

# Appalachian State University

## Vice Provost for Research

Appalachian State University invites applications and nominations for the position of Vice Provost for Research to begin July 1, 2018.

Appalachian State University, in North Carolina's Blue Ridge Mountains, prepares students to lead purposeful lives as global citizens who understand and engage their responsibilities in creating a sustainable future for all. The transformational Appalachian experience promotes a spirit of inclusion that brings people together in inspiring ways to acquire and create knowledge, to grow holistically, to act with passion and determination, and embrace diversity and difference. As one of 17 campuses in the University of North Carolina System, Appalachian enrolls about 19,000 students, has a low student-to-faculty ratio and offers more than 150 undergraduate and graduate majors.

Appalachian State University aspires to be the destination institution for dedicated students who seek challenging academic programs and co-curricular experiences, engaged faculty and a vibrant campus culture that will shape them into engaged, responsible global citizens. Inspired by the ideal of sustainable community, we seek to deliver the Southeast's best comprehensive, progressive education. Additionally, the university will provide excellent value; will be an influential world citizen; and will develop a distinctive identity built on the university's strengths, location and tradition.

The Vice Provost for Research reports to the Provost and Executive Vice Chancellor and is responsible for facilitating and expanding university-wide faculty and student-based research and creative activities by obtaining necessary resources, developing administrative infrastructure, fostering intra-institutional and external collaborations, and building sustainable funding opportunities. The Vice Provost for Research will also be expected to provide leadership and vision for the strategic growth of research and creative activities.

The Vice Provost for Research is a 12-month non-teaching position.

### **Required Qualifications:**

- Earned doctorate or other appropriate terminal degree.
- Outstanding record of teaching, scholarship, and service, commensurate with appointment as a full professor in an academic department at Appalachian.
- Successful and significant record of academic research or creative activity including service as principal investigator on externally funded programs.
- Extensive knowledge of federal and state funding processes, policies and regulations, as well as experience working with public and/or private funding agencies.
- Demonstrated success in a leadership role.

### **Preferred Qualifications:**

- Ability to lead and manage all aspects of the university's research operations, including development and implementation of the vision, strategy and plans to grow the research enterprise in a way consistent with the University's strategic plan.
- Excellent organizational skills; excellent interpersonal skills; excellent oral and written communication skills; and a demonstrated ability to work collaboratively with others.

- Understanding and appreciation of the unique characteristics for research and creative activities at a mid-sized comprehensive university.
- Experience working with inter-institutional sponsored projects.

**Responsibilities:**

- Facilitate and expand university-wide faculty and student based research and creative activities by obtaining necessary resources, developing administrative infrastructure, fostering intra-institutional and external collaborations, and building sustainable funding opportunities.
- Work collaboratively with the deans to secure grants and contracts, integrate efforts by University and college level advancement to communicate and raise private funds for research, and demonstrate a commitment to increase the diversity of the faculty and staff.
- Oversee the work of campus-wide research entities, including Sponsored Programs; Research Protections; Research Data Analysis; Grants, Resources and Services; and the Research Institute for Environment, Energy and Economics.
- Chair the University Research Council, which exists to stimulate, encourage, and support research across all segments of the University community and which reviews all proposals submitted to the University Research Council Competitive Grants Program and the Board of Trustees research travel grants.
- Facilitate a strong relationship with the Office of Special Funds Accounting and a variety of other offices on campus to increase the research portfolio of the campus.
- Represent the Provost and Office of Academic Affairs on various university committees and at various events on and off campus.
- Serve as the institutional Chief Research Officer (Institutional Conflict of Interest Coordinator, Research Integrity Officer, Institutional Official for Institutional Review Board and Institutional Animal Care and Use Committee).

**Application and Nominations Procedure:**

Screening of applications will begin on February 1, 2018 and will continue until the position is filled. For best consideration, materials should be submitted before February 1, 2018. The start date is negotiable but preferably no later than July 1, 2018. Applicants must submit the following documents in PDF format:

- A letter of application addressing the duties of the Vice Provost for Research and the applicant's experiences in administration and in higher education;
- A curriculum vita;
- Contact information for at least four professional references (name, phone, email, mailing address).

References will not be contacted until approval is provided by the candidate. These materials should be submitted to Appalachian's application portal at <https://appstate.peopleadmin.com/postings/search>.

Appalachian State University is an Affirmative Action/Equal Opportunity Employer. The University has a strong commitment to the principles of diversity and inclusion, and to maintaining working and learning environments that are free from all forms of discrimination. Individuals with disabilities may request

accommodations in the application and nomination process by contacting Christy M. Cook, Executive Assistant, at [cookcm@appstate.edu](mailto:cookcm@appstate.edu) or by telephone at [828-262-2070](tel:828-262-2070).

Proper documentation of identity and employability will be required before the hiring process can be finalized. Any offer of employment to a successful candidate will be conditioned upon the University's receipt of a satisfactory criminal background report.