



Director of Sponsored Programs

Murray State University, a regional university of 10,000 students with bachelor and master's degree offerings, invites applications for a Director of Sponsored Programs. The director serves as the chief sponsored programs officer for the university and leads the university's efforts to obtain and manage external funding. This position also works collaboratively to support the research, scholarship, and creative efforts of the faculty and staff, supervise the administrative efforts of all sponsored programs services, as well as provide leadership in monitoring campus, state, and federal regulatory policy compliance.

Requirements include a master's degree in a field relevant to the position with a doctorate degree preferred, a record of accomplishment in grant writing and obtainment from a variety of sources, knowledge of funding sources, strong budgeting and analytical skills, experience in electronic application methods, and prior experience in either research administration, as a contract/program officer, or in another grant based environment. It is preferred that the applicant have experience in research compliance.

Applicants should submit a letter of application, a curriculum vita, contact information for five professional references, and unofficial copies of all undergraduate and graduate transcripts. All materials must be submitted online via www.murraystatejobs.com. Salary is regionally competitive and the position has a negotiable starting date. A review of applications will begin on January 4, 2011, and continue until the position is filled. Inquiries of interest may be sent to Dr. Jay Morgan, Associate Provost and Search Chair, by emailing jay.morgan@murraystate.edu.

Murray State University is an equal education and employment opportunity, M/F/D/AA employer. Women and minorities are encouraged to apply.