



**DIRECTOR
OFFICE OF SPONSORED PROGRAMS AND RESEARCH
UNIVERSITY OF LOUISIANA AT MONROE**

The University of Louisiana at Monroe (ULM) invites applications for the position of Director of the Office of Sponsored Programs and Research. This office is being formed from Graduate Studies and Research so that scholarly activity and extramural funding may be increased and faculty may be better supported throughout the grant process.

ULM is a multipurpose, selective-admission senior institution of higher education and is a member of the University of Louisiana System. The picturesque 238-acre campus is located along Bayou Desiard in northeastern Louisiana's largest metropolitan area and hosts a student body of more than 8,500 with approximately 440 full-time faculty. Current extramural support is provided by the National Science Foundation, the National Institutes for Health, the U.S. Department of Education, the Children's Brain Tumor Foundation, the Louisiana Board of Regents, and similar sources.

The Director will report to the Associate Provost and will administer an office that successfully increases research and external grant funding at the University. The successful candidate will organize a professional staff consisting of a pre-awards coordinator, a post-awards coordinator, and an administrative assistant into a unit recognized for excellence in helping faculty to succeed in all aspects of grantsmanship, in supporting the processes that follow grant awards, and in extending those awards to areas such as intellectual property rights, material transfer agreements, and patent applications.

The successful applicant will possess at least a master's degree and five years of relevant professional experience. Candidates are expected to have demonstrated leadership, successful grantsmanship, and organization skills; excellent communication abilities; a broad knowledge of extramural funding issues; and impeccable integrity.

Interested individuals should send a letter of application, a current resume, and contact information (name, address, telephone number, and email address) for three references to the search committee chairman at the address below. The review of applications will begin immediately and will continue until the position is filled.

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