

Director of Research Development
Office of Research and Sponsored Programs
The University of Mississippi

Job Description

The University of Mississippi seeks candidates for the position of Director of Research Development in the Office of Research and Sponsored Programs (ORSP). The Research Development division is responsible for a broad range of efforts to motivate and enable faculty to become more engaged in research activities. Located at the Oxford campus of UM, this position reports directly to the Vice Chancellor for Research and Sponsored Programs (VCRSP).

Qualifications/Skills

Minimum requirements for this position include a Ph.D. degree and five years of experience in research administration. A demonstrated track record in securing and managing competitive external research projects, financial accountability, scholarly achievement, and effective interpersonal skills with diverse groups are required.

Job Responsibilities

The position entails leadership of the Division of Research Development to:

- Assist faculty and administrators from across the university to obtain competitive funding;
- Help to establish collaborative research groups and to facilitate interdisciplinary and inter-institutional responses to major funding opportunities;
- Provide guidance and mentoring to faculty in developing their research projects;
- Lead and oversee division staff activities and budget;
- Represent ORSP with various constituencies;
- Oversee internal support programs and other financial assistance to faculty in research development activities;
- Oversee internal selection processes for limited submission programs;
- Support research infrastructure enhancement across campus;
- Oversee the competitive enhancement program in grant writing and project development;
- Perform other duties as may develop or be assigned.

The Director will work with the VCRSP, the AVCRSP, and the ORSP Directors to maintain a strategic vision for the ORSP and for the Division.

For information on how to apply, see:

http://www.olemiss.edu/depts/HR/master_hrweb/hr2employ.htm

**Proposed Pay Range/
Minimum Salary**

Competitive