



The University of Tennessee, Knoxville, College of Nursing Research and Assessment Director

The University of Tennessee, Knoxville, College of Nursing, located in a thriving metropolitan area in close proximity to the Great Smoky Mountains, announces a research director's position. Located on the campus of a research extensive university, state-of-the art research resources are readily available.

This position will serve as the Research and Assessment Director for the College of Nursing Office of Research and Evaluation and Center for Health Science Research. This purpose of this position is to enhance and promote the research activities of the faculty of the College of Nursing and the Center for Health Science Research; to implement and administer policies and procedures pertaining to the submission of successful proposals, to assist with the development of contracts, subcontracts, etc.; and to facilitate the management of all awards and contracts for the College of Nursing and the Center for Health Science Research. Eighty-five percent of the work effort of this position will be dedicated to research activities and the remaining time will focus on the assessment and evaluation activities in the College of Nursing.

MINIMUM QUALIFICATIONS:

Education: Earned bachelor's degree in business, public health, nursing or related field from an accredited program; Master's degree desired.

Experience: Two to three years of research or assessment office experience is preferred; accounting and budget preparation experience is desired. Supervisory experience preferred.

Job Skills: Mastery of the Microsoft Office suite of programs is required. SPSS or other statistical package software experience preferred. Proficiency with grant proposal software including Grants.gov and FastLane desired. Must have extensive communication, organizational and analytical skills as well as demonstrated ability to effectively conduct training sessions in large groups or individually.

DESIRED QUALIFICATIONS:

Proficiency with IRIS and TERA/PAMS.

Interested persons may send curriculum vitae and three letters of reference to: **Dr. Ken Phillips, PhD, RN, Chair, Search Committee, The University of Tennessee, College of Nursing, 1200 Volunteer Blvd., Knoxville, TN 37996-4180, (865) 974-4151.** Dr. Phillips' email is: kphill22@utk.edu. See <http://nightingale.con.utk.edu> for more information.

The University of Tennessee is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, age, physical or mental disability, or covered veteran status.