			100			100
					100%			100%			100%			100%
					1,000			1,000			1,000			1,000
					1,000			1,000			1,000			1,000
					1,000			1,000			1,000			1,000
					1,000			1,000			1,000			1,000
4	Monthly	Report A	Standard A	200	200	200	200	200	200	200	200	200	200	200
				200%	200%	200%	200%	200%	200%	200%	200%	200%	200%	200%
				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
				2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000

Structure

Examples

Summary Integration

Research Costing Compliance Monitoring Metrics (Department Level Summary)

Parent BFR	DESCRIPTION	FY12 Pd11	FY12 Pd12	FY13 Pd1	FY13 Pd2	FY13 Pd3	FY13 Pd4	FY13 Pd5	FY13 Pd6	12 Pd Sum # NSCT	% UT over 12 Pds
Dept 1		0%	0%	0%	0%	0%	0%	0%	20%	15	13%
Dept 2		0%	0%	0%	0%	0%	40%	0%	0%	33	21%
Dept 3		0%	0%	0%	0%	0%	0%	0%	0%	0	0%
Dept 4		0%	0%	0%	0%	8%	0%	26%	0%	288	9%
		0%	0%	0%	0%	0%	0%	0%	0%	0	0%
		0%	0%	0%	1%	0%	0%	50%	0%	574	2%
		0%	0%	0%	0%	30%	0%	0%	0%	142	3%
		0%	5%	0%	0%	0%	0%	0%	0%	694	21%
		0%	0%	0%	3%	0%	4%	0%	4%	435	1%
		0%	0%	0%	10%	1%	0%	2%	0%	1138	2%
		0%	0%	0%	0%	0%	0%	0%	0%	13	0%
		0%	0%	0%	0%	0%	0%	0%	0%	37	10%
		0%	3%	0%	0%	0%	0%	0%	0%	133	25%
		0%	0%	0%	0%	0%	0%	0%	0%	8	0%
		16%	14%	7%	12%	33%	26%	5%	10%	4368	12%
		11%	4%	0%	1%	20%	1%	1%	1%	1234	4%

Fictional Data



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Portfolio Complexity Index (PCI)

Key Elements

- Complexity of Portfolio (Pre and Post-award)
- Sponsored Project Workload (\$ and #)
- Workload Variability (# of different sponsors and PIs)

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Examples

Summary Integration



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Summary Integration

Expectations of Grant Manager

- Responsible Financial Person in Support of PI for all financial aspects of Grant Oversight
 - Allowability Management: allocability, reasonableness & allowability of all expenditures charged to the grant
 - Effort Management: management of effort commitments, overcommitments, etc.
 - Budget Management: management of budget

In many cases, the GM will be personally responsible for these activities and in other situations there may be multiple parties involved, but ultimately the GM is responsible to the PI for management of these three aspects of project oversight.



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Portfolio Complexity Index (PCI)

- **Objective:** Develop methodology to provide input to HR Team in support of Rollout and long-term management of job classifications
 - **Short-term:** support consistent classification of personnel within and across depts./schools
 - **Long-term:** alignment of complexity with job levels/classifications, training, and performance management
 - Training and education: Confirm adequacy of training based on assigned complexity (RCC curriculum, training objectives alignment)
 - Workload management tool for departments



Structure

Examples

Summary Integration

PCI: Phase 2 Update

- PCI
 - Phase 1: Measures portfolio complexity based on classification of individual project codes; rolled up by GM, PI, Dept, etc.
 - Phase 2: Expanded to include
 - Workload metric
 - Number of Projects; Number of Transactions; Total Expenditures
 - Variability Index (PI and Sponsor)
 - Portfolio complexity is correlated to the number of PIs and the number of Sponsors



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Summary Integration

PCI Overview Example

	Post-award M\$'s Managed	Post-award Codes Managed
GM 1	\$5.5	5
GM 2	\$7.1	15
GM 3	\$13.4	6

Fictional Data

Issue: when evaluating HR level, training requirements, compensation, how can an institution evaluate the true complexity of a portfolio?



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Summary Integration

PCI Overview Example

	Workload			Variability		PCI
	Post-award M\$'s Managed	Post-award Codes Managed	Trans / Month	PI's Supported	Sponsors Supported	Portfolio Complexity

GM 1	\$5.5	5	400	5	5	4.5
------	-------	---	-----	---	---	-----

Issue: when evaluating HR level, training requirements, compensation, how can an institution evaluate the true complexity of a portfolio?



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Summary Integration

PCI Overview Example

	Post-award M\$'s Managed	Post-award Codes Managed	Trans / Month	PI's Supported	Sponsors Supported	Portfolio Complexity
GM 1	\$5.5	5	400	5	5	4.5
GM 2	\$7.1	15	50	1	2	3.4
GM 3	\$13.4	6	10	2	1	3.1

Issue: when evaluating HR level, training requirements, compensation, how can an institution evaluate the true complexity of a portfolio?



