

Requisition ID	32815BR
ASU Job Title	Project Manager
Job Title	Project Manager, Lead Design Strategist, Education Innovation
Campus/Location	Campus: Tempe
Job Family	Project Management
Department Name	MLF Teachers College T
Full-Time/Part-Time	Full-Time
VP Code	PROVOST/WEST CAMPUS
Scope of Search	Open
Grant Funded Position	This is not a grant funded position and is not contingent on future grant funding.
Category	03
Salary Range	Depends on experience
Close Date	22-June-2017
Job Description	<p>The Office of Scholarship & Innovation at Mary Lou Fulton Teachers College is seeking to hire a Lead Design Strategist with strong experience in design thinking methods and creative approaches to problem-solving. This individual will serve as the design process expert for the team, working with school and community partners to plan and implement projects that support creativity, intrapreneurial thinking and innovation in educational settings. He/She will be an integral part of developing and supporting these partnerships, and will also focus on building capacity and training for faculty and staff at MLFTC. As this work is a new initiative, the Lead Design Strategist will play an important role in both conceptualizing and implementing the broader vision of the College as an engine of educational innovation.</p>
Essential Duties	<ul style="list-style-type: none"> • Work with school and community partners to envision and plan projects that support creative problem-solving and innovation • Plan content and lead design workshops in school and community settings and within ASU • Work with partners and faculty to guide partners through the design process, from identifying appropriate problems through testing and implementing solutions • Support site-based faculty in becoming well-versed in design methods and processes • Build capacity in school and community partners to use design approaches to problem-solving on their own

- Provide training on the design process and facilitation techniques to diverse audiences, including MLFTC staff/faculty and community partners
- Serve as a thought partner and integral member of the Education Innovation team

Minimum Qualifications

Bachelor's degree and 5 years related experience; 1 of which are in project management, or any equivalent combination of experience and /or education from which comparable knowledge, skills and abilities have been achieved.

Desired Qualifications

- Demonstrated knowledge of principles, practices and procedures in field of program, project or initiative expertise
- Demonstrated knowledge of basic project management
- Experience in performing detailed and complex numerical computations and reports, including analysis and evaluation of budgets, planning and other management information systems
- Experience in designing presentation materials
- Experience in establishing and maintaining effective working relationships
- Evidence of effective communication, both verbal and written
- Evidence of a Master's degree in related field AND three years (3) of relevant experience; OR any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved
- Experience with design thinking methods and processes
- Experience leading and facilitating workshops using design methods
- Experience developing training materials and delivering training sessions
- Demonstrated knowledge of and experience working with K-12 schools
- Demonstrated knowledge of digital media; and experience using range of technology
- Experience in clearly communicating and analyzing complex concepts
- Experience presenting in front of and engaging diverse audiences
- Experience in working independently with minimal oversight
- Experience working with ambiguity and change in work environment
- Demonstrated knowledge of local schools and community

Working
Environment

Activities are primarily performed in a regular, climate controlled office setting subject to extended periods of sitting, standing, walking. Visual acuity and manual dexterity associated with daily use of desktop computer; bending, stooping, reaching and lifting up to 20 pounds. Ability to clearly communicate verbally in English, read, write, see and hear to perform essential duties. Regular review of completed tasks.

Department
Statement

Arizona State University's Mary Lou Fulton Teachers College creates knowledge, mobilizes people and takes action to improve education. Nationally recognized as a leading innovator in teacher education and scholarly research, Mary Lou Fulton Teachers College prepares over 1,500 educators annually through bachelor's, master's and doctoral degree programs.

Working with a mindset of creative intrapreneurship to bring positive change within organizations, Mary Lou Fulton Teachers College brings people and ideas together to improve student outcomes. We seek to develop a renewable resourcefulness in individual educators, in schools districts and in communities.

In line with the charter and design principles of Arizona State University, Mary Lou Fulton Teachers College asserts the following four core values:

- Pursue excellence at scale to achieve impact
- Exercise leadership through innovation
- Champion diversity of people and ideas
- share responsibility for the strength of communities