



**Indiana  
Forum for  
Research  
Administration**

Dear Research Administrator:

You are invited to the 21<sup>th</sup> annual meeting of the Indiana Forum for Research Administration **Thursday, July 30 – Friday, July 31** on the campus of Indiana State University in Terre Haute, Indiana. The conference is a great time to relax, discuss issues of research administration, and get to know your colleagues around the state and region.

The Planning Committee has worked hard to respond to your suggestions from last year. There will be concurrent sessions for pre and post award attendees, as well as group sessions of interest to everyone (see the attached agenda for full conference details). Back by popular demand is Homer Faucet, Ice Miller, to speak to our group on “Intellectual Property Negotiations.”

A block of 30 rooms has been reserved at the Hilton Garden Inn. The room rate is \$109. To make your room reservation, please call 812-234-8900 and mention that you are with IFRA. The room block will be guaranteed only until **June 30**, so please make your reservation soon. This is within walking distance of campus.

For those on a tight budget, or would simply prefer the convenience of staying on campus there are also dorm rooms available at the rate (w/ taxes) of \$62.01 single/\$34.19 double occupancy per room/night. Deluxe accommodations include: air conditioning, mattress pad, sheets, pillows, pillow case, blanket, bedspread, towel, washcloth, hand soap, and shampoo. (Lost, stolen, or not returned room key charges of \$20 each). **Reservations must be made or cancelled by July 15<sup>th</sup>**. Please call Jane Compton at (812) 237-4238 to reserve your room. Please note: credit cards are **NOT** accepted. Payment must be in the form of cash or check made payable to *Indiana State University*.

On behalf of the Coordinating Committee, I would like to thank Indiana State University for being extremely helpful and very generous with their facilities. We know you will enjoy your stay at ISU. Look forward to an informative, relaxing conference.

Respectfully,

***Tim***

Tim Burris  
IFRA Chair  
ACE Team (Audit, Compliance, Effort)

*Coordinating Committee:  
Tim Burris, Indiana Univ.  
Liz Metzger, Indiana State  
Lea Hollowell, Indiana State  
Alicia Gahimer, IUPUI.  
Jackie Davis, Ball State  
Noah Koontz, Ball State*

CONFERENCE AGENDA:

**IFRA Annual Meeting - Indiana State University - July 30-31**

<b>Thursday, July 30</b>	
<b>1:00-1:30</b>	Registration
<b>1:30-3:00</b>	Homer Faucett, Ice Miller and Associates
<b>3:00-3:30</b>	IFRA-Speed Networking
<b>4:30-6:30</b>	Reception
<b>Friday, July 31</b>	
<b>7:30-8:00</b>	Registration
<b>7:30-8:45</b>	Breakfast
<b>9:00-10:30</b>	Certified Research Administration (CRA)
<b>10:30-10:45</b>	Break
<b>10:45-11:45</b>	Developing a Funding Agenda in Sustainability Time and Effort Reporting
<b>12:00-1:00</b>	Business Meeting & Lunch
<b>1:15-2:45</b>	National Science Foundation Update Audits and Auditors
<b>3:00-4:30</b>	Reorganization/Managing Change

AGENDA HIGHLIGHTS:

**Friday:**

**9:00-10:30**      ***"What is a Certified Research Administrator (CRA)?: Professional Development in Research Administration"***

Moderator: Pamela Tazik, MS, CRA, Director,  
Sponsored Programs, University of Mississippi Medical Center

The most compelling reason to seek certification is because it signifies proficiency in a very broad array of complex topics. In essence, the CRA designation documents achievement of advanced knowledge and understanding of the principles, concepts, and regulations of administering research.

The talk will include the following topics: What is the research administration certification?, significance of becoming certified, qualifications needed to seek certification, how to set an exam date and location, and other logistics of the exam, overview of exam topics, exam preparation strategies, and sample exam questions

**10:45-11:45**      **CONCURRENT SESSIONS**

**Session 1:**      ***Developing a Funding Agenda in Sustainability***

Moderator: Justin Miller, Proposal Manager,  
Sponsored Programs Office, Ball State University

A number of schools in Indiana, including Indiana State, Ball State, and Rose-Hulman, have signed the American College & University Presidents Climate Commitment, which aims for schools to reach carbon neutrality as soon as possible. Many other schools, such as IU, Purdue, and Notre Dame are weighing this commitment, and are unsure, given the economic and administrative impact if they can achieve the Commitment's goals.

One way of assisting both current and potential signatories, as well as other schools interested in addressing sustainability is through external grant opportunities. This session will survey the current funding climate including, federal and state agencies, foundations, and the private sector and provide examples of projects, including campus initiative, faculty research, and community outreach.

**Session 2:**      ***Time and Effort Reporting***

Moderator: Robert Andresen, Assistant Director, Post Award Services,  
Research & Sponsored Programs, University of Wisconsin-Madison

**1:15-2:45**      **CONCURRENT SESSIONS**

**Session 1:**      ***National Science Foundation Update***

New developments at NSF - programs, policies, people and budgets. This session will be a comprehensive review of what is new and developing at the National Science Foundation including implementation of the American Recovery and Reinvestment Act of 2009 and the America COMPETES Act. It will further enable you to identify policy changes affecting your institution and identify new programs of interest to your researchers.

**Session 2:**      ***Audits and Auditors***

Moderator: Jeff Arthur, College and University Audit Supervisor,  
State Auditor's Office

This session will focus on the tracking of stimulus funds as well as time and effort reporting.

**3:00-4:30**      ***Reorganization/Managing Change***

Panel:

Kristi Koriath, Director, Sponsored Programs Office, Ball State University

Thomas J. Champagne, Jr., Director, Health & Education Practice, Huron Consulting

Change is an inevitable, natural, and vital process for organizational success. Yet, resistance to change is common in today's work place.