**Associate Vice President for Research Compliance**

The Vice President for Research at Kansas State University seeks an Associate Vice President for Research Compliance (AVPRC) who is an experienced and innovative leader, skilled at collaborating with all levels of faculty, staff, and students within the university. Reporting in to the Vice President for Research, the AVPRC is responsible for regulatory oversight and compliance of university research and teaching programs with applicable federal, state, local and organizational rules, regulations, policies, and guidelines. This responsibilities includes identifying and/or investigating research noncompliance or nonconformance with appropriate rules, regulations and or guidelines; and for reporting to appropriate external oversight or funding authorities.

##### **Responsibilities**

* Assume primary responsibility for oversight of the University’s research compliance programs, including critical areas of animal care and use; human subjects’ research; and biosafety/biosecurity programs. This responsibility includes the overall operation, effectiveness and perception of the Institutional Animal Care and Use Committee, the Institutional Review Board, the Institutional Biosafety Committee, and the Dual Use Research Concern Committee.
* Responsible for identifying and/or investigating research noncompliance or nonconformance with appropriate rules, regulations and/or guidelines; and for reporting to appropriate external oversight or funding authorities.
* Responsible for responsible conduct of research, research post approval monitoring, compliance training, animal care and use, and occupational health programs. Also responsible for aspects of export control compliance.
* Serve as the Institutional Contact for the Dual Use Research of Concern (DURC) program, which involves service for questions regarding compliance with and oversight of research falling within scope of the US Government DURC policy and/or DURC.
* Serve as liaison between institution and federal funding agencies in dealing with compliance related issues.
* The AVPRC will provide administrative oversight, leadership and supervision for the University Research Compliance Office and work in close collaboration with the Director of Comparative Medical Group and the Biosecurity Research Institute Biosafety & Research Support Group.
* Oversight and compliance responsibility for university’s select agent program, which involves active involvement with associate responsible officials and the Centers for Disease Control/United States Department of Agriculture Animal and Plant Health Inspection Services Select Agent elements for execution of the K-State select agent program. Also involves coordination with Vice President for Research to ensure regular external audit and review. Serve as responsible official for select agent programs.
* Oversight of Biosecurity Research Institute Biosafety staff and programs.
* Other duties as assigned by the VPR, i.e. committees, working groups, special projects, etc.
* Assist with issues and processes dealing with research related Conflict of Interest, Responsible Conduct of Research and Appendix O (Policy on Integrity in Research and Scholarly Activity).

**The University**

Kansas State University is a comprehensive, land-grant university with an international reputation for excellence in research, undergraduate, and graduate on-campus and distance education, extension, and outreach. The mission of Kansas State University is to foster excellent teaching, research, extension, and service that develop a highly skilled and educated citizenry necessary to advancing the well-being of Kansas, the nation, and the international community. The University embraces diversity, encourages engagement, and is committed to the discovery of knowledge, the education of undergraduate and graduate students, and improvement in the quality of life of those served. The University develops human potential, expands knowledge, enriches cultural expression, and extends its expertise to individuals, businesses, education, and government.

The University has a student enrollment of over 24,000, including 3,300 graduate students, nine colleges on three campuses located in Manhattan, Olathe, and Salina, Kansas. Students represent all 50 states and more than 90 countries. Kansas State University offers more than 250 undergraduate majors and options, 65 master’s degrees, 45 doctoral degrees, and 22 graduate certificates in multiple disciplines across the three campuses.

##### **Required qualifications**

* Ph.D. or other appropriate degree, e.g. DVM, MD, etc.
* Documented knowledge of federal research compliance rules, regulations and guidelines
* Demonstrated administrative expertise with excellent oral, written and interpersonal skills
* Ability to identify and achieve goals with minimal guidance, and foster and work in a team-oriented service environment

##### **Preferred qualifications**

* Research compliance knowledge and experience:
	+ animal care and use oversight
	+ experience in biosafety
	+ select agent oversight and/or experience
	+ human subjects research oversight experience
	+ export controls familiarity

##### **Salary**

$155,000-$170,000

##### **Application process**

Applications submitted in by October 16, 2015 will receive full consideration. Applications will be accepted until the position is filled.

Applicants must submit a letter of application, curriculum vatae/resume and contact information for three professional references. All materials should be emailed as one PDF or Word document to smpierce@ksu.edu.  Please include "Associate Vice President for Research Compliance" as subject line.

*Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans.  Kansas State University actively seeks diversity among its employees.  Background check required.*