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The University of Massachusetts Amherst invites applications for an Assistant Director for Export Control Compliance in the Office of Research Compliance.  The Assistant Director manages the campus’ export control compliance program and monitors compliance across a variety of research and non-research activities intersecting with the regulations. The Assistant Director provides leadership and support for analyzing and determining applicability of regulatory schema to specific activities and recommends/implements strategies for ensuring compliance. The position is responsible for risk assessment and mitigation across a variety of campus activities, and the incumbent works collaboratively with leadership in stakeholder units within and outside of Research & Engagement as well as with oversight and implementation committees charged with responsibility for export control compliance.

*Minimum Required Qualifications*:

1. Master’s degree in an area of related specialization, including (but not limited to) legal studies, law, engineering, public administration, or business.
2. Three to five years of related compliance experience, preferably in a university or research institution.
3. In depth knowledge of U.S. regulations governing export control, trade compliance or sanctions and embargoes, preferably with specific emphasis on how these impact research-intensive organizations.
4. Excellent analytical skills and technical knowledge of science and engineering sufficient to review government and industry solicitations and scopes of work for research and development projects.
5. Supervisory experience.
6. Strong leadership, interpersonal, and communications skills; ability to interact with a diverse client base, as well as management at all levels of the University.
7. Excellent written and verbal communication skills, including the ability to give effective presentations regarding complex subject matter.
8. Professional certification preferred (e.g., Certified ITAR Professional, Certified U.S. Export Compliance Officer, Certified Export Specialist, etc.)

PSS/AAP Position Level 28. <http://www.umass.edu/humres/sites/default/files/2015%20PSU%20Salary%20Schedule.pdf> The University offers an attractive benefits package.

Please go to <http://umass.interviewexchange.com/candapply.jsp?JOBID=65329> and submit a letter of application describing relevant experience and a résumé.  The names, addresses, and telephone numbers of at least three professional references will be required prior to interviews.  To receive priority consideration, please submit your application materials by the priority date of November 10, 2015.  Applications will be accepted after the priority date until the position has been filled.  Please include **Search #R51456** on your application materials.

*The University of Massachusetts is committed to the policy of equal opportunity without regard to race, color, religion, gender, gender identity or expression age, sexual orientation, national origin, ancestry, disability, military status, or genetic information in employment, admission to and participation in academic programs, activities, and services, and the selection of vendors who provide services or products to the University. To fulfil that policy, the University of Massachusetts is further committed to a program of affirmative action to eliminate or mitigate artificial barriers and to increase opportunities for the recruitment and advancement of qualified minorities, women, persons with disabilities, and covered veterans. It is the policy of the University of Massachusetts to comply with the applicable federal and state statutes, rules and regulations concerning equal opportunity and affirmative action.*