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PCI Overview Example

	Post-award M\$'s Managed	Post-award Codes Managed	Trans / Month	PI's Supported	Sponsors Supported	Portfolio Complexity
GM 1	\$5.5	5	400	5	5	4.5
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GM 3	\$13.4	6	10	2	1	3.1

Issue: when evaluating HR level, training requirements, compensation, how can an institution evaluate the true complexity of a portfolio?



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PCI Overview Example

	Post-award M\$'s Managed	Post-award Codes Managed	Trans / Month	PI's Supported	Sponsors Supported	Portfolio Complexity
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GM 3	\$13.4	6	10	2	1	3.1

Issue: when evaluating HR level, training requirements, compensation, how can an institution evaluate the true complexity of a portfolio?



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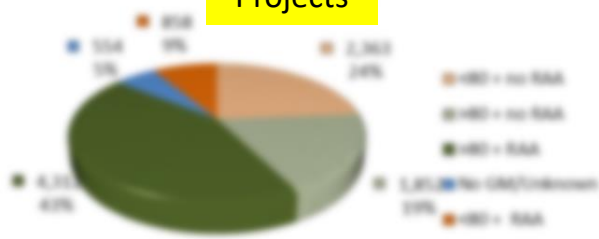
Structure

Examples

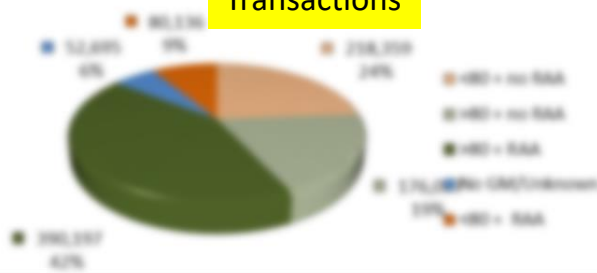
Summary Integration

RCC Certification & HR Classification - Outline

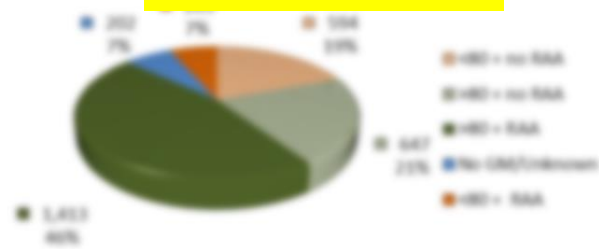
Projects



Transactions



Projects with PCI >4



Fictional Data
Intentionally Blurry



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Portfolio Complexity Index (PCI)

- **Objective:** Develop methodology to provide input to HR Team in support of Rollout and long-term management of job classifications
 - **Short-term:** support consistent classification of personnel within and across depts./schools
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 - Training and education: Confirm adequacy of training based on assigned complexity (RCC curriculum, training objectives alignment)
 - Workload management tool for departments



Data Definitions



▼ < |ail Spend Spend Detail Pre Award PCI & Training Post Award PCI & Training GI

Data definitions for Workload Indices

All data on pre and post award workload represent the previous 12 months of active proposals/projects, as of September 1, 2012. Proposals exclude non-competing renewals.

Pre-Award Portfolio Complexity Index (PCI) - a regression model to predict the complexity of a proposal on a five point scale using the following data fields:

- Mechanism
- Direct Costs
- Sponsor
- Sponsor Type
- Clinical Trial
- Foreign
- Sub-contracts

Post-Award Portfolio Complexity Index (PCI) - a regression model to predict the complexity of a proposal on a five point scale using the following data fields:

- Fund code
- Applicant
- Contract
- Mechanism
- Sub-accounts

Workload Volume Index - Ranked index based on the quintile distribution of data for all grant managers averaged over the following fields (top 20%=5, bottom 20%=1):

- # of Project Codes
- Total Transactions
- Total Expenditures

Workload Variability Index - Ranked index based on the quintile distribution of data for all grant managers averaged over the following fields (top 20%=5, bottom 20%=1):

- # of Principal Investigators
- # of Sponsors

PCI Regression Factors

		Variables Predicting Complexity for Post-Awards					PCI Score = sum of (Score*Multiplier) for all 5 variables plus the intercept from the regression equation	
		Fund code	Applicant	Contract	Funding Mechanism	Sub-accounts		
Range of Scores		1-5	1-3	no=2, yes=3	1-5	1-6		
Multiplier from regression equation		0.522	0.918	0.599	0.603	0.082		
Example 3	Data	3080156	DHHS, PHS, NIH, NCI	No	F	0	Intercept	Row Total = PCQ
	Score	1	3	2	1	1		
	Score*Multiplier	0.522	2.754	1.198	0.603	0.082		
Example 4	Data	3033246	DHHS, PHS, NIH, NCI	No	P	0	Intercept	Row Total = PCQ
	Score	5	3	2	5	1		
	Score*Multiplier	2.610	2.754	1.198	3.015	0.082		

