The Office of Research Finance at Seattle Children’s Research Institute is searching for a post award Accountant I, Research Finance.

The Office of Research Finance (ORF) provides post award financial administration, monitoring and reporting, supporting research projects at Seattle Children’s Research Institute. The institute operates on a business philosophy that promotes strategic decision-making and fiscal responsibility, using research business metrics to support all decision making. As one of the nation’s top five pediatric research centers, Seattle Children’s Research Institute is dedicated to making breakthrough discoveries that help prevent, treat and eliminate childhood disease. For more information about Seattle Children’s Research Institute, please visit <http://www.seattlechildrens.org/research/>.

Requisition Number: 14-9227

Job Title: Accountant I, Research Finance

Department: 36310-Research Finance

Location: Downtown Seattle, West 8th Building

FTE/Hours per pay period: 1.0 FTE

Work Days: Monday-Friday

Salary: Depends on Experience

Job Description: Develop, implement, and maintain Research accounting systems: journal entries, general ledger, activities module, grants management module, accounts receivable, accounts payable, revenue reconciliation, etc. Account for federal, state, and private research grants, contracts, and gift funds so that they are managed in accordance with grantor and contractor requirements, which support Seattle Children’s mission as a health care delivery system. Review and interpret financial reporting requirements, rules, and regulations. Use professional accounting concepts. Apply company polices and procedures to resolve accounting issues.

Requirements: Required Education/Experience: - Bachelor’s Degree in Accounting, Finance or related field – Minimum of one year accounting experience

Preferred: - Experience in Research Enterprise within Healthcare Provider environment funded in large part by Federal awards - Lawson GM/AC experience.

Start your application at <https://www3.apply2jobs.com/seattlechildrens/ProfExt/>