



The University of Akron position opening:

Manager, Animal Facility, Job #9862

To apply, go to: <https://www.uakron.edu/hr/job-openings/openings.dot>

Deadline: Dec. 7, 2016

Job Title Manager, Animal Facility

Job ID 9862

Department Office of Research Admin

Location Akron Campus

Full/Part Time Full-Time

Regular/Temporary Regular

Application Instructions

To apply for this position, you must complete the on-line application and attach a cover letter, current resume, and three (3) references to your profile.

Go to "My Activities" link and upload the required documents under the my Cover Letters and Attachments section.

Applicants should fully describe their qualifications and experience with reference to the minimum and preferred qualifications. This is the information on which the initial review of materials will be based. A resume may be submitted but will not be accepted in place of any information requested on the application. For assistance with your application or attachments please call 330-972-8431.

Responsibilities

Manage the daily operations of the research vivarium. Oversee, perform, and assign tasks in the routine care and husbandry of animals used in research and teaching, including feeding, monitoring health reports, and medicating as directed by attending veterinarian. Oversee and schedule facility maintenance and monitor facility conditions. Oversee operation and maintenance of the surgical suite. Maintain facility assurances and certifications including those with the US Department of Agriculture and the Office of Laboratory Animal Welfare. Assist in obtaining and maintaining AAALAC Accreditation. Inspect facilities and generate reports to ensure humane animal care and use compliance. Coordinate facility inspections. Advise Institutional Official and supervisor of animal care issues and current animal activist issues. Coordinate facility security with the UAPD. Maintain all facility records, including daily inspection logs.

Administer the day-to-day operations and management of the IACUC. Develop, and manage policies, procedures, instructions, and guidelines for the animal care program in conjunction with the IACUC. Responsibilities include (but are not limited to) ensuring the IACUC is constituted according to federal guidelines; ensuring minutes, packets, and agenda go out on schedule prior to meeting dates; scheduling semi-annual inspections; and maintaining complete documentation in accordance with federal regulations and university policy and procedure. Serve as a voting member of the IACUC.

Maintain facility budget; oversee the purchase, maintenance, and dispensing of drugs and chemicals in accordance with government regulations and university policies; assess needs for capital equipment/improvements; procure animals for research and teaching purposes; order supplies; maintain inventory; determine per diem rates and initiate billing statements or fund transfers.

Initiate the training and education of personnel, students, faculty and staff in proper use and care of lab animals. Supervise facility employees (staff and student assistants) and monitor all facility users. Provide technical assistance to researchers when necessary. Develop and present educational programs and/or workshops. Orient research and teaching personnel to UA's Animal Care and Use Program.

Perform and assign pre-op, intra-op, and post-op procedures (including prep of equipment and supplies). Perform post-approval protocol monitoring. Schedule veterinary consultations and carry out veterinary medical procedures as directed by the attending veterinarian. Make recommendations on proper animal care and use to researchers.

Required Qualifications

Requires 18 months of education or training beyond high school and a minimum of six (6) years' experience in a management or supervisory capacity within a USDA-approved and/or AAALAC accredited animal research facility. Ability to work with

people from diverse cultures and backgrounds. Ability to coordinate teaching and research needs of Vivarium users. Knowledge of governmental policies and procedures regarding the operation of a research vivarium and Institutional Animal Care and Use Committee. Basic computer skills (Microsoft Office software suite, including spreadsheet and word processing).

Successful completion of CITI Animal Care and Use course within 60 days of hire.

Preferred Qualifications

LATG, LAMA or CMAR preferred.

Salary

Grade 120: (minimum \$1,923.07 bi-weekly)

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Background Check Statement

The University of Akron is committed to providing a safe environment for all students and employees. The university endeavors to protect the health, welfare and safety of all students, employees and visitors on our campus. As such, the university will conduct a pre-employment background check for all applicants selected for employment.

About UA

Located in Akron, Ohio, The University of Akron (UA) is one of the largest employers in the region and offers an array of employment opportunities. Here you'll find a metropolitan setting that places you in the heart of a dynamic, regional economy, and in sync with the pulse of business, government and the community.

We're committed to achieving a diverse faculty and staff by including individuals from varied backgrounds and characteristics, including age, gender, religion, ethnicity, disability, national origin, sexual orientation and socioeconomic background. We're also committed to offering competitive salary and benefits packages to qualified candidates.