Sample PCI Data (Phase 2)

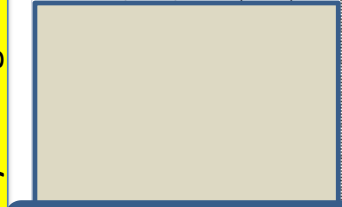
Structure

Examples

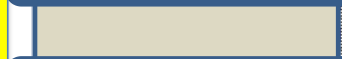
Summary Integration

3M Workload Data (sum of all depts/units GM serves)															Scores		
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Comprehensive PCI		
Mgmt Ctr	School	Dept/Unit	DUID	Name	# of Pis	# of Sponsors	# of Projects	Total Transactions	Total Expenditures	Pis	Sponsors	Projects	Transactions	Expenditures	(K+L)/2	(M+N+O)/3	
															Variability PCI (Pis + Sponsors)/2	Workload PCI (Projects + Transactions + Expenditures)/3	Project PCI (from regrssion analysis)
					7	6	8	150	190,124	4	3	2	2	2	3.5	2.0	2.5
					2	5	13	588	478,424	2	3	3	2	2	2.5	2.3	2.9
					2	2	2	6	10,500	2	2	1	1	1	2.0	1.0	2.4
					4	6	23	3,840	6,260,714	3	3	4	5	5	3.0	4.7	2.4
					22	25	90	10,309	10,403,326	5	5	5	5	5	5.0	5.0	3.1
					13	10	52	2,991	2,359,918	5	4	5	4	4	4.5	4.3	2.8
					11	38	3,964	3,865,357	5	4	4	5	5	4.5	4.7	2.4	
					1	8	9	3,199	695,105	1	4	3	4	3	2.5	3.3	2.8
					4	5	889	1,164,943	2	3	2	3	3	2.5	2.7	4.0	
					17	29	50	7,310	3,698,810	5	5	5	5	5	5.0	5.0	3.0
					1	2	2	73	143,681	1	2	1	1	2	1.5	1.3	2.9
					24	23	114	3,935	5,537,172	5	5	5	5	5	5.0	5.0	2.8
					2	2	2	2	-199	2	2	1	1	1	2.0	1.0	3.7
					7	6	8	150	190,124	4	3	2	2	2	3.5	2.0	2.5

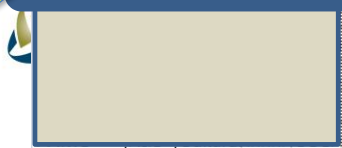
Variability Workload Initial PCI



GM "1"



GM "2"



Structure

Examples

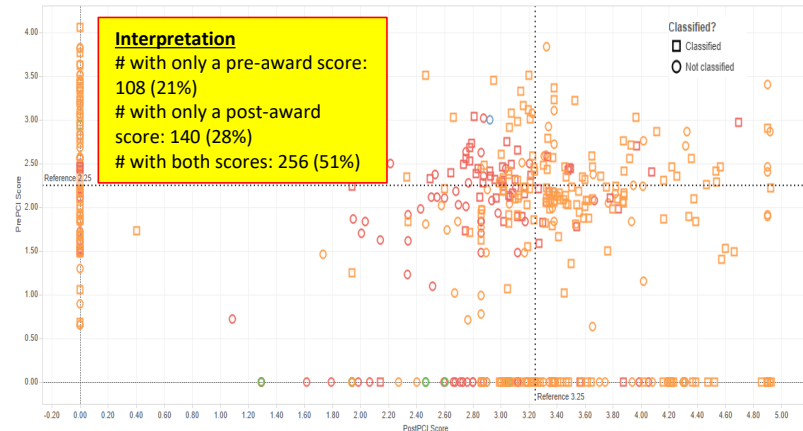
Summary Integration

PCI Overview Example

- Metrics
 - Complexity (PCI)
 - Variability
 - Workload

Pre and
Post Award

- Report Levels
 - Project
 - Grant Manager
 - Faculty member
 - Department, School



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Structure

Examples

Summary Integration

PCI Summary

1. Methodology is very complex; primary driver is the regression analysis which takes all of the subjective decision-making out of the process (*e.g. should a DoD contract be weighted higher than a Gates Foundation grant with 10 foreign subcontracts*).
 1. The regression analysis determined which fields should be used and these were vetted with the PCI development team, central offices reps, and then dept'l reps.
2. And most importantly, this is only one element, albeit quantitative, that should be taken into account when being used by HR and department.



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Structure

Examples

Summary Integration

Background

Portfolio Complexity Index (PCI)

- PCI
 - Phase 1: Using **Regression Analysis**, measures **portfolio complexity** based on classification of individual project codes; rolled up by GM, PI, Dept, etc.
 - **Supported >80% Transition to classified positions**
 - Phase 2: Expanded to include
 - **Workload metric**
 - Number of Projects; Number of Transactions; Total Expenditures
 - **Variability Index** (PI and Sponsor)
 - Portfolio complexity is correlated to the number of PIs and the number of Sponsors
 - Phase 3: Inclusion of **Pre-Award PCI data** through assignment of PAL
 - **Phase 4: Integration with Training Data, etc.**
 - Phase 5: Integration with Workflow Transactional Data
 - Phase 6: Electronic Decision Matrix (EDM)

Under Development



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Data Integration ↔ Performance Metrics

- **Are the right people in the right roles?**
 - Who is in the submitter and approver roles for the various technologies?
 - Are they trained/certified appropriately?
 - Does their individual workload appear reasonable?
 - Does management have a process to monitor and adjust for Workload & Complexity?
 - Do the GM's have adequate time to meet with the PI's? Should there be a workload redistribution?
 - Is the correlation between workload, complexity, training, and metrics reasonable?

Data Integration ↔ Performance Metrics

- **Are you utilizing the systems with the most efficient / effective controls?**
 - What are the transaction categories with the largest volumes (\$ and #)? Do you have adequate controls?
 - Have you “over” developed a control structure for low risk/count transactions? Have you “under” developed others?
 - What is the absorption rate and utilization of new technologies? Can data be used to drive higher adoption of transactions with stronger internal controls?

Procurement Methods

Fictional Data

KIBCE2014
Back Workbook

Help ★ James D. Luther

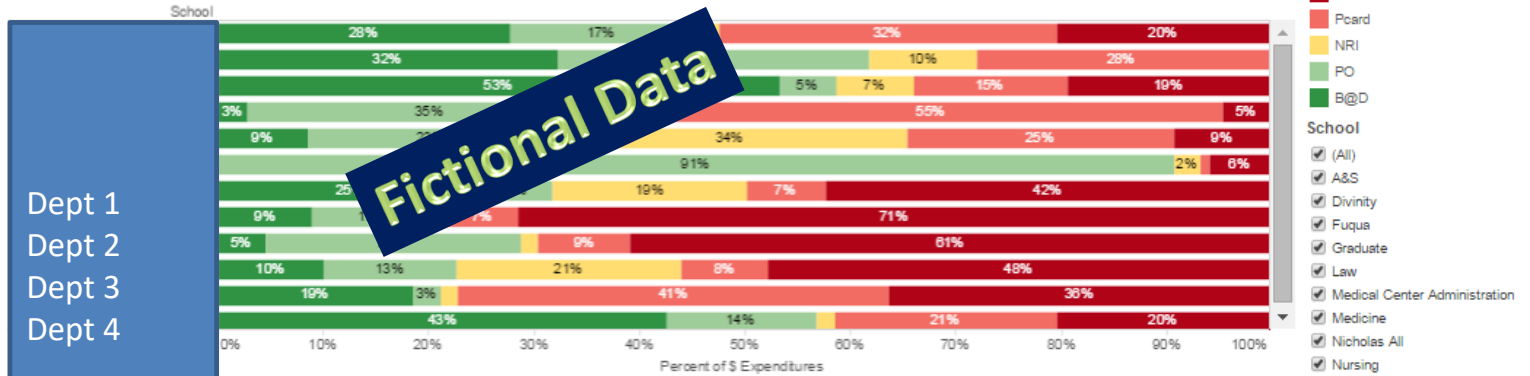
Share Remember my changes



Definitions Financial Indicators Workload Indicators Procurement Cost Transfers Certification Status

Procurement

Percent of Expenditures by Procurement Method



Fictional Data

Dept 1
Dept 2
Dept 3
Dept 4

Structure
Examples
Integration

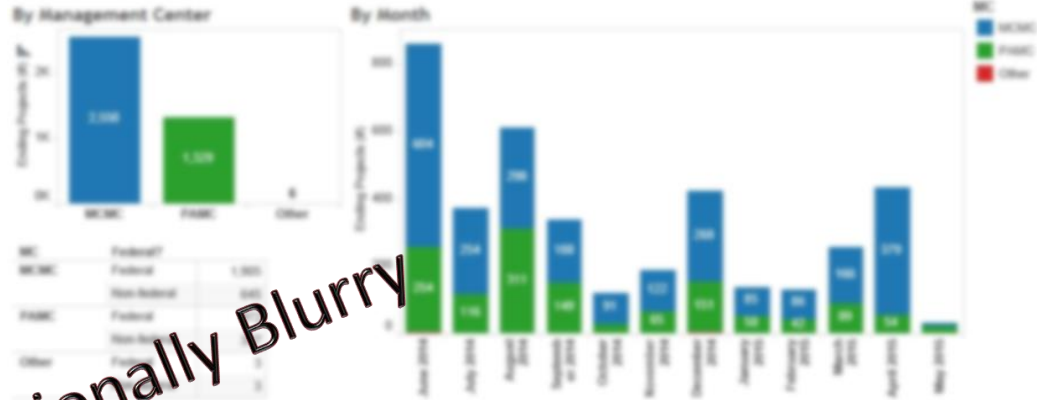


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Structure
Examples
Integration
Summary

Dashboard View of Upcoming Closeouts

Upcoming Closeouts thru May 2015



Intentionally Blurry

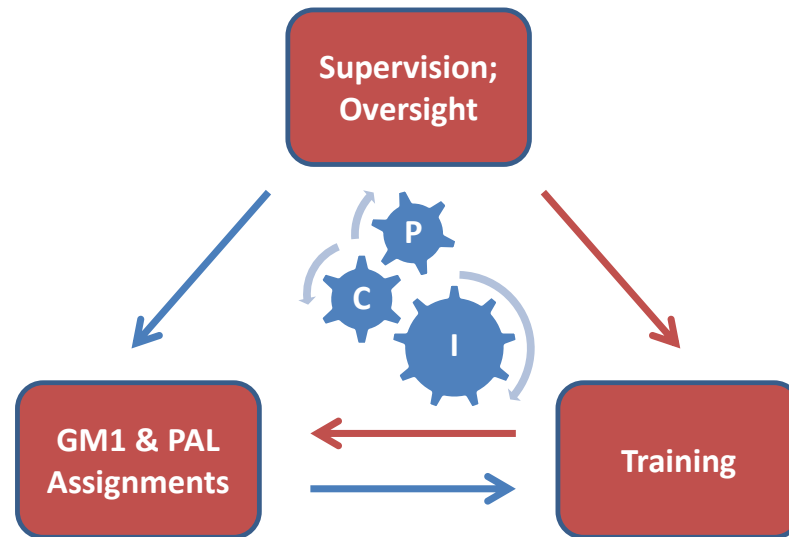


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Internal Controls & PCI



- Audit risk mitigation – appropriate assignments & training
- PCI driven process – GM (Grant Manager) and PAL (Pre-award Liaison) fields maintenance is critical



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PCI Utilization

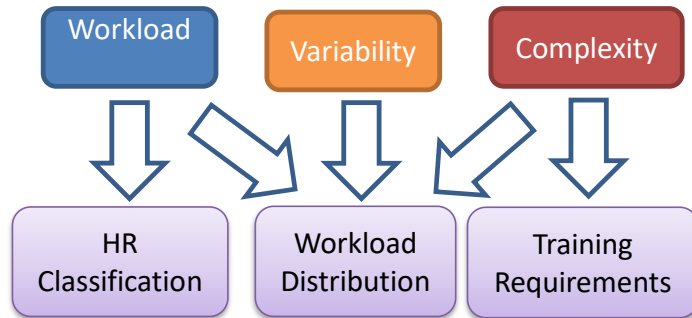
Structure

Examples

Summary Integration

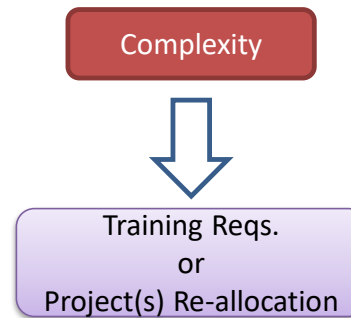
GM PCI Scores

- Set of aggregated measures providing a comprehensive overview of portfolio complexity, portfolio variability and workload



Project PCI Score

- Granular measure of project complexity. Should be a factor in training requirements identification for individuals managing a small set of complex projects, but with average overall scores



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Structure

Examples

Summary Integration

Discussion and Outcomes

Discussion points:

- Internal controls with respect to the total population performing grant management duties
 - Appropriate assignment, training and oversight of GMs
 - PCI as an Internal Control Tool in Support of Supervisor Oversight
- PCI, RCC Certification & HR Classification Integration
 - Not classified & not certified grant managers

Future Discussion

Automating calculation and frequency of PCI



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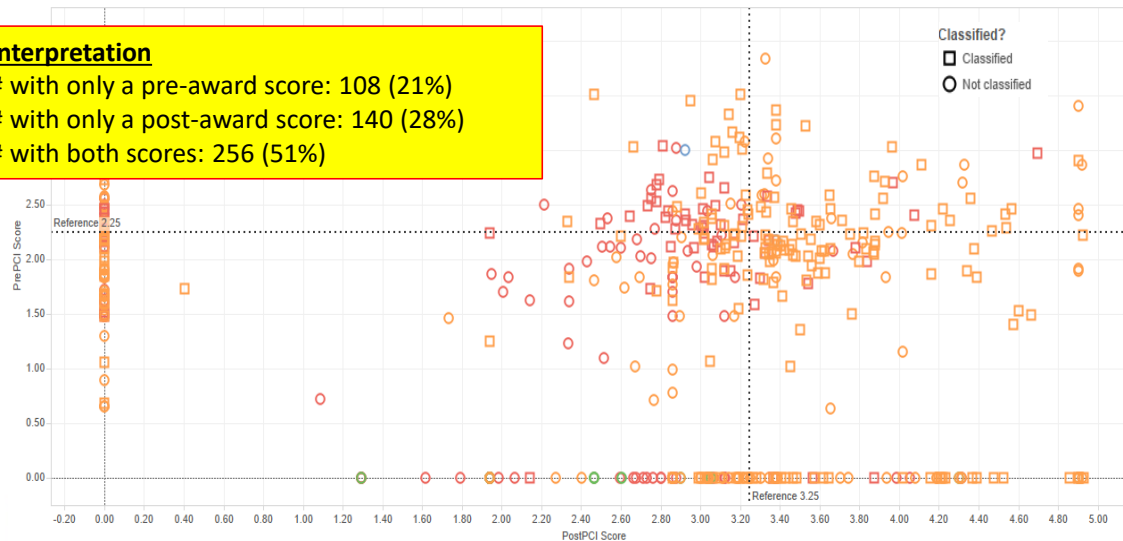
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Pre and Post-Award PCI Integration Tool

- PCI Integration is a composite report that combines both Pre-award and Post-award PCI analyses and provides a comprehensive overview of portfolio complexity, portfolio variability and workload
- [Supports departmental decisions regarding workload assessment and assignments](#) and to provide improved availability to PCI related information.

Interpretation

with only a pre-award score: 108 (21%)
 # with only a post-award score: 140 (28%)
 # with both scores: 256 (51%)



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Under Development



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KIBCE

Key Indicators of the Business Control Environment

Key Indicators of the Business Control Environment (Risk Assessment Overview)

- **Indicator Areas**

- **Personnel** – Integration of Multiple Data Points
 - PCI (Pre and Post-award Comparative Date - Distribution of Complexity)
 - Training Status
 - Workload & Variability
- **RCC Metrics** – Cost Transfers, Effort Reporting, etc.
- **Procurement Methods**

Key Indicators of the Business Control Environment

Score (Scale 1 - 5 (high risk))

- Objective
 - Control Document Development and Review
 - Support the Department / School / Management Center's review
 - Provides management tool for department to
 - Manage distribution of grant workload (in conjunction with PCI)
 - Ensure training requirements are being met in conjunction (with Training Tracker)
 - Track the absorption and utilization of new technologies (e.g. Buy@Duke, Travel)

Represents a portion of the quantitative input into the process; not comprehensive and does not include subjective data.

Provides "context" so that management has a frame of reference when determining risk.



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Indicator Area -	Dept 1	Average = 4.08
Personnel		
Workload	3	Moderate workload per FTE
PCI (Distribution of Complexity)		
Pre-award	4	Moderate Complexity
Post-award	3	Moderate Complexity
Training Status	5	Minimal certification in key roles
Procurement Methods	5	Minimal Apparent Front-end Controls
RCC Metrics	4.5	Extremely high CT's / Moderate CAS

Indicator Area -	Dept 2	Average = 2.14
Personnel		
Workload	2	Low workload per FTE
PCI (Distribution of Complexity)		
Pre-award	2	Very Low Complexity
Post-award	4	High Complexity
Training Status	2	75% GM's certified
Procurement Methods	2	45%: Minimal Front-end Controls
RCC Metrics	1	Low #/% of CT's and CAS

10/29/2018

Summary Worksheet



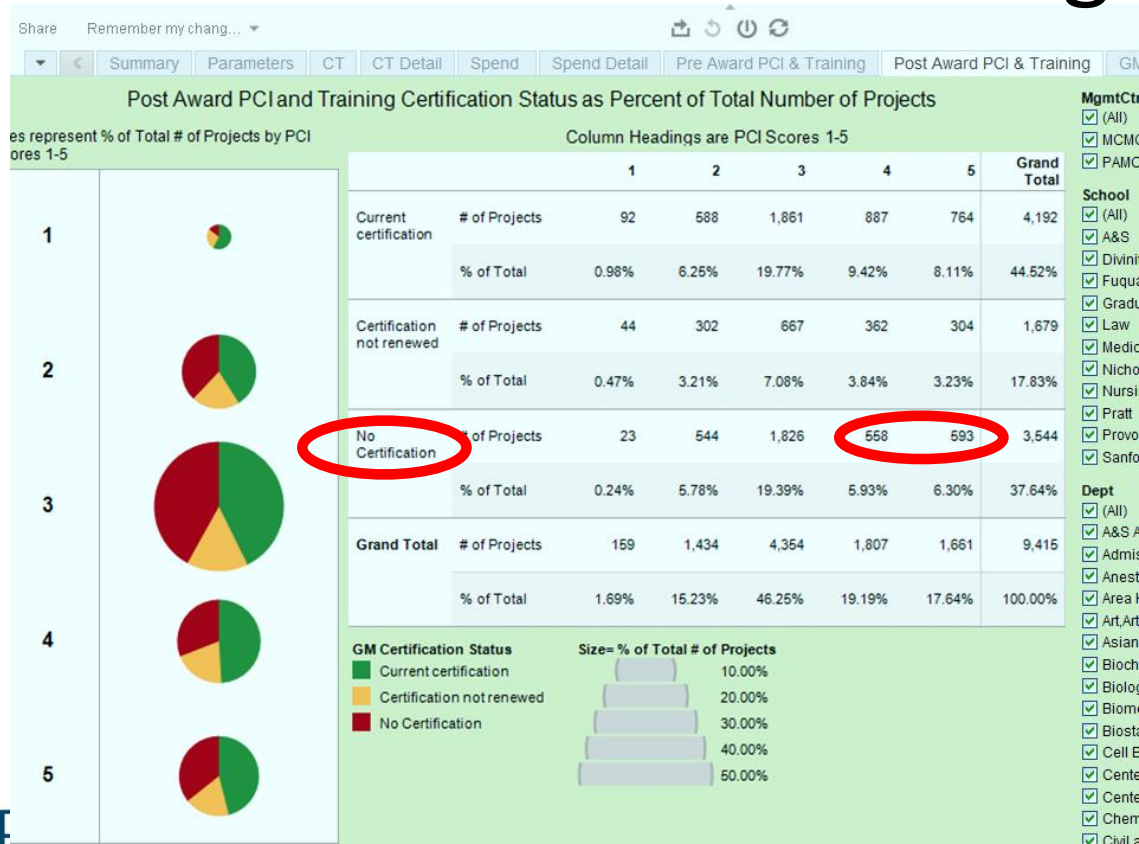
RCC Metrics

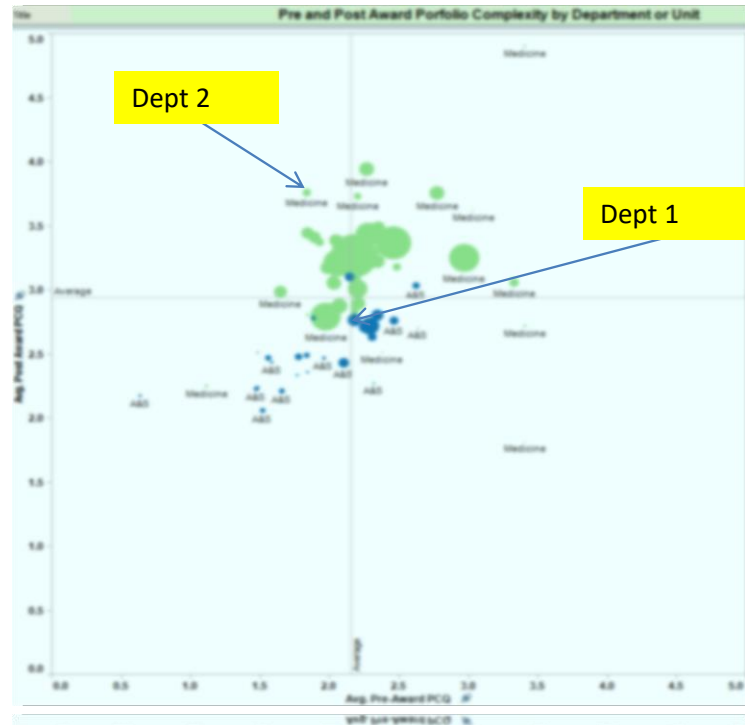
Technology Adoption

PCI

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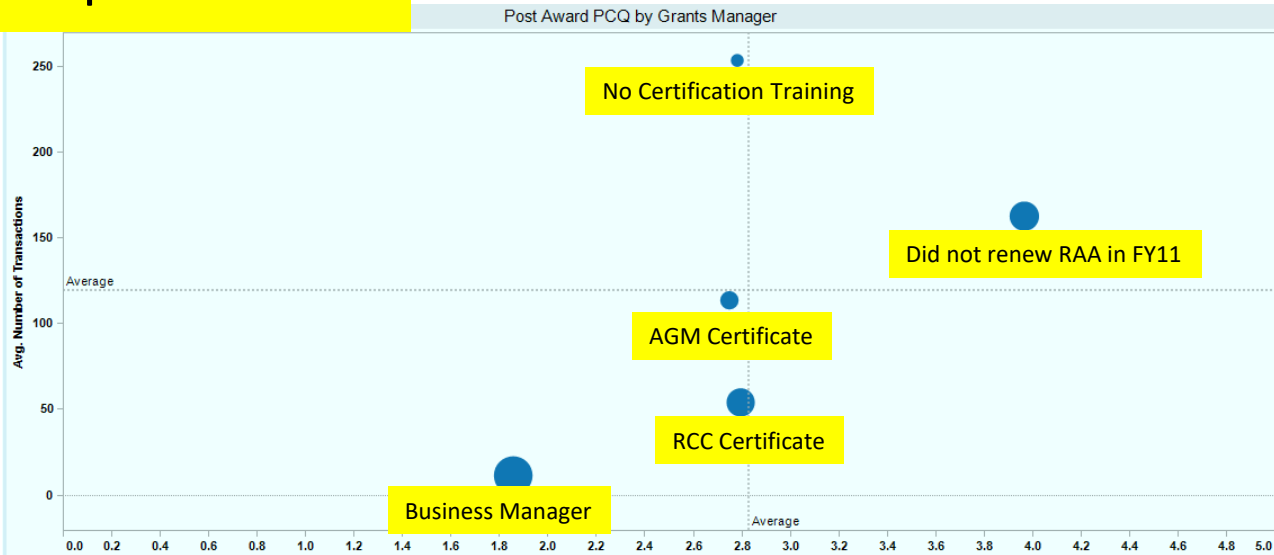
Post-award PCI and Training





	# GMs	Total Proposal Vol	Total Award Volume	Avg Post Grant \$'s Managed	Post PCQ	Pre PCQ	# Proposals	# Awards	Avg Transactions
Dept 1	4	\$ 25,002,000	\$ 7,531,000	\$ 1,882,750	2.7	2.24	60	110	105
Dept 2	4	\$ 12,999,456	\$ 7,966,501	\$ 1,991,625	3.8	1.8	24	52	224
A&S	70	\$ 189,895,705	\$ 90,661,838	\$ 1,295,169	2.5	1.3	509	1,319	TBD
SOM/SON	300	\$ 1,757,285,534	\$ 735,866,698	\$ 2,452,889	2.8	1.6	3,542	8,195	TBD
All Univ	700	\$ 2,437,916,978	\$ 1,084,458,011	\$ 1,549,226	2.6	1.5	4,985	TBD	TBD

Department 1



Avg. PCQ

Detail by Grants Manager												
Mgmt Ctr	School	Dept	GM Name	PI Name	Number of Projects	Avg. Post Award PCQ	Number of Transactions	Avg. No. of Transactions	Total Expenses	Avg. Total Exp.	Exp. per Transaction	
			No Certification Training		10	2.8	2,537	254	699,166	69,917	276	
			RCC Certificate		12	2.8	609	51	872,203	72,684	1,432	
			Did not renew RAA in FY11		10	2.8	582	58	681,251	68,125	1,171	
			Business Manager		2	4.3	240	120	299,445	149,722	1,248	
					3	3.7	574	191	843,278	281,093	1,469	
					2	1.8	25	13	69,069	34,534	2,763	
					9	1.8	121	13	291,620	32,402	2,410	
					2	2.3	3	2	175	88	58	
			AGM Certificate		1	2.3	1	1	89	89	89	
					2	2.6	68	34	2,339	1,169	34	
					1	2.5	15	15	47,665	47,665	3,178	



Key Success Factors – PCI

- Derivation Issues
 - Post-award
 - Reliability of GM Field: GM field needs to be consistently populated and updated.
 - PI's and GM's have a one-to-many and many-to-many relationship making derivation complex
 - Pre-award
 - Direct supporting relationship of GM to PI is not clear (not specifically identified in master data)
- Other Factors & Subjectivity
 - Regardless of Complexity analysis, there will still be subjectivity applied to the process
 - Years experience, Level of Autonomy, Portfolio variation, Quality of work, Certification/Education, Number of PI's supported, Specific PI requirements, Transaction Volume, Impact of supporting both Post & Pre activities
 - Other Responsibilities



Interpretative & Predictive

Algorithms to Drive Interpretation and Actionable Steps through Exception Reporting & Dashboards

- 1) Dept. Grant manager (GM) with complex award portfolio , high variability in PI & sponsor, high workload and inadequate training
Interpretation / Action: redistribute work and get staff trained
- 2) Dept. “approvers” who aren’t trained and high Cost Transfer levels = Problem
Interpretation / Action: Train “approvers” in AAR, Review workload assignments, review internal controls, analyze transfer volume by project and GM
- 3) Late Closeout Documents, Revised FFR’s, Significant postings after close = Potential financial loss and institutional compliance risk
Interpretation / Action: Review “Upcoming Closeout List” with focus on SubAcct; Enlist School support for backlog.
- 4) GM’s with complex Pre and Post portfolio, lots of proposal waivers and late closeout documents
Interpretation / Action: separate pre-award from post-award responsibilities; review training
- 5) High P-card, High CT volume, Late Closeouts, UT CTs
Use purchasing process with better controls, ensure transaction “creator/approver” have AAR training.



DATA INTEGRATION AND METRICS →

- IMPROVED
 - COMPLIANCE
 - BUSINESS OPERATIONS (thru clearer training needs and better transparency), &
 - WORKLOAD MANAGEMENT at the department, school, and institutional levels



Summary

- “Not everything that counts can be counted, and not everything that can be counted counts.” – *Albert Einstein*
- Building infrastructure and business case will take time
- Proactive → Evolutionary & Revolutionary



QUESTIONS?